



Minute book

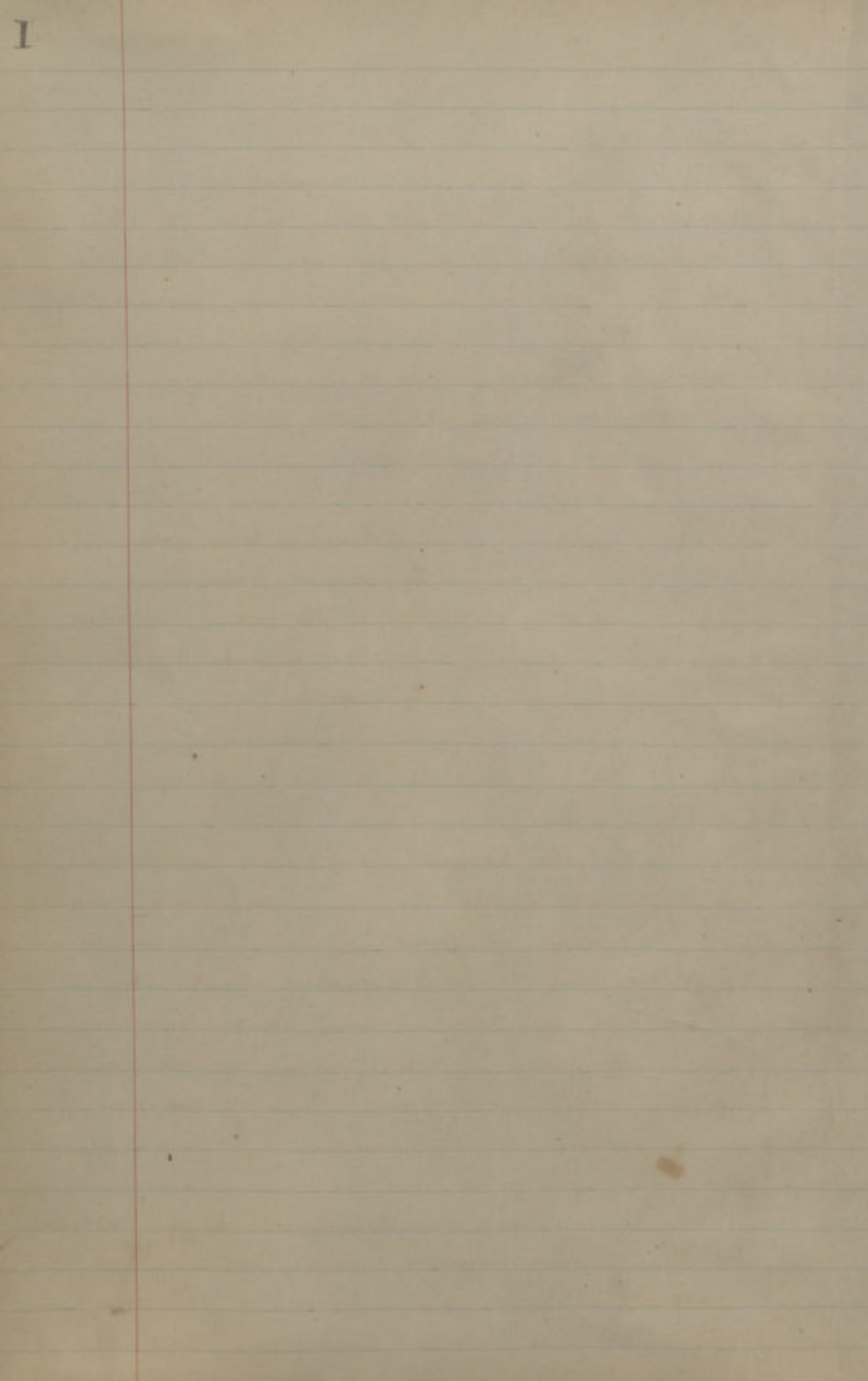
- of -

English Church Schools Association

(Incorporated).



BRITISH MAKE



Minutes of the statutory and first annual meeting of subscribers to the memorandum and articles and other members of the "English Church Schools Association (Incorporated)", held at the Church House, 61. Burg Street Cape Town, at noon on Wednesday, 22. December 1920.

Present

The Very Rev. Dean Rolt (in Chair)

Mr. Justice Searle

Mr. E. Stokes Noaks

Mr. W. Duncom Praxton

Mr. Roberts

Mrs. Healey

Mr. J. Bennie Kauper.

Mr. Kauper laid on the table the original certificate of incorporation together with a signed original of the memorandum and articles, and reported that the Company had been duly incorporated on 30 September 1920 and the use of the word "limited" waived, by permission of the Minister of Justice.

The Chairman having referred to the memorandum and articles of Association (printed copies of which were handed round), it was formally
moved

moved by Mr. Kayser, seconded by Mr. Baxter, that the Council as constituted by Article 15 be and is hereby nominated, and that the persons named therein be notified and requested to take up their qualification holdings.

It was reported from the Chair that Mrs. Hedley had agreed to act as Secretary, and her appointment was accordingly confirmed. The Chairman also reported that Mr. Duncan Baxter was willing to act as Treasurer and his appointment as such was duly confirmed.

The several clauses of the memorandum and articles of association were then referred to and discussed, whereupon the Chairman proceeded to deal with Article 32, as this was being treated as the first annual general meeting.

The Association having been inaugurated -

(a) the transaction of all further business was left in the hands of the Council,

(b) a report

(b) a report of the return of members was left over until the Council can have met to deal with same;

(c) Mr E. R. Sykes was suggested to the Council for appointment as auditor and any question of his remuneration was left to that body;

(d) There was no report from the Council as the Association was only being inaugurated;

(e) The same remark applied to the accounts passed here, but Mr Pascoe produced some figures showing what had happened prior to and since 30 September 1920;

(f) A discussion on questions incidental to the Association and its members arose, but the whole matter was left in the hands of the Council to deal with and bring up at a later meeting.

There being no further business, the meeting then terminated.

Confirmed:

Isidore William M. Capetown
Chairman.

Minutes of the Council meeting
 Held at the Church House 61. Bay St.
 Cape Town at 11. am on Wednesday
 March 2nd 1920.

Present

This Grace the Archbishop of Cape Town
 (in the Chair)

The Dean of Cape Town -

M^r. Justice Searle

M^r. ~~W. W. W.~~ - Askas Noaks

M^r. Duncan Baxter

M^r. R. Robb.

The Hon H. L. Curry

Professor Snape

Rev. A. E. F. Hext.

M^r. Baxter

M^r. Headley (Sec.)

M^r. Smith (the Architect)

Tenders for the alterations to "Hushears"
 were submitted to the Council from
 ten firms.

Owing to these tenders being considerably
 larger than the financial state of
 the Association would admit, a
 difficult situation was created.

After much discussion the Council
 M^r. Curry moved & M^r. Noaks seconded
 that a subcommittee be appointed

to see at all over the matter with
 Mr. Tappan & Mr. Lytle.

This subcommittee consisted of:

The Dean -

Mr. Justice Searle

Mr. Baxter

Mr. Curley.

Mr. Baxter the Treasurer reported
 that he was leaving for England
 & that a Treasurer should be
 appointed in his absence -

Mr. Baxter moved the Dean seconded
 that Mr. Curley be asked to
 act as Treasurer. Mr. Curley
 consented to act. passed unanimously

The proceedings ended with
 the Grace

Roll.

Continued.

March 11-21.

Minutes of the Council Meeting
held at the Church House Cape Town at
11. am on Friday March 11th 1921

Present.

The Dean of Cape Town (In the Chair)
The Hon. Currey

Mr. Deane Noakes Noakes

Rev. A. E. F. Hext

Mr. Baxter

Mr. Robt

Mr. Murray.

Mr. Headly (Sec)

Mr. Smith (The Architect)

His Grace the Archbishop was unable
to be present on account of illness.

The Co-adjutor Bishop sent an apology
as he was away at a Confirmation.

Report of the Subcommittee

The Dean reported that the subcommittee
had met Mr. Jaffer & Mr. Sykes &
put the ^{of the financial situation} matter before them.

Mr. Jaffer said he was prepared
to add £2000 to the sum he had
already lent to the Association.

Mr. Currey moved & Mr. Robt seconded
that no further step be taken until
it be discovered if the Association
can borrow £4000 or £27500 on 1st
May 1921, & that this matter be left
in the hands of Mr. Duncan Baxter
who will then report to the Council
to be called upon to meet.

Mr. Smith (the architect) was asked
to approach Mr. Bakker to see if
in an amended tender some reduction
could be secured.

Confirmed.

B. H. Rolt. Dean
Mar. 29. 21

C. H. SMITH, A.R.I.B.A.
ARCHITECT.

TELEPHONE NO. 450.

FLETCHER'S CHAMBERS,

DARLING STREET,

CAPE TOWN.

March 19th 1921

To The Very Rev
The Dean of Cape Town

Dear Sir,

In compliance with the wishes of the Committee respecting the Tenders for "Herchel" School. I have been carefully through the plans & details of the necessary requirements finding that we cannot reduce the cost to any appreciable extent by cutting out portions of the work without impoverishment to the scheme.

Regarding the choice of contractors - for the various reasons given at the last Committee meeting. I am convinced that (providing satisfactory arrangements are made) it would be in the best interests of the Association to employ Messrs F. Bakker & Co. who with their financial standing, ample equipment & systematic organization would complete the work most expeditiously and in by far the best manner.

I have seen Messrs Bakker & Co. with a view to obtaining a reduction on their estimate without omitting any portion or detail of the works as specified. Also whether they would agree to delete the

Minutes of the Council
Meeting held at the Church House - Bury
St. Cape Town on Tuesday March 29th 1921
at 11. am -

Present.

The Dean of Cape Town (in the Chair)

The Rev. A. E. F. Hext

Mr. Seale

Mr. Duncan Baxter

Mr. Duncan Baxter

The Hon. G. I. Curley.

Mr. Noakes

Mr. A. Robb.

Mr. Syrett

Mr. Steadley.

Mr. Smith (The Architect.)

The Dean read a letter from Mr
Smith advising that the tender of
Messrs. Bakker & Co be accepted. The
Council agreed to accept the ^{amended} tender of Messrs
providing that Messrs Bakker & Co <sup>of Messrs
Bakker
& Co</sup>
agreed to delete the "the usual
clause demanded in Building
contracts for extra cost in price
of material & workman's wages."

This in the letter to Mr Smith
Messrs Bakker & Co have agreed to
do & further they agree to a
reduction of £350 on their
original tender on signing of the
contract. The original tender being
£10,609 the present being £10,339.

C. H. SMITH, A.R.I.B.A.
ARCHITECT.

TELEPHONE No. 450.

FLETCHER'S CHAMBERS,

DARLING STREET,

CAPE TOWN.

192

Usual Clause demanded in Building Contracts for extra cost in prices of materials & workmen's wages. (which it is almost impossible to check without a Resident Clerk of works & additional cost) & which in current works has added so considerably to the original Contract Sum—

After due consideration Messrs^{rs} Bakker have informed me that they would be prepared on the acceptance of their Tender as it stands to agree to the above mentioned conditions & to make a reduction of £350. on signing the Contract agreement—providing that the same is agreed to in time for them to obtain various materials for which they have advantageous Sub Contracts for a limited period.

Yours faithfully

C. H. Smith

* A resolution was agreed to by which the Mayor of Cape Town & Mr. Curry acting on behalf of the Council were empowered to sign the Contract with Messrs. Bakker & Co. together with the plans & necessary documents.

Mr. Baxter reported that the South African Mutual was prepared to advance £6750 at $6\frac{1}{2}\%$.

Mr. Curry moved & Mr. R. B. seconded.

Resolution

That the Trustees of the English Church Schools Association be requested & are hereby authorised to execute on behalf of the Association a mortgage bond for £6750 (six thousand seven hundred & fifty pounds sterling) in favour of the South African Mutual Life Assurance Society, & to hypothecate the property "Herschel" if required to pass a notarial bond pledging the movable assets of the Association for the eventual payment of the advanced ^{sum} ^{down} interest at the rate of six & a half per centum ($6\frac{1}{2}\%$) per annum on the basis of the building loan.

The Dean to sign the contract plans & necessary documents

Mr. Curry moved, Mr. Baxter seconded that ^{no} extra work ^{outside the contract} in connection with the building be undertaken except with the ^{written} approval of the Treasurer - & in the event of such extra work being undertaken Mr. Hoaks moved that the Treasurer should report to the Council without delay.

Passed.

The Secretary was instructed to write to the National Bank of S. Africa. The Hon. H. D. Curry is appointed Treasurer & that cheques drawn in the name of the English Church Schools Association (Incorporated) be in future signed by the Treasurer & Mr. P. R. Symington or addition of those of whom the Bank has already been advised. B. H. Holt

Mar. 30th

Minutes of the Council
Meeting held at "Tregarthen" Wyebeey on
Wednesday March 30th 1921 at 8.15 pm -
Present.

The Dean of Cape Town (in the Chair)

Mr. Duncan Baxter

Mr. Duncan Baxter

Mr. R. W. B.

The Hon. H. L. Currey

Mr. Hoaks

Mr. Headly (Sec)

Minutes The Minutes of the last meeting were
read & confirmed.

Sub. Committee for purchase of Equipment.

The Dean

Mr. Seale

Mr. Murray

Mr. Hoaks

Mr. Currey

Mr. R. W. B.

The Secretary -

Mr. Hoaks asked for definite
instructions as to the amount
available for the purchase of Equipment.
The Council agreed upon the sum
of £2500 as the maximum amount

Mr. Baxter undertook to see Mr. Jaffer

and endeavour to arrange that a representative from his firm shall advise the subcommittee, both with regard to that part of the equipment which it will be wise to get from Messrs J. W. Jaffer & Co. & also with reference to what should be bought through Mr. Baxter in London, Mr. Baxter having kindly promised to act as the Council's agent in London on ~~received~~ receiving precise instructions as to goods required -

Selection of Principal

The Dean reported that he had been in communication with the Archbishop, & that he suggested that an advisory Committee consisting of the Dean of York, Coun. Gen. Buxton

Mr. Soulsby shall be asked to act as advisors to Mr. & Mrs. Duncan Baxter in making the selection of three (3) or more suitable applicants for the post of Principal at a salary commencing at £500 per annum, together with board and lodging -

The question was raised as to

whether Miss Soulsby had not
 been out of the educational world
 too long to be the help she might
 have been ^{or} such an advisory
 body today, that she would have
 been some years ago, to which
 the Dean replied that he
 was quite certain from what had
 passed between the Archbishop
 & himself, that His Grace would
 be entirely satisfied on that very
 ground to omit Miss Soulsby's name.

The Dean was then asked to
 write & request the Dean of York
 & Countess Buxton to undertake
 the work.

The list of selected candidates
 would be sent to the Council,
 in whom would be vested the
 final decision.

B.H. Rolfe

May. 18.21.

Minutes of the Council

Meeting held at the Church House, Cape Town on Wednesday May 18th at 11.30 am -
Present

The Dean of Cape Town (In the Chair)
 His Grace the Archbishop.

The Rev. E. F. A. Hext.

The Co-adjutor Bishop

M^r. M^radras M^rakes N^rarks

M^r. R. R. B.

The Hon. H. L. Curry -

M^r. Sympet

M^r. Carter

M^r. Headley -

The Sub. Committee submitted their report re purchase of furniture -

Resolution M^r. Sympet proposed M^r. Curry seconded that the Sub Committee's report be adopted & the furniture ordered -

Resolution M^r. Curry proposed & the Co-adjutor Bishop seconded that the purchase of Blankets be left in the hands of the Sub. Committee.

Resolution M^r. R. R. B. moved & M^r. Carter seconded that 12 doz of crochets be ordered, but that 2 doz shall have a distinguishing mark as shall be for the use of the servants -

M^r. Carter, M^r. Searle M^r. King
 M^r. Headley asked to form a sub sub committee & make final lists given etc -

Present
The Dean. Mr.
Searle. Mr. H. L. Curney.
Mr. Noaks
& Mr. Robb & The Rev.
E. F. A. Hackett.

June 2. A Meeting of the Committee was called at short notice and was held at Herschel in order to consider certain objections which had been raised to the arrangement of the Kitchen &c. It was decided that a second window should be inserted in the larder, but that the question of any partitions in the Kitchen must wait till the completion of the building.

It was also decided that 8 trees close to the house should be cut down.

William M. Capetown

8 July 1921

June 8. A meeting of the Committee was held in the Church House when there were present the Dean. The Rev. E. F. A. Hackett. The Hon. H. L. Curney. Mr. Syfret. Mr. Noaks. Mr. Robb.

Age The following questions were considered. (1). the age of the children to be received in the school. Suggested age 12-16

Fees (2). The Fees to be paid. Suggested. £60 for day scholars £125 for boarders & The following to be treated as Extras. Games 5/- a quarter. Library 5/- ditto. Use of Pianos 10/- ditto Doctor 10/- ditto Music from 2/2/- to £4/4/- ditto. Painting? Elocution £1/1/- ditto. Stationery & books as required & Laundry.

Concessions The Grading of fees & the question of Concessions for 3 or more of a family would need to be considered.

Sub Committee Laying out Grounds The Rev. E. F. A. Hackett, ^{Chairman} Mr. Justice Searle. the Hon. H. L. Curney & Mr. Noaks were appointed as a Sub. Committee to draw up a Scheme for the Laying out of the Grounds, & to get Estimates from Contractors for carrying out such portion of the scheme as may seem desirable & submit cost to the Com^{tee}.

Building Sub Committee Mr. Searle. the Hon. H. L. Curney. Mr. Noaks. the Rev. E. F. A. Hackett & the Dean were appointed as a Building Sub Committee to deal with emergency matters. ^{8/12/21} William M. Capetown

The Coadjutor Bishop & Mr. Hoaks
were asked to act as a subcommittee
to deal with the matter of desks.

17th June 1921 William M. Capetown

June 17. A committee meeting was held in the Church House with
the Archbishops in the chair. Present the Coadjutor Bishop
the Reverend E. F. A. Hest. Messrs Hon. H. L. Currey. Messrs
Hoaks. A. J. Robb. & the Dean.

In the absence of the Secretary ~~and~~ in order to save delay
it was resolved, on the motion of Mr. Currey, seconded
by Mr. Robb that Mr. Hest be appointed Acting
Secretary.

Mortgage
& Notarial
Bond

On the motion of the same gentlemen it was resolved
that the Trustees, viz the Archbishop of Cape Town
J. W. Jagger Esq & Lyfrets Trust Co. Ltd be authorized
on behalf of the English Church Schools Association
(Incorporated) to sign the Power of Attorney to pass the
Mortgage Bond as well as the Notarial Bond for £6750
in favour of the S. A. Mutual Life Assurance Society.
On the strength of the foregoing resolution Mr. Hest signed
as Acting Secretary.

Age &
Fees

~~The Age & Fee~~ The Age & Fee questions were again
considered, but it was felt that it was impossible
to come to a decision without further consideration
& enquiry. The question of advertising the School
in order to obtain applications for admission having
been raised it was decided that this could not be
done until the other two matters had been settled.
It was decided that there ought to be a fixed date for the
Committee meetings & His Grace undertook to see

Mr. Sykes in order if possible to fix upon a time which would make it possible for him to attend.

8 July 1921 William M. Capetown

Minutes of the Council
held on July 8th 1921 at 3 pm in the
Church House. Burg S. Cape Town -
Present

His Grace the Archbishop (in the Chair)

The Co-adjutor Bishop.

The Dean

The Rev. P. A. T. Hest

The Hon H. L. Curry

Mr Justice Searle

Mr Loakes

Mr RAB -

Mr Carter

Mr Searle

Mr Steadly -

The Minutes of the last meeting were read & confirmed.

The Dean reported that a cable received from the Dean of York announced that they had the Committee in England had suspended operations owing to the lack of suitable candidates applying for the post of Head Minister.

After discussion it was agreed moved by Mr Justice Searle that a cable be sent to the Dean of York asking that the Committee should resume enquiries.

It was also agreed that an advertisement should be sent to various papers in S. Africa.

confirmed. William M. Capelord
15. July, 1931

Minutes of the Council
meeting held on Friday July 15th at 4 pm
at the Church House - Burg & Cape Town -
Present

Mrs Grace the Archbishop (in the chair)

The Co-adjutor Bishops

The Dean

The Rev. P. A. F. West.

The Hon. H. L. Curry

M^r Justice Scoble -

M^r A. T. M.

M^r Hoopes

M^{rs} Carter

M^{rs} Scoble

M^{rs} Headley -

The Archbishop reported that an advertisement for with a view to obtaining a Headmistress had been sent to various papers for insertion.

The Dean reported that the cable for the same object had been sent to the Dean of York.

The Dean of Cape Town read a letter from Mr Duncan Baxter explaining the difficulties of finding a suitable Headmistress there -

A Sub Committee was formed consisting of

The Dean of Cape Town
 The Coadjutor Bishop
 Mr Carter
 Mr Searle

to review any replies to the advertisement
 which may be forthcoming & to report
 to the Council

19 Aug: 1921 William M. Capetown

Minutes of the Council
 meeting held on Friday August 19th at
 4 pm at the Church House Bury Street
 Cape Town -

Present

Mrs Grace the Archbishops (in the Chair)

The Coadjutor Bishop

The Dean of Cape Town

Mr Justice Searle

Mr Hon H. J. Curry

Mr Rev. F. A. T. Herl

Mr. Hooks

Mr. Carter

Mr. Searle

Mr. Murray

Mr. Steadley

The Minutes of the last meeting were read &
 confirmed.

The Dean read the applications from
 several candidates for the post of
 Head Mistress & after much discussion
 it was decided to send a telegram
 to Miss Rieph at present acting
 principal at the W. S. S. Grahamstown

asking for formal application & testimony
to be forwarded.

Mr Smith the Architect reported on the
damage sustained at Hershall in the
interior of the old building owing to
the abnormal weather. Certain members
of the Council had been to Hershall &
were satisfied that all that could be
done had been done to avoid further
damage -

The Architect further reported of the
drainage system & it recommended
that the scheme be carried out completely
this was passed.

A plan was certain desirable
kitchen alteration was submitted &
it was agreed that the decision as
to when completion or not be postponed.

^{W.M.C.}
^{S.M.}
S. ~~De~~ 1932 William M. Capetown

A special meeting of the Council was held
at the Church House of Wednesday Aug. 31st.
Present.

His Grace the Archbishop (in the Chair)

The Dean

The Rev. E. F. A. Hext

Mr. Joshua Searle

Mr. Searle

Professor Snabe

Mr. Noakes

The Hon. H. L. Currey.

Mr Murray.

Mr Raefel Acting Principal of D.S.G. Grahamstown having arrived from Durban on the previous day was interviewed by the Council, but no decision was arrived at & the meeting was adjourned till Friday Sept. 2nd.

5th Sept 1924 William M. Capetown

Minutes of adjourned meeting
of the Council held at the Church
House on Sunday Sept. 2nd

Present

The Grace the Archb. hops in the Chair

The Dean of Cape Town

Mr Justice Leake

The Hon H. Z. Curney

Professor Snyper

Mr Syfret

The Rev E F A Herk

Mr ~~East~~ Headley.

A short discussion re the appointment
of Head Masters took place &
the following resolution was

Proposed by The Dean

Seconded by Mr Syfret

That Mr Raefel now Acting
Principal of the D.S.G. Grahamstown
be offered the post & further that
the Dean be asked to inform
Mr Raefel of the Council's resolution.

This was voted on & passed
unanimously.

8 Sept: 1921 Written Mr. Cipolotti

Minutes of the meeting of the
Council held in the Church House
on Monday, Sept. 5th at 4 pm
Present

His Grace the Archbishop (in the Chair)

Mr. Carter

The Dean

The Rev. E. F. A. Herd

The Hon. H. Z. Curry

Mr. R. M.

Mr. Noakes

Mr. Murray

Mr. Headly

A letter was read from Miss Rucksh
accepting the post of Head Mistress &
she came to meet the Council & to

present a Prospectus for their consideration
discuss ^{additions} ~~and sundry alterations & improvements~~

that she would desire in the building
re heating etc.

These matters were referred to a Sub-
Committee & the Architect was asked
to obtain information as to the
probable cost.

The ^{next} consideration of the Prospectus
was gone through and a meeting of
Council was called for Thursday Sept. 8th

in order if possible to complete
this matter.

8 Sept: 1921 William M. Capetovis

Minutes of the Council
meeting held on Thursday Sept. 8th
at 2.30. pm. at the Church House -
Cape Town

Present.

This Grace the Archbishop (in the Chair)

The Co-adjutor Bishop

The Dean

The Hon H. L. Curry

The Rev. E. F. A. Hext

M^r. Carter

M^r. Headley.

M^r. Justice Lewis, M^r. Seale & M^r. Murray
regretted they were not able to attend.

The Minutes of the last meeting were
read & confirmed

A letter was read from M^r. Hoaks
tendering his resignation as a member
of the Association -

The Secretary was instructed to write
accepting the resignation & expressing
the Council's regret

~~The Archbishop~~

The Prospectus was then considered &
with some alteration ^{were made} ~~was finally~~
~~passed~~

The Archbishop being obliged to leave before the end of the meeting the Co-adjutor Bishop took the Chair.

The consideration of the Prospectus was continued & finally passed.

The question of ~~some~~ minor alterations in the Buttery hatches, & the transposing of the kitchen back door & the window opposite the store^{room} was considered & approved of by the Council & the Architect was asked to carry it forward.

The Secretary was ~~asked~~ ^{instructed} to write to His Grace & ask if he will be so good as Chairman of the Association & write & confirm to Mr. Ruelph confirming his appointment as Head Master of Herschel School at a salary of £600 a year ^{an arrangement that} beginning on January 1st 1922. with six months notice on either side be required to cancel this agreement.

16th Sept. 1921

William M. Capetown

Minutes of the Council

Meeting held in the Church St. Anne. Cork
 Town on September 16 1921.

Present.

Mr. Green the Architect (in the Chair)
 Mr. Cooney the Bishop

Mr. Brown

Mr. Rice: F.A.F. West.

Mr. John D. J. Curry.

Mr. Rogers the

Mr. Brown

Mr. Steadley.

Mr. Smith the Architect came &

spoke in the building and of the

many in the building etc. & he was

asked to proceed with the work.

A letter from Mr. Rogers was read &

the Dean Mr. Rogers explained the

affairs of the Council action in

appending from Rogers on that

business

The Dean was asked to arrange for

a door being 1220 was passed on

the Dean on a 1224.

In the case of clergy attending for

a daughter the subject on a point

18/10/1921 is the subject (passed)

21 Oct: 1921 William M. Caplan

Minutes of the Council
meeting held in the Church House
Cape Town on October 21st 1921. at
4 pm

Present

This Grace (the Archbishop in the Chair)
The Co-adjutor Bishop

The Dean of Cape Town -

The Rev. T. F. de Heer.

The Hon. H. L. Curry.

Professor Innes -

Mr. R. B. -

Mr. Carter

Mr. Headley

The question of the appointment of the
Council for the ensuing year came
before the Council & arrangements were
made by which all should be in
order by November 1st as required
in clauses 17 & 18 of the Articles of
the Association.

The appointment of an Auditor was left
to Mr. Curry to arrange with Mr. Lytton.

The appointment of

Miss Van Heyst. English Literature at a
salary of £200 a year resident -

Miss Sealridge music at rate (say
25 hours a week) of £200 per annum.

Miss Stafford. Matron £150 a year
were confirmed.

Also Miss Hartman Visiting Dutch
if required.

Books 1 dg notes of Shakespeare
 1 — Palgrave's Golden Treasury
 1 — selected English Essays.

Class 1 dg National Song Book.
Singing Folk songs parts 1.2.3.4.5.6.
 Musical appreciation part 1.

Passed that Miss Raeph can order these.

Piano Private Tuition Wke I 3.13.6 a quarter.

The purchase of desks, & the matter of Shower Baths await Miss Raeph's arrival.

The purchase of Pianos also to wait.

The Secretary was asked to write to Canon Herford to ask if he could design a badge for Hushel School. The advertisement went to go on in the Church Chronicle until the end of the year.

18 Nov: 1921 William M. Capetown

a report to the Council

Minutes of the Council
meeting held on Nov: 18th 1921 at 4 pm
in the Church House -

Present:

Miss Grace the Luckis (in the chair)

The Dean of Cape Town

The Rev. P. F. A. Hart.

Professor Snape

Mr. R. M.

Mr. Duncan Baxter -

Mr. Carter

Mr. Duncan Baxter

Mr. Edwards

Mr. Beattie

Mr. Headley -

A letter was read from Mr. Ralph

Staff

re: Staff? it was agreed that a

sub committee consisting of the

Dean - Mr. Baxter - Mr. Edwards

Mr. Headley be appointed &

assist Mr. Ralph in this

matter & where possible interview

those ladies who have applied

Medical

for posts of Governor Junior Nurses.

A letter from Mr. Curry was read

to explain the financial situation
at the present moment -

Medical

The question of Medical Officer for

the school was brought forward

& is to be further considered later

on.

Office

Miss Raepke reported:

"I have told Mr. Wethersell the Council is willing that we have Violet as I suggested the paying her one piano fee, but having board etc free, for whatever use we can make of her."

Furniture

A furniture sub-committee was appointed consisting of: The Dean - Mr. & Mrs. Duncan Baxter - Mr. R. M. Baxter. Mr. Headly -

15 Dec: 1921 William M. Caperton

Minutes of the annual meeting
of members of the Association held at
the Church House 61. Bury Street Cape Town
at 3.30 pm on Thursday December 15th 1921

Present

The Grace the Archbishop (in the Chair -)
The Coadjutor Bishop -
The Dean of Cape Town -
The Rev. E. F. A. Hest.
The Rev. R. L. White.
The Hon. H. J. Currey
Mr. R. M. B.
Mr. Carter
Mr. Duncan Baxter
Mr. Duncan Baxter.
Mr. Murray
Mr. Edwards -
Mr. Ralph
Mr. Steadley.

The minutes of the last annual meeting
were read & confirmed -

The Report of the Council's transactions during
the year was read -

The Balance Sheet duly audited was
produced by the Treasurer. who explained
that the Auditor was making no charge
for his services.

Mr. Currey moved & Mr. Baxter seconded
that Mr. Sykes be appointed Auditor &
a vote of thanks was passed to him &
to the Treasurer -

The Vacancies on the Council were
next dealt with & the appointment
of Mr. Edwards. Mr. Beattie &
The Rev. R. J. White were confirmed -
Mr. Headly was re-elected Secretary.
There being no further
business the meeting then terminated.

Confirmed.

Minutes of the Council
held on Thursday Dec. 15th 1921 at 4. pm
in the Church House -

Present.

His Grace the Archbishop (in the Chair)

The Co-adjutor Bishop

The Dean of Cape Town -

The Rev. E. F. A. Heit.

The Rev R. D. White.

M^r Duncan Baxter

M^r P. M. B.

M^{rs} Carter

M^{rs} Duncan Baxter

M^{rs} Murray

M^{rs} Edwards

M^{rs} Ralph

M^{rs} Headley -

The Minutes of the last meeting were
read & confirmed.

Re. Sub-
Committee
based with
Staff. Miss Edwards reported that she had
interviewed Miss Peacy as a possible
junior mistress, but as, it was not
proposed immediately to open a kinder-
garten & Miss Peacy's qualification being in
that line, she was not considered quite
suitable.

Furniture
Sub-Com. The Furniture sub-committee had dealt
with the matter of desks.

The Architect reported that the building
was ready for the furniture almost
all the rooms being completed -

~~A discussion re Staff.~~

General Purposes Committee

A general purposes Committee was appointed to deal with questions of Staff, & the completion of the equipment & various details connected with the building & such other matters as may arise that require attention. This Committee to consist of.

The Dean. Mr. Currey (Treasurer) Mr. Baxter. Miss Edwards & Mr. Headley Miss Rae ph.

This Committee was authorised to spend £100 if required & if more was wanted to obtain the sanction of the Council.

The Secretary was instructed to write to the Dept. of Public Education to enquire if the Dept. paid travelling expenses of teachers proceeding to take up duty in schools.

20 Jan: 1922. William M. Capetown

Minutes of the Council
meeting held on Feb: Friday January 20th
1922 at 4 pm in the Church House -
Present

His Grace the Archbishop (in the Chair)
The Dean of Cape Town
The Rev. E. F. A. Hext
The Hon. H. L. Curry
Mrⁿ Murray
Mrⁿ Baxter
The Rev. R. White
Mrⁿ Baxter
Mrs Edwards
Miss Beattie
Miss Raepl
Mrⁿ Headley.

Question of 4 quarters v. 3 terms.
During a telegram from Mrⁿ Jaffer asking that the question of 3 terms v. 4 quarters may be reconsidered as he had received strong representations against the four term system, this matter was considered by the Council. After much discussion it was moved by Mrⁿ Baxter, seconded by the Dean that for this year the matter stand as put forth in the Prospectus (i.e. 4 quarters) but that about September^{of this year} the matter be re-considered on the opinion of the parents obtained, with the view of making a change if ^{a change made if} ~~the view~~ ^{the majority were in favour of} thought desirable -
passed unanimously.

Saturday morning School.
Younger children will not be expected to attend on Saturday morning.
passed unanimously.

The Secretary read a letter from The
Dept. of Public Education informing that
rail warrants are issued to European
teachers proceeding to take up duty
in schools under school boards.

Opening

It was agreed that the school should be opened on Feb: 2nd & His Grace the Archbishop kindly said he would come & hold a service.

The formal opening to take place when His Excellency (in the early part of February) - The Archbishop undertook to write & ask the Hon. J. W. Daffer if he would come & declare the school open -

Lockers

Mrs. Raepke & Mr. Headley were asked to arrange this with the carpenter. The estimate for the work having been submitted.

Stationery

Accept the lowest tender -

Pianos

The purchase of two pianos £85 & £95 was confirmed.

Lighting

The opinion being that the road by Herschel is insufficiently lighted & that the Municipality be asked to provide an extra light.

Bush

Mr. Curry undertook to see whether the owner of the land opposite Herschel (back gate) would be likely to have it thinned out -

Roblon

The hat bands to be blue with Leander colour edge. The badge to be considered later.

JenniesCourts

Mrs. Raepke was asked to make the best arrangements she could under the present circumstances -

GamesTeachers

It is hoped that a Games Mistress may be secured from England, in the meantime Mr. Baxter & Mrs. Raepke to make the best arrangement they can -

Confirmed -

Wileman M. Capelton
17 March 1922

A Special meeting of the Council was held at the Church House at 3.30 pm on Friday Feb: 10th Present.

This Grace the Archbishop (in the Chair)

The Dean of Cape Town

The Hon. H. L. Currey

The Rev. P. F. A. Hext

M^r: A. P. M. -

Rev. R. White

Professor Snape

M^r: Edwards

M^r: Murray

M^r: Beattie

M^r: Raepke

M^r: Steadley (Hon. Sec.)

The list of guests to be invited to the opening on Feb: 16th was compiled after the Archbishop announced that he

had communicated with ^{at the request of the Hon. H. L. Currey} the Hon. R. Hon. J. X. Mervin, who had consented to perform the opening ceremony.

Proposed by The Hon. H. L. Currey

Seconded - The Rev. E. A. F. Hext

That a Sub: Committee be appointed consisting of The Dean - Professor Snape & M^r: Edwards to draw up a report defining the Province & powers of the Head Trustees with regard to the Staff & relation to the Council & such other matters

as are deemed expedient to
consider a report late to the
Council - Passed -

It was proposed & resolved that the
terms could be put in order for
the sum of £ 18 be taken in hand
passed.

17 March. 1922 William M. Capelton

A meeting of the Council was held at the Church House on Friday, March 17th at 4 p.m. Present

The Archbishop, The Dean, The Rev. E. F. A. Sturt, the Hon. H. L. Currey, ^{Professor Sympson} Mrs R Sympson, ~~Mr~~ Robb, & Mr & Mrs Duncan Baxter, Mr Carter, Miss Edwards, Miss Beattie & Miss Ralph.

After Prayer, the Minutes of the two preceding meetings were read & confirmed.

The following Resolution was then proposed by ~~Mr~~ ^{the} Archbishop seconded by the Dean & was carried unanimously

"That this Council desires to put on record its deep appreciation of the services rendered by Mrs Headley to Herschel School. As ^{Honorary} Secretary to the Council she was unremitting in her work on behalf of the School & by her wise counsel on all occasions & particularly through all the difficult time of preparation for the opening of the School did invaluable service to the Council & the Administrators."

Election of Hon Secretary.

Miss Beattie was elected to the post of Hon Secretary Book-keeper.

On the motion of the Dean, seconded by Mr Duncan Baxter, the Hon. H. L. Currey, Mr Duncan Baxter and Mr E. R. Sympson were appointed as a Sub. Com^{tee} to deal with the appointment of some one qualified to keep the books of the School and to control the current expenditure.

Report of Sub. Committee re. powers of Head Mistress
as regards appointments & dismissal of the Staff.
Prof. Sympson presented the Report, & moved its adoption.

2.

in the form here appended. This was seconded by
the Hon. H. L. Curney & adopted.

ENGLISH CHURCH SCHOOLS
ASSOCIATION.

HERSCHEL.

PROPOSED REGULATIONS CONCERNING HEAD MISTRESS

1. The whole authority over and responsibility for, the internal regulation and discipline of the school, and of every inmate thereof, subject to the rights of the Council under the Articles of Association and to any bye-laws which may be made by it, shall be vested in the Headmistress who shall be accountable to the Council therefor.
 2. Every member of the Teaching or ~~Domestic~~ ^{of the Matron} Staff shall be deemed to be in the employment of the Council, but the Headmistress shall, subject to any provisions to the contrary in her agreement of service, or to any bye-laws of the Council be deemed to be the agent of the Council for the selection, engagement or dismissal of all assistant mistresses (or assistant masters) and all members of the domestic staff of the school, ^{except those of the domestic staff older than} provided that all appointments and dismissals are subject to the ^{Matron} final approval of the Council.
 3. The Council may determine and prescribe any forms of agreement which it may deem proper to be used upon and for the engagement of any headmistress or member of the teaching ~~or domestic~~ ^{staff, or Matron} staff.
 4. The dismissal of the Matron shall be subject to the approval of the Council.
- Miss Ralston's Report on the School &c.

The Headmistress read her Report upon the
School its present requirements.
Here follows the Report.

The Hon. H. L. Curney at this point presented a Statement of the Financial position. After considerable discussion the matters dealt with in the Head Masters' Report together with the question of requirements in connection with Games were referred to the General Purposes Committee with power to act.
viz. The Dean. the Hon. H. L. Curney. Mr. & Mrs. Duncan Baxter & the Hon. Secretary

The Council was invited to Herschel on Thursday 23rd inst. at 4 p.m. to meet the Staff.

The Head mistress raised the question of the date of the Easter holiday & was asked to set forth her views at the General Purposes Committee on Wednesday the 22nd inst that the matter might be settled there.

The Hon. H. L. Curney undertook to make inquiry with regard to any possible Refund under the head of Duty upon School requisites sent from England, at the instance of Professor Snaps who cited the practice of the University authorities under similar circumstances.

B. H. Rob.

April. 21. 22.

Minutes of the Council Meeting held
on Friday, April 21st 1922 at 7 p.m.
in the Church House.

Present: — The Dean of Cape Town. (in the chair)
Mr H. L. Curney.
Professor Snape
Mr & Mrs Duncan Baxter.
The Rev. E. F. A. Hext.
Mrs Edwards.
Miss Ralph.
Miss Beattie. (Hon. Sec.)

After prayer, the Minutes of
the preceding meeting were read &
confirmed.

Refund on ~~Admission~~ Goods Imported

Mr Curney reported that he had
this matter in hand.

Appointment of Treasurer.

The following resolution was moved
by Prof. Snape, seconded by the Rev. E. F. A. Hext
& carried that "Mrs Cecil Kilpin
be appointed treasurer to the
English Church Schools Association (Inc.)
cheques to be countersigned by
Mr Curney, Mr E. R. Syrett, Mr
Duncan Baxter, the Dean. &
Miss Ralph ^{to include any other} at Claremont Branch."

Appointment of Election Mistress.

The appointment of Mrs Wilson
as temporary visiting mistress
was ratified by the Council.

Power of the General Purposes Committee.

Mr Duncan Baxter, seconded by

74
Mrs Currey, moved that "the General
Purposes Committee have power
to act on all matters dealing
with the detail of management,
a report of all decisions to be
submitted to the Council for
confirmation."

Church dues.

A sum of £10 per annum to be
given to J. Savani's, Claremont.

Hon. Secretary-

Mrs Beattie

B. Rolt.

June. 16. 22

- May 19.22 A meeting of the Council was held on May 19 at the Church House, Presart. The Dean in the chair. Mr. Duncan Baxter. Miss Edwards. the Hon. H. L. Curry. The Reverend S. F. A. Heat. the Rev. R. L. White. Professor Snape. Mr. Robb. Mr. Duncan Baxter & the Headmistress. After Prayer. as the Minute book ^{of the Council} was not forthcoming the Recommendations of the Gen. Purposes Committee were received.
- Mr. Robb moved & Prof. Snape Seconded that the Gen. Purposes Committee be given authority
- Sapling Fence (1) for the expenditure involved in the erection of a Sapling Fence, if they are satisfied as to the cost.
- (2) not to pay the final instalment of the Contractors account until the Architect reported that a certain damp wall & leaking roof had been put into a satisfactory condition.
- Damp Wall & Roof
- Gravel The Headmistress reported, that Mr. Syfrit was taking steps to find & to ~~find~~ use gravel on the Herschel ground.
- Numbers That 35 girls - including 15 boarders were now at the School & that fees had been ~~paid~~ remitted in the case of one girl who had been absent a good deal in the first term & also in the second, owing to illness.
- f. P. Committee meeting It was arranged that the General Purposes Committee should meet on Wednesday, May 24. at Herschel.
- Prospectus The General Purposes Committee was given authority for the expenditure on an illustrated and coloured prospectus when the draft of that Prospectus has been before the Council.

Music Masters

Miss Ralph asked for instructions about the salary for a non-resident music mistress. She stated that bookkeepers for ordinary subjects were paid at the rate of a resident English mistress and mistresses for special subjects at special rates fixed by themselves of £2.12.6 and £3.3.0 per less 10% deducted for the school.

Prof. Ingham submitted that the matter should be left to the Head Mistress + General Purposes Committee of management.

Hon Secy.

Mr H L Currey proposed to try & secure Mr. D. J. P. to act as Hon Secretary during Miss Beattie's absence.

Confirmed
B. Rolt.

16th June 1922.

Chairman

Meeting of the Council held at Church
House on Friday 16th June 1922.

Present. The Dean in the Chair.

Mrs Duncan Baxter, Miss Edwards, Mr Duncan
Baxter, Hon H K Currey, Revd E. & A Herot and
the Lady Julia Bishop. The Acting Hon. Secretary.

The Head Mistress was also present.

Minutes

The Minutes of the Meetings of 21st April and
19th May were read and confirmed.

Sapling
Fence

A tender from Mr Richards for erecting a sapling
fence at a cost of £100 was submitted. Resolved
to obtain an additional tender.

J.P. Committee Report

The General Purposes Committee reported.

Music Masters

3 or 4 terms

Hat Bands
Ties.

James Masters

Abbt Mrs King

1. That Miss Parker had been appointed second Music
Mistress at £3 per pupil per quarter.
2. That owing to the necessity of drawing up a new
Prospectus in preference of parents on the question of
3 terms as against 4 quarters be taken immediately.
3. That the hat bands had been ordered and arrangements
were being made regarding ties.
4. That it had not been able as yet to find a suitable
James Masters.
5. That it had authorised the Head Mistress to offer Miss
King of Durham definitely for one quarter an appointment
in the place of Mrs Burgess at a salary of £100 per
annum board.

The Report was adopted. A draft circular on the question
of a prospectus was submitted and after discussion it was
left in the hands of The Dean and the Headmistress to draft
in a form not involving any opinion by the Council.

Balance due
to Contractor

A letter dated 14th June from the Architects in regard to the balance due to the Contractor. Messrs Baker & Co was as follows.

Balance in Contract	£89 0.0	
Additions	484.13 0	573.13 0
Reconstructing portions of old Building demolished by rain		272.17.0
		<u>846.10 0</u>

Mr Currey moved and Mr Baxter seconded and it was resolved.

That payment of the £573.13.0 together with the Architects fees thereon be authorised: further that in regard to the cost of reconstruction the contractor is liable for the whole cost but, in view of the Architects suggestion that it would only be fair and just to consider whether the Council would at least partially meet the cost of the additional work involved, that Messrs Baker be offered without prejudice, through the Architects half the cost of this work is £136 8.6

Municipal
Valuation

It was reported that the valuation of the old Building for Municipal purposes was £3240 of which £1750 was exempted and that an interim valuation of £9000 had been made. The Acting Town Clerk undertook to see the Municipal authorities in regard to the exemption when claimed on the latter.

Headmasters
Report.

The Headmaster's Report

1. That for the second term there were 35 pupils (of which 15 were boarders) as against 30 for the 1st term. One left during the term and one was absent on account of illness. One boarder who entered temporarily was leaving; and one new boarder + one new day boarder entered for next term and 2 day for 4th quarter.

Numbers

Violin Tutor.

2. That Mrs Langley had replaced Mrs Anyon for violin instruction and that there were 4 pupils for next term.

Health

3. That the health of the children had been very good.

Booths

4. That a gramophone and a grant of £10 per term for maps & books of reference would be appreciated and that another set of books had been ordered.

Buildings

5. That there had been a few leaks in the buildings which Mr Lacey had dealt with with the architects.

Light

6. That the lights had been installed in the Avenue.

Term.

7. That the term ends on 21st June & next term begins on 25th July.

21st July 1922.

Confirmed

B. R. Roll.

Chairman

Meeting of the Council held at Church House on Tuesday 21st July 1922

Present The Dean in the Chair.

Mrs Duncan Baxter, Miss Edwards, Mr Duncan Baxter, Hon H & Curvey & the Acting Hon Secretary.
The Head Master was also present.

Minutes The Minutes of the previous meeting were read and confirmed.

Fence The Secretary reported on the tender for a fence and the matter was referred to the Finance Committee with power to act.

Builder's Account A letter from the Architects dated 5th July forwarding a letter from the Builder (Messrs Baker & Co) on the matter of their account in regard to renovations of portions demolished by rain was submitted.

Resolved that the correspondence be recorded and that a cheque for £136-8-6 be forwarded in full settlement of the account.

Exemption from Rates The Secretary reported that he had applied for exemption from rates on the new buildings.

Statement of Profit & Loss A statement of Estimated Profit for the 6 months to 20th June of ordinary Revenue & Expenditure showing a profit of £180 including interest on the jagged loan was submitted.

The Head Master reported that Miss King had accepted the post offered.

- (2) That the plan of 3 lessons a week was not quite suitable.
(3) That the Finance Committee had not agreed the purchase of 3 more chairs.

Proposed

Dancing
lessons

- (3) That the Western Province Boys Preparatory School had suggested a joint arrangement for dancing lessons. Resolved to give the proposal a terms trial at a fee of $1\frac{1}{2}$ guineas per boy.

Expenditure
on Books &c.

It was resolved that an expenditure of £25- on Books of reference and a bookman be authorized.

18 August 1922.

Confirmed
B. H. Rolt.

Chairman

Meeting of the Council held at
Church House on Friday 18th
August 1922

Present

The Dean in the Chair.
The Ladyship Sir John. Mrs Duncan Baxter,
Miss Edwards, Mr Duncan Baxter. Mr
& Mrs Curry, Professor Inge & the Rev Mr Luntan
The Headmistress was also present.

Minutes

The Minutes of the previous meeting were read
and confirmed.

General BusinessCommittee Report

1. The General Purposes Committee reported
That the result of the plebiscite of parents was as follows.

19 (representing 21 votes) for 3 terms

11 " 4 "

3 indifferent

and the Committee had therefore decided to proceed with
the Proportions on their lines - Draft Proportions submitted
and referred back to the Committee with power to act.

Fence

2. That Richards tender of £97 for the sapling fence
had been accepted.

General Business

3. That it had not been found possible to find a
James Masters.

4. That it had given permission for a Rental by
Mrs Leabridge & Co to improve to be held at the School
Academy by ticket & entrance fees to be allowed to attend.
The rental was to be held in a suitable portion of
the building which would not affect the arrangements
submitted for.

RentalsPlatform

5. That a small platform needed for School purposes
had been ordered.

Painting

6. That permission had been granted to Mrs Leabridge to paint

Music lesson to 2 pupils till the end of the year. The fee to be paid through the school and one tenth to be retained.

Reduction
in fees

- 7 That it had considered the question of reducing the boarding fees after discussion.

The Boarder moved seconded by Mr Lurray. That the boarding fee be reduced ~~to~~ from \$150 per annum to 130 per annum. Carried in answer to the Boarder undertook to communicate this to Mr Jaffer. The General Purposes Committee to arrange to maintain all boarders.

Headmaster's
Report.

The Headmaster reported.

- 1 That there were 38 pupils. of them 20 are day boarders and 18 boarders 3 of which were temporary boarders. That notice to leave had been given for 3 pupils boarders one on account of the parents leaving and 2 sisters for financial reasons and that 2 ^{day} boarders had been entered for next quarter and two for 1923 (one nominally).

Pupils

Staff

- 2 That Miss King was helping with supervision and games and Mr Robley was giving riding lessons to eight pupils.

Badges

- 3 That inquiries were being made about badges. This was referred to the General Purposes Committee.

Examinations

- 4 That 4 children entered and passed the Preliminary Music examination (Theory) of the University of I. A. and one of Miss Leachman's pupils won the gold medal (under 16) in the Pianoforte section at the Bristol Festival.

Confirmed

B. Rolt

Chairman

15 September 1922

Meeting of the Council held at Church House on Friday 15th September 1922

Present The Dean (in the chair)
Miss Edwards, Miss Beattie, The Ladyship Bishop,
Rev. S. Heret, Mr. Duncan Baxter, A. J. Robb
+ Professor Innes.
The Head Master was also present.

Minutes The Minutes of the previous meeting were read and confirmed.

Fence The General Purposes Committee was authorized to extend the fence towards the Boundary of the Rectory.

Memorandum from Rater The Secretary reported that the Municipality had accepted 1/3 of the interim valuation of £9000. The Secretary was authorized to obtain the architect's report and endeavor to obtain an increased valuation and report to the General Purposes Committee.

Timber limit The question of the timber limit + sale of stone was left to Mr. Lyket + Mr. Duncan Baxter to deal with.

Farmhouse The appointment of a farm house was left over.

Advertising The General Purposes Committee was authorized to advertise in the Farmers Weekly not exceeding 6 advertisements and also to deal with the question of a gas stove.

Prospectus The Proof of the Prospectus was submitted and it was resolved to print 1000 copies the General Purposes Committee to deal with the circulation.

Resignation
McCurry from
E.P. Committee

A letter from Mr McCurry resigning his seat on the
 General Purposes Committee was read. The Dean agreed
 to ask Mr McCurry to reconsider his resignation.

Reduction of
Boarding Fees

Mr Duncan Baxter reported that he had informed
 Mr Jagger of the decision to reduce the Boarding Fees
 + that he agreed and thought the Comtee had done
 the right thing.

Confirmed
 Wilfred M. Capetown
 Chairman

20 October 1922

Meeting of the Council held at Church House on Friday 20th October 1922

Present.

His grace the Archbishop in the Chair
The Dean of Cahir Town, Mr & Mrs W. Duncan Baxter
Miss Edwards, Hon W. H. Curry, Miss Beattie
Professor Ince.

The Headmistress was also present

Minutes

The Minutes of the previous meeting were read and confirmed.

Mr Curry

Mr Curry agreed to remain as a member of the General Purposes Committee.

Returning

Members.

The Dean & Mr Carter (nominated by the Archbishop) and Mr & Mrs Baxter (nominated by the members) agreed to be the returning members.

It was proposed and resolved that Mr Thomas be elected to fill the vacancy caused by the resignation of Mr Hadley.

Proposed & Elected

Members

The Headmistress reported

that there were 36 children at school. 12 boarders and 24 day scholars and 2 who were away had not ^{yet} returned for half term. There had been 100 fees to leave at the end of the term. There had also been 100 fees personally, one of which was temporary. There were various notices personal and otherwise for library.

Staff

That Miss Bristead (Physical culture) had been appointed and Miss Van Hout & Miss Dwyer were leaving.

Prospectus

That the Prospectus had been circulated.

Tennis Court

That the arrangement had been renewed for hiring the Rectory tennis court until the school one was completed.

Roller or
required.

That a Roller & scythe, hose and another standpipes were required. This was referred to the general Purposes Committee.

Confirmed

B. H. Rolt.

Chairman

17. November 1922

Meeting of the Council held at Church House on Friday 17th November 1922

Present. The Dean in the Chair.
Mr Thorne, Miss Beattie, Miss Edwards,
Hon H. K. Lurray. & Robt.
The Headmistress was also present.

Minutes The Minutes of the previous meeting were read
and confirmed.

Miss Beattie's
resignation Miss Beattie's resignation from the Council was
accepted and a vote of thanks passed for her
services.

The financial papers Committee's Reports of 26th October
and 9th November were submitted. reporting

Thanks for
Tennis land That Paton's tender of £95.15.0 for making the tennis
court had been accepted.

How like stand
& roller That provision had been given for a stand, pipes,
hose, and a roller to be brought second hand.

Application
accepted That a child from Windhoek 7 years of age had
been accepted. The parents being prepared to pay
for outside school tuition in addition to the usual
fees.

Appn refused That an application for a girl of 17 had been
refused.

Chairs That the shape of the chairs were unsatisfactory
tending to make children stoop and that they
required a great deal of attention repairing, and that
it had been decided to ask Jager to take back
the unused ones & find out the price of suitable
chairs.

Wetland
Salinity

Castorin

Argument

Trachin

Annual

Trachin +

Argument

That it recommended that the Secretary of the
to hold a communication of \$750 a

The report was adopted. The report was adopted that

only 13 cases that not then used and that

information is released with chain of a department of

11-1987. Research is underway to get a sample

of a suitable case and on which to get a list

The Committee report of a study

That the question of a castorin had then considered

and suggested that it have might be that it

a case + his family

That a draft agreement for the ^{for England} had then

Admitted.

Research. That the committee regarding the

building for the holidays of the summer to the

to the Dean + then Ralph.

The accounts + report of the ^{with information} were submitted

and, subject to audit, approved + material that the

design to order to be made without to that data. The

being given it by the the results on the matter. Research

found that the annual total in 1987

of 14 + 30 = 44 ^{of 14 + 30 = 44} subject to the committee's approval

in form of

William D. C. C. C.

shown on

15th December 1987

Meeting of the Council held at
Church House on Friday 15th
December 1922

Present His Grace the Archbishop (in the Chair)
The Dean. The Coadjutor Bishop Rev. R. L. White,
The Baron. Hon. L. H. Currey, & the Headmasters.

Minutes The Minutes of the previous meeting were read and confirmed.

Interest on Loan The Currey reported that the Baron was awaiting the Jagers arrival in Calcutta to discuss with him the question of interest on the loan.

Leave of Absence Professor Ingham's application for 3 months leave of absence was granted.

Fence on the Wicks boundary A letter from Lyfolds Trust Co. was read asking whether the Council would consider the question of a substantial fence along the Wicks boundary, each bearing a proportional share of the cost.

Resolved not to entertain the proposal.

The Finance Purposes Committee reported.

Put over again That it had given permission to take a girl over the entrance again no separate teaching was required.

Blue flame stove and electric hot water plate for supplementary cooking & holidays, also an electric hot water plate That it had authorised the purchase of a blue flame stove and electric hot water plate for supplementary cooking & holidays, also an electric hot water plate.

Bookshelves That it had authorised the purchase of some bookshelves second hand.

Page wiring That a display of dull & dancing should be given together with a small prize giving function.

The Headmistress reported.

re-opening
Roller

That the School would re-open on 7th February
That she had purchased a second hand roller
for £4.10.0

Junior
Teachers

That she requested authority to engage a junior
Teacher for next term. Agreed to.

It was resolved.

Advertising

To advertise in the Devonian Magazine & to
send a short notice to the Church Chronicle
also to send a circular out of the report of
the press-jury in the Lake Times.

No meeting
in January

It was further resolved that no meeting of the
Council be held in January.

Confirmed
E. J. Dwyer, M.A.
Chairman

16th February 1922

Annual General Meeting of Trustees
held at Church House, Calverton
on Friday 15th December 1922 at
4.30 pm

Present - His Grace the Archbishop, in the Chair
The Dean, The Coadjutor Bishop, Revd R. X. White
Mr Basset, Mr H. A. Curry.

The Secretary read the notice concerning the
Meeting.

The Balance Sheet & Profit & Loss Account to
30th September 1922 were submitted.

The Secretary read the Report of the Finance
and also the Report of the Auditors.

The Cursey moved seconded by the Dean.

That the Account and Auditors Report be adopted
and that the question of Insurance be left to the
Council to deal with.

The Cursey moved seconded by the Cursey
That the Terms be accepted in the Council in
form of Section 23 of the Act of Association.

Council unanimously

Resolution and acceptance for the setting out of
the Basset, the Dean, the Cursey, the Dean
(the Dean & the Dean & the Cursey) & the Dean
by members were submitted in form Section 17 & 18 of
the Act of Association. There being no other business
the above moved was accepted.

Notice

Account &
Notice

Section 1

members

Resolution
accepted

16th February 1922

ENGLISH CHURCH SCHOOLS ASSOCIATION (Incorporated.)

NOTICE TO MEMBERS.

Notice is hereby given that the Annual General Meeting of Members will be held at the Church House, Cape Town, on Friday, 15th December, 1922, at 4-30 p.m., for the following purposes:-

- (1) Transacting the business of the Association.
- (2) Receiving the accounts, with the Auditors' Report thereon, and the Report of the Council on the past year's transactions, and return of the members elected and to be elected to fill vacancies on the Council.
- (3) Electing an Auditor or Auditors and fixing the remuneration.
- (4) Discussing questions incidental to the Association and its members.

Graaff's Trust Buildings,
CAPE TOWN:
1st December, 1922:

Cecil Kilpin.

SECRETARY:

Auditors

The retiring auditors Messrs E.R. Lytton & Co were re-elected and the fee for the past year fixed at £4.4.0.

Confirmed

E.F. Dwyer Esq.

Chairman

16th February 1922

Meeting at S.A. Association Buildings
held on Friday 16th February 1922.

Present Revd. E. Herst.
~~to inspect the schoolbooks~~, in the Chair
Mr Carter, Mr Murray, Mr Barter, Miss Edwards
Revd. E. Herst.
The Headmistress was also present.

Minutes The Minutes of the previous meeting of the Council and the Annual General Meeting of Pupils held on 15th December 1922 were read and confirmed.

Income The Secretary reported on the Fire Insurance and it was resolved to increase the amount on the buildings from £7400 to £10,000 - on furniture & equipment from £1800 to £2500 on Teachers & pupils personal effects from £500 to £750 and also to insure the latter against burglary.

Valuation
+ valuation
from rates The Secretary reported that the valuation of the Buildings & grounds had been made amounting to £8420 a reduction of £3820 on the old valuation - also that he had made the necessary application for exemption from rates for 1922.

J.P. Brown Report The Junior Pupils Committee reported: that it had agreed to charge a half term fee for
 $\frac{1}{2}$ term
Hera Mc Intyre who was going to England, but would return to Hursley.

$\frac{1}{2}$ term
That owing to exceptional circumstances in the case of Mr White it had agreed to accept $\frac{1}{2}$ term notice of withdrawal.

Investing That in regard to an application by Mr Shethans for his daughter to have private dancing lessons at the school it had decided that this could only be given by the school ~~from~~ ^{from} 1922.

That it was decided to make the following charges for extra subjects.

Special dancing	£3 3.0 per term
Voice production	1-1-0 "
Remedial drill	from 2-2-0 per term according to amount required.
Dressmaking	£3 3.0 per term.

The Report was adopted.

Headmaster's Report.

The Headmaster reported

Number. That there were 40 girls in the school. 16 boarders and 24 day girls.

Exam results. That one articulation candidate had no supplementary paper to write and of the 2 junior certificate candidates we obtained a 2nd class & one failed.

Staff. That the staff now included Mrs Bonstead (James' mother), Mrs Vogel (English, Biology & Latin), Mrs resident Mrs E. Smith (Lower division including Arithmetic & Dutch upper division). The other visiting masters were Mrs Lewis, Mrs Graham, Brown, Mrs de Vere, Mrs Langston, Mrs Parker.

That Mrs Lealidge had asked for a month if she could half her work in order to take up a temporary position at the College of Marie. A letter from Mrs Lealidge to the Chairman in this connection was also read.

After discussion the matter was left to the Headmaster to deal with and the letter referred to her for reply.

Mr Davis. That she was obtaining estimates for some new desks which were required.

Donations. That arrangements were being made for the removal of the excavated donations.

Confirmed
Witnessed by Mr. Capelown
Chairman

17th Jan 1923

Meeting held at the South African
Embassy in Friday 16th March 1923

Present His High the Archbishop, in the Chair
The Cardinal, the Bishop, the Dean, the Rector,
The Coadjutor Bishop, the Dean, the Rector,
The the Archbishop was also present.

The Minutes of the previous meeting were read
and confirmed.

The Finance Committee reported
That it had received and accepted the following
donations.

That it had received £22.0 a week for
16 years of age.
That it had received £100 a week for a pupil
16 years of age.

That it had accepted the purchase of some
revelation hymnbook equipment.
The report was adopted.

The question of the chair for music was
referred and referred with general business
committee to committee.

Confirmed
Attest
Chairman

20 March 1923

Meeting at the South African Association
Buildings: Calcutta on Friday 20th
April 1923.

Present- The Dean, in the chair.
Mrs Edwards, The Lady Julia Borthwick, Professor
Innes. The Headmaster was also present.

Minutes The Minutes of the previous meeting were read
and confirmed.

Signing
of cheques The Chairman was authorized to sign Bank Form 25^a
authorizing the signing of cheques by the Treasurer and
one of the following members. The Dean, Mr E R Lytton, Mr
H Curry or Mr W Duncan Borthwick.

Exemption
from Rates The Secretary reported that he had interviewed the
City Treasurer and arranged an increase in the
exemption of rateable valuation from £4750 to £6120, being
half the total valuation which would result in a saving
of approximately £45. and that on the new valuation on this
basis a further saving in 1923 of approximately £60 would
result.

J.P. Committee The General Purposes Committee reported that there had
been no meeting since the last Council meeting.

Garden Authority was given to engage Mrs Boddy temporarily at
£5 per month & Board & laundry to supervise the laying out
of the garden.

Fees
remitted The Headmaster reported that Annie Becker had been
ill with influenza for the past three weeks & would not be
able to return next term, Resolved to accept notice
also that Marjorie Becker who was coming back at ½ term

had been able to do so owing to illness. Resolved to make no change.

Lectures

The Boardmistress also reported that Dr. Joubert had asked permission to give lectures on various other subjects at the school and that she had personally consented provided the other girls were admitted. The matter was left to the Boardmistress.

Holidays

That the holidays commenced on 1st May & ended on 23rd. Resolved that no Council meeting be held in May.

W. L. M. Capelosa
in pencil

15 June, 1923

Chairman

Person

Meeting held at the South African Association
Buildings, Cape Town, on Friday 15th June
1923.

Present His Grace the Archbishop, in the Chair
Mrs Baxter, Miss Edwards, Mrs Carter
The Coadjutor Bishop ^{Rev. E. Hext} ~~Rev. E. Hext~~
Hon. H. L. Currey, Mrs Murray
The Head Mistress was also present

Minutes The Minutes of the previous meeting were read and confirmed

Resignation
of Mr Robb A letter dated 14th June from Mr A. Robb, resigning from the Council was read
The resignation was accepted with regret.

Accounts The Secretary submitted the accounts for the seven months ended April 30th, showing a profit of £266.2.4 excluding the interest on the loan from Mr Jagger amounting to £342.

G. P. Committee The General Purposes Committee reported:

Miss Lewis (1) That Miss Lewis had resigned from the Staff owing to pressure of private work. Her resignation was accepted with regret and it was decided to convey to Miss Lewis the Council's appreciation of her valuable work at the school

Miss Turner (2) That Miss Turner, who had been appointed to succeed Miss Seabridge would arrive next month

Leakage in roof (3) That, during the recent bad weather, there had

Leakage
in Roof

had been several leaks in the roof resulting in serious inconvenience, and that several unsuccessful attempts had been made to get the Architect and Builder to make an inspection. The Secretary was instructed to write to Mr. Smith on behalf of the Council requesting that the matter might receive immediate attention.

Playing Fields

(H) That the Committee was anxious to have the playing fields levelled and prepared for playing, and that it had been decided to ask the Council for permission to draw up a preliminary estimate of the cost and report to the Council - Approved

Head M's
Report

The Head Mistress reported that there were 34 children - 17 day girls and 17 boarders at school. Five were away for the term (4 overseas, who were expected to return in December, and 1 ill who was not likely to be back this year). One girl had joined this term and one had been removed, while two were entered for next term. That the Gymnastic apparatus had arrived, and that she would like if possible to have one or more out-door class-rooms erected in the grounds before very long. It was resolved that some preliminary estimate of the cost be obtained.

Confirmed

20 July 1923 William M. Caplan -
Chairman

Meeting held at the South African Association Buildings, Cape Town, on Friday 20th July 1923.

Present His Grace the Archbishop in the Chair,
The Coadjutor Bishop, Mr & Mrs H.
Duncan Baxter, and Miss Edwards
The Head-Mistress was also present

Minutes The minutes of the previous meeting were read and confirmed

Genl. Pur-
poses Comm. The General Purposes Committee reported:

1. That it had received a report from the Architect in regard to the leaks, and that he recommended painting the outside walls after they had dried out. Some cracks were being attended to by the builder. The matter was left in the hands of the Committee
2. That it recommended selling 7 beds and mattresses. The beds cost £1/6, the present price being 33/6.
3. That it had considered the question of the playing fields and recommended waiting till Professor Snape's return in order to consult him.
4. That it had considered a design of an H. ^{badge} ~~design~~ for use on the athletic dress, and that further designs would be obtained
5. That they had given permission to accept two children, one of 15½ years and the other 7 years

The

The Report was adopted, The A design which was not ready, to be submitted to the Archbishop.

Donation
Mr Jagger

The following document was handed to the Chairman by Mr Duncan Baxter Discharge. Whereas, the English Church Schools Association (Incorporated) is indebted to me in divers sums of money, aggregating in all Eleven thousand seven hundred and fifty pounds sterling (£11,750)

And whereas I am desirous of releasing the said Association from its obligation to repay me the said amount

Now therefore I, the undersigned John William Jagger of St George's Street, Cape Town, do hereby waive my right to repayment of the said sum of eleven thousand seven hundred and fifty pounds sterling (£11,750), and do formally give and grant unto the English Church Schools Association (Incorporated) a full and complete discharge from its indebtedness to me as aforesaid.

In witness whereof I have hereto affixed my signature at Cape Town this eleventh day of July 1923 in the presence of the subscribing witnesses

(sgd) J. W. Jagger 11.7.23

As witnesses

1. C. H. Rolt, Dean of Cape Town
2. W. Duncan Baxter

The Chairman expressed the grateful thanks of the Council for the extraordinarily generous gift and moved the following resolution, which was carried unanimously, all the members of the Council present expressing their great appreciation of Mr Jagger's generosity

That this Council desires to convey to the Hon. J. W. Jagger M.L.A. its most grateful thanks for his generous gift of £12,000 to the English Church Schools Association, and to express the hope that his gift may be the means whereby the work of the Association may be extended not only in the development of its first school at Herschel but also in the foundation of other schools in other parts of the Union of South Africa

Mr Baxter stated that the Resolution expressed Mr Jagger's ^{which were} wishes that other schools might be established in other parts of the Union. He had explained to Mr Jagger that this could not be done at present, but that the policy of the Council would be directed with a view to attempting this at some future date, and Mr Jagger had accepted this position.

It was decided that the Archbishop convey the Resolution to Mr Jagger

A discussion on the question of advertising
took place and the question was referred
to the General Purposes Committee

Confirmed

Joseph Cress
Chairman

17 August, 1923

Meeting held at the South African
Association Buildings Cape Town
on Friday, 17th August, 1923

Present. His Grace the Archbishop, in the Chair,
The Coadjutor Bishop, Mrs Carter
Revd E. F. A. Heat, Revd R. E. White,
Mr W Duncan Baxter
The Head Mistress was also present

Minutes

The minutes of the previous meeting were read and confirmed

G.P. Committee

The General Purposes Committee reported that it had considered an application from Miss S. Anderson for the post of History on the staff, and had authorised the Head Mistress to cable that the Committee were considering the application and to write offering her the post as from 1st January subject to satisfactory replies to information asked for

It was decided to ask Mrs Thorne to interview Miss Sanderson in London

That the question of charges in cases of girls remaining at the school in the holidays owing to sickness was considered and it was decided to treat each case on its merits

Playing Fields

The Secretary reported that Professor Snape and he had inspected the grounds with a view to making playing fields

It was resolved to obtain an estimate for making

making the smaller field at once and the matter was left in the hands of Mr Baxter and the Secretary with power to act. The question of making the larger field was left over till next year.

Council The question of creating a Council
Scholarship Scholarship or Bursary was discussed and left over for consideration

Confirmed

B. R. Rolt.

Oct. 19. 23.

Chairman

Secretary 1923

Meeting held at Church House
on Friday, 19th October, 1923

Present The Dean, in the Chair. The Co-adjutor Bishop ^{Miss Edwards} ~~Mrs Roberts~~, Mrs Baxter Mrs Murray, Hon H. L. Currey, Mr W Duncan Baxter, Prof. Snape
 The Head Mistress was also present

Minutes The minutes of the previous meeting were read and confirmed

Scholarships The question of scholarships was left over for further consideration

Fields and Tennis Cts The Secretary reported that Mr Brown, Government Land Surveyor had put in plans and supplied plans of the levels gratuitously, and that Palm had put in an estimate of £228. 10. 0 for making the Tennis Courts and levelling the ground at the side. It was resolved to leave the matter in the hands of the General Purposes Committee, and a vote of thanks to Mr Brown for his services was passed.

Report of G.P. Committee The General Purposes Committee reported that Miss Vogel had resigned from the staff on account of her approaching marriage, and Miss Smuts in order to take up infant teaching; and that Miss Lewis had consented to go on to the end of

of the year. There were therefore three vacancies on the staff. The appointments of Miss Sanderson and Miss Ainslie were approved, and the question of filling the ^{third vacancy} ~~three vacan-~~ ~~sies~~ was left over.

Hd Mstr's Report. The Head Mistress reported that there were 37 children in the school, of whom 17 were boarders, and that several girls were away ill or overseas. That there had been a limited number of cases of measles. That seven out of nine girls had passed their music examinations. That Miss Stafford was sailing for England and would be back by the 30th January, and that she had engaged a trained nurse as substitute, and that the At Home Day had been held in September and had passed off very satisfactorily.

Confirmed

E. F. Amyas Hxt.

Chairman

16th November, 1923.

Meeting held at Church House
on Friday 16th November 1923

Present - Revd E Hext (in the Chair)
Miss Edwards and Professor Snape
The Headmistress was also present

Minutes

The minutes of the previous meeting
were read and confirmed

Tennis
Courts

The Secretary reported that Palm's
tender of £228.10.0 for the Tennis
courts and field had been accept-
ed

Annual
Meeting

It was resolved that the Annual
Meeting be held on 21st December
1923, at 4.30 p.m.

Confirmed

William M. Capetoun

Chairman

21st December, 1923.

Meeting held at Church House
on Friday 21st December 1923.

Present His Grace the Archbishop (in
the Chair) The Dean, Revd
E. Hext, Mrs Murray, Miss
Edwards, Mr W Duncan
Baxter & Prof. Snape
The Head Mistress was also present

Minutes The Minutes of the previous Meeting
were read and confirmed

Repairs A letter from the Architect reporting
on the condition of the slates on the
roof was read and referred to the
General Purposes Committee with
power to act

Council
Meetings Mr Baxter stated that now the
school was in working order he
did not think that monthly meet-
ings were necessary. It was re-
solved to hold Council Meetings
quarterly in March June Sep-
tember and December; and that
Special Meetings be called if ne-
cessary for any urgent business.

The Head Mistress reported that she
had an application from Miss
Dickenson for an appointment
on the Staff. She was prepared to
come

come as resident at a reduced salary, and give part of her time. It was resolved to approve in principle of appointing Miss Dickenson on a half-time basis at a salary of £150 per annum provided outside pupils are not taken at the school. The General Purposes Committee were given power to act in regard to the matter

Confirmed

JO. Nash Esq. M.P.
 21/1/24. Chairman

Annual General Meeting of members
held at Church House Cape Town on
Friday 21st December 1923 at 4.20 p.m.

Present. His Grace the Archbishop (in
the Chair) The Dean, Rev. E. Hest
Mrs Murray, Miss Edwards, Mr
W. Duncan Baxter Prof. Sniape
and J. Roberts

Notice

The Secretary read the Notice convening
the meeting

Accounts
& Reports

The Balance Sheet and Profit and Loss
Account to 30th September 1923 were
submitted

The Secretary read the Report of the
Council and also the Report of the
Auditors

The Dean, in moving the adoption of
the Report and Accounts expressed
his satisfaction at the results dis-
closed, and congratulated the Head-
mistress on the excellent manner
in which she had carried on the
Institution. He thought the Council
were ^{very} fortunate in obtaining Miss
Ralph's services

Mr Duncan Baxter, in seconding,
said that he wished to associate him-
self with the Dean's remarks, espe-
cially in regard to Miss Ralph, who
had proved herself to be all that they
had

had expected, both from a scholastic and a business point of view

Miss Ralph thanked the speakers and stated that she could not have carried out her work without the support she had received from the Council. She was very grateful for their confidence

The Resolution was carried unanimously.

Nominations and acceptances for the retiring members. The Coadjutor Bishop and Revd E. F. A. Hext (by the Archbishop) and Hon H. L. Currey (by the members) were submitted in terms of Sections 17 and 18 of the Articles.

There being no other nominations the above mentioned were re-elected

Mrs Murray who retired did not seek re-election owing to absence during the next year. There were therefore three vacancies on the Council. It was resolved that the Council be empowered to fill the vacancies, and a vote of thanks to Mrs Murray for her past services was carried

The retiring Auditors Messrs E. R. Syfret & Co were re-elected and the fee for the past year was fixed at £9.9.

A vote of thanks to the Secretary
for

for his services for the past year, moved by Professor Lape, and seconded by Mr Baxter, concluded the meeting

JO Nash Cond. Op
Nov 21, 1924.

Chairman

HERSCHEL SCHOOL.

Prize Distribution.

THE ARCHBISHOP ON "TONE."

The Archbishop of Cape Town distributed the prizes at Herschel School, Claremont, yesterday afternoon, when a interesting entertainment programme was carried out by the pupils for the benefit of a number of parents and others who took the opportunity of visiting this delightfully situated institution.

The report of the head mistress (Miss M. A. Ralph) struck the same note as last year—that of thoughtfulness combined with hope. There are at present 33 children in the school—13 in the house and 20 day boarders. The health of the school (said the report) had been very good, and in view of the prevalence of illness this year in the suburbs they might be thankful to have come through so well. Some of this freedom, she felt sure, was due to the vigilance of the house mistress, Miss Stafford, now on leave in England. During her absence, the head mistress said, she had been fortunate in securing the able assistance of Miss Willmott. As to the rest of the staff she took the opportunity of offering most cordial thanks to one and all for every bit of thorough work and loyal support.

Importance of Home Training.

"Changes seem to be inevitable," continued the head mistress, "and I take no blame for the fact that my second English mistress in our two short years of life is leaving us to make a home of her own. Miss Van Heipst was married at Easter, and Miss Vogel takes with her now our hearty good wishes for her new life. I recognise that this is the highest calling for a woman, and this country, like all others, needs more and more good homes, and will eventually stand or fall by the training given to the rising generation in their homes, where more can be done for them than we can do. Miss Sangster also was married in October, but fortunately for us Professor Sangster was able to come and carry on her violin teaching."

In the circumstances, said the report, it was hardly surprising that the Council should have now directed the Principal to inquire of her applicants for a post on the staff: "Are you engaged to be married?" though personally she (the Principal) did not consider that an answer in the negative constituted much of a safeguard.

Referring to staff changes, the Head Mistress said they were glad to welcome at the beginning of the year the games mistress for whom they had waited so long. Miss Henstead had thrown herself with whole-heartedness into every aspect of the school life whether in her own special department of physical culture or otherwise. Delight was expressed at the installation of the new gymnastic apparatus which greatly increased the value and interest of the dull classes. "We still need a much larger hall for these and other purposes," said the Principal, "but a deal has already been done, and more is being done to you for the physical and being of the school. We have four different gymnasiums, and as you will see, the

completion and a playing field is being levelled, to be grassed next spring.

The work of the school is steadily going forward, and the Principal emphasised once more that "examinations are not regarded here as the be-all and end-all of education, though necessary as qualifications for certain kinds of work later on. Our great aim is to evoke interest in study for its own sake."

The Principal commented on the "enormous personal interest taken by the parents of the children here in the school," and said that in a considerable experience in three continents she could remember no other school where so large a proportion of parents kept in such close touch with the life and work of the place. In conclusion, she expressed hearty thanks to the Council of the General Purposes Committee and Mr. Sykes in particular for the endless trouble they take on behalf of the school.

Archbishop's Address.

The Archbishop, in the course of his speech, said he thought all those present would agree with him that the report was quite a good one, and that the head mistress and the staff were to be congratulated upon it.

They had reached the conclusion of the second year of the school, and in the past two years the school had passed through what might be called its most difficult time. And what the head mistress told them in the report was what those who had anything to do with the initiation of the school, were most anxious about, and that was the reference made to the tone and the atmosphere of the whole school. He thought that if that had been achieved it was one of the great results that were hoped for had been brought about.

(Hear, hear.)

What he thought they were all anxious about was that there should be a school of that sort in which the atmosphere and tone should be of the very best. The head mistress had spoken of the results of the examinations. It was quite true that the school was established, not for the purpose necessarily of passing examinations, but at the same time examinations were necessary, and it must be for the good of the school that the results from that particular point of view were good. But he thought that the report had shown not only that the tone and the atmosphere were good, but that the results from the scholastic point of view were good as well.

Now that two years had passed, and the foundations had been laid, one hoped that the school might grow and develop in tone and character and in numbers as well. They were glad to learn from the report that there was to be a larger number of children next year. It was a pity that there should be places in the school building itself which might be filled, and which, if they were filled, would be an advantage.

In conclusion, he congratulated the school on what he thought all would consider a very successful result in the past year.

The prize list was as follows:

Mrs. Thorne's prize for progress in French: Divided between B. Ford and A. Romaldson.

Red Cross Society Essay prize: A. Romaldson.

Mr. Close's prize for excellent work—middle school: Sheila van der Horst.

Prize for excellent work—lower school: Mervyn White.

Miss de Vries's prize for speaking French: V. Hood.

Headmistress's report. Dec. 1923. Herschel - Claremont

Yours Grace, Ladies & Gentlemen

There is exactly the same note to strike in my report this year as last December, - that of thankfulness combined with hope.

There are at present 39 children in the school, 18 in the Numbers house and 21 day boarders. More are entered for next year than are leaving us now. 2 others belonging to us are still overseas, and one more has been away ill since Easter, but except for her the

Health of the School on the whole has mercifully been very good. At the end of the winter term we had 2 cases of measles in the house and before the end of the holidays 3 or 4 others had had it at home. Two children have had whooping cough this term, but in view of the prevalence of illness this year in the suburbs, we may be thankful to have come through so well. Some of this freedom, I feel, is due to the vigilance of my housemistress, Miss Stafford, now on leave in England. I have been fortunate in

Staff securing, during her absence, the able assistance of Miss Wilknot. As to the rest of the staff, I take this opportunity of offering most cordial thanks to one and all for every bit of thorough work and loyal support. Changes seem to be inevitable, and I take no blame for the fact that my second English mistress in our two short years of life is leaving us to make a home of her own. Miss van Heijst was married at Easter, and Miss Vogel takes with her now our hearty good wishes for her new life. I recognize that this is the highest calling for a woman, and this country like all others, needs more and more good homes, and will eventually stand or fall by the training given to the rising generation in their homes, where more can be done for them than we can do. Miss Sangster also was married in October, but fortunately for us Professor Sangster was able to come and carry on her biological teaching. In the

circumstances it is hardly surprising that the Council should have now directed me to enquire of every applicant for a post on the staff, "Are you engaged to be married?" though personally I do not consider that an answer in the negative constitutes much of a safeguard.

who has unfortunately been ill and away these last two weeks.
Miss Smuts wishes to return to College for a further period of study, and we wish her all success in it. And finally, it is difficult if not impossible adequately to express to Miss Lewis either our gratitude for her wonderful teaching here since the beginning, or our regret that the limitations of one person's time and strength absolutely forbid her going on with it. We know that the wider public of South African boys and girls whom she can reach by her books ^{should} ~~must~~ be served, and can only rejoice, for our part, to have had two years of such close contact with her inspiring personality. Miss de Klerk, I am glad to say, is still with us, and I need not enlarge on the excellence of her work; it speaks for itself. ^{Miss Graham Brown's art classes and} Miss Parker's ^{work with the music} ~~good~~ ^{are} unfortunately ~~still~~ ^{going} on, the staff but

It was with very real and deep regret that we lost Miss Seabridge when at Easter she took over Miss Marsh's work at the College of Music. She had done some splendid work in the few months here, but had been quite frank as to her intention of going on to the College eventually.

In July Miss Turner came out from England, and besides being very keen about her piano teaching, she has already started a tiny orchestra which we hope may grow steadily. Mr. Browne, Miss Cumbling and Miss Gray have all helped us over these changes.

We were glad to welcome, at the beginning of the year, the Games mistress for whom we had waited so long. Miss Benstead has thrown herself with whole-hearted zeal into every aspect of the life here, whether in her own special department of physical culture or otherwise. She is an energetic form mistress and her work is beginning to tell in various ways. It has been delightful

Equipment to have installed since Easter the new gymnastic apparatus which so greatly increases the

value and interest of the Drill classes. We still need a much larger hall for these and other purposes, but a great deal has already been done, and out of doors more is being done, to provide for the physical well being of the children. We now have 4 different summer games, and as you will see, a second tennis court is rapidly ^{being} nearing completion and a playing field is being levelled, ^{M^r Peaches still very kindly comes out every week to coach cricket.} to be grassed next spring. Someday we hope to have a swimming bath of our own, and already a number of lessons are being given out of doors.

WORK. The work of the school, I believe, is steadily going forward. Our last year's Matriculation candidate had one supplementary paper to write but has since had a very busy and interesting year at College. One of the two Junior Certificate candidates ^{gained} passed a second class, and two of our old girls are studying domestic science in Capetown.

Two present girls have just finished writing Junior Certificate and others are steadily consolidating their foundations.

May I emphasize once more that examinations are not regarded here as the be-all and end-all of education, though necessary as qualifications for certain kinds of work later on. Our great aim is to evoke interest in study for its own sake.

In the University Music Examinations there were 2 passes out of 3 entries for the Higher Harmony, and in the practical 4 passes out of 5, one advanced, one intermediate, 2 Lower Division piano. I will ask His Grace to distribute these certificates presently.

Miss Benstead and the Junior Hygiene class are to be congratulated on the distinction won by Alva Ronaldson.

In the School Essay Competition organized by the Red Cross Society during Health Week throughout the Peninsula she won the first prize in Class A. The subject was

"Why should I clean my teeth & bathe myself every day? A most important point in education."

Thanks We have been wonderfully happy, from the

beginning in our elder girls, with their high principles and unselfish devotion. Their influence counts for so much in determining the tone of the school that the importance of this can hardly be overestimated, and Heather Close has worthily upheld, as Head of the school, the good tradition begun last year, and she has been loyally supported by others to whom we look to carry on next year. Another point on which I feel impelled to comment is the enormous personal interest taken by the parents of the children here in the school. In a considerable experience in three continents I can remember no other school where so large a proportion of the parents kept in such close touch with the life and work of the place. I am not speaking now only or even chiefly of hospitality offered by them in their homes, though that has been generous in the extreme. I mean the lively and constant interest in us and our doings whether in school (where I may mention ^{as one instance} particularly Mrs. Spillman's loan of books and gramophone records this year) or in our efforts in aid of the Society for the Protection of Child Life or other charities.

The Malay girl, whom we were supporting during the period of probation and instruction leading up to her becoming a Christian, has now been launched and our attention is chiefly concentrated on the Buxton Home where we hope before long to have a cot of our own.

I cannot close without hearty thanks to the Council and the General Purposes Committee and Mr. Syrett in particular for the endless trouble they take on our behalf, and an especial mention of ^{Mr. Jagger's} ~~the~~ magnificent gift to the English Church Schools' Association of the whole sum, about £12000, originally lent to make it possible to open ^{the} ~~the~~ school at all. ^{being examples in the matter of endowment for secondary schools} This generous proof of confidence in our future, combined with our other causes for gratitude, sends us forward into 1924 with high hopes. I am very sorry to say that Mr. Ripley

16
Turner

This is the report the
Council wished (at the Jan-
meeting on Dec. 21) to have copied
into the Minute book - M.A.R.

Meeting held at Church House,
on Friday 21st March 1924

Present The Coadjutor Bishop (in the
Chair). Revd E West, Hon H. L. Currey
Mr W. Duncan Baxter, Professor Snape
Mrs Baxter Mrs Thorne
The Head Mistress was also present

Minutes The minutes of the Council meeting and
the Annual General meeting held on the
21st December, 1923, were read and con-
firmed

Leave of Miss Edwards was granted six months'
Absence leave of absence

Rates The recent judgment in the Eastern
District Courts in regard to rates was
discussed. Mr Currey and Professor
Snape were appointed to represent the
Council on any Deputation that might
be appointed to interview the Administrator

Repairs The Secretary reported that he had accepted
a tender for £50 for the necessary painting
of walls on the weather side of buildings

H. Miel's The Head Mistress reported that there were
Report forty four children in the school of which
number twenty were boarders. That
seven were probably leaving for Over-seas
shortly.

shortly, and that two new children have been entered since the beginning of the term. that Miss Dickenson Miss Sanderson and Miss Anselie had joined the staff. that Miss O'Brien was helping with the grounds. that the second Tennis Court was finished and was in use and that the upper Playing Field had been levelled and was now being trenched.

Confirmed

William M. Capetown
Chairman

27th June, 1924

Meeting held at Church House, Cape Town,
on Friday, 27th June, 1924.

Present His Grace the Archbishop (in the
Chair) the Coadjutor Bishop, Revd E West,
Revd R White, Hon H. L. Currey

The Head-Mistress was also present

Minutes

The Minutes of the previous meeting were
read and confirmed

Rates

The Secretary reported that an appeal
against the judgment of the Eastern Dis-
tricts Court was heard on 22nd April, but
judgment had not been delivered. In the
meantime rates on half the value
were being paid, - half of the property
having been exempted previously

G.P. Comm
Report

The General Purposes Committee re-
ported

That it had authorised the withdrawal
of Mr Clayton's daughter without notice
owing to her transfer from Cape Town

That it had authorised a ventilator
to be put in the Girls' Sitting Room, and
the cutting down of some trees.

The Report was adopted

Head Mist
Report

The Head Mistress reported

That there were forty children in the
school of whom 14 were boarders

That the small playing ground was
being

being trenched

Fees Mr Currey raised the question of a reduction of tuition fees with a view to filling and advertising the school. After discussion the matter was deferred for further consideration and a report of the financial effect of such a reduction

The Dean The Archbishop referred to the services rendered by the Dean, who left today for England. General regret was expressed by the members of the Council, with which the Head Mistress associated herself, and it was resolved to place on record the Council's very deep appreciation of the services he has rendered in respect of the establishment of the School and its conduct since that time

The Secretary was asked to write to the Dean in the above terms

Confirmed

JONASH CONDISH
Chairman

19 September, 1924.

Meeting held at Church House, Capetown,
on Friday, 19th September, 1924

Present Bishop Nash (in the Chair)
Rev. R. L. White Mr and Mrs
Duncan Baxter

Minutes The Minutes of the previous meeting
were read and confirmed

Rates The Secretary reported that the
Marist Brothers lost the Appeal in
regard to rates. As far as could be
ascertained it was not the inten-
tion of the Cape Town Corporation to
act on the Judgment for the present
year

The Secretary also reported that steps
were being taken by the Diocesan
College and other Institutions to en-
deavour to obtain an amendment to
the Ordinance next year, and that
he would watch the matter as far
as it affected Herschel

Fees The Secretary submitted a memoran-
dum in regard to Tuition Fees as
compared with Boarding Fees, and
it was resolved to leave the matter
over for the present

Annual Meeting It was resolved to hold the Annual
Meeting on Friday 19th December
and

and that Messrs E.R. Syfret, Hon J.W. Jagger, Professor Snape and Revd R White be the retiring members of the Council.

It was reported that there were four vacancies (caused by the resignations of Miss Beattie, Mrs Murray, Mr Robb and the very Revd C H Rolt).

G. P. Commtee

Bishop Nash was elected to fill the vacancy on the General Purposes Committee in the place of the very Revd C. H. Rolt.

Advertising

The question of advertising was discussed and it was decided to put an advertisement two or three times ^{in the "Star" of Johannesburg} and for six months in the Church Chronicle

H. M's. Rpt

The Headmistress reported

That there were 43 girls on the books of whom 14 were boarders

That a very successful trip to the Falls had taken place during the holidays. These "School journeys" had been strongly advocated recently as a means of education

That she would like the Council's authority for giving a terms notice

notice to Miss Sanderson

That the upper playing field had now been planted with grass and the gravel excavated in the lower field had realized £44.6.0

That she hoped that the next improvement undertaken would be the building of a Hall, in which Drill and Dancing Classes could be held

The Report was adopted. Notice to Miss Sanderson was confirmed, and the Secretary asked to report to Mr Baxter what funds were available for building a new Hall

Confirmed

William M. Capetown

Chairman

19th December, 1924.

Meeting held at Church House, Capetown
on Friday 19th December 1924

Present His Grace the Archbishop, in
the Chair. Mr & Mrs Duncan
Master, Mrs Thorne, Miss Edwards
Rev^d E. Neet.

The Head Mistress was also present
Bishop Nash sent his apologies
for being unable to attend

Minutes The Minutes of the previous meeting
were read and confirmed

Leave of
Absence Rev. E. Neet & Professor Snape were
granted six months' Leave of Ab-
sence

Annual
Report The Draft Annual Report of the
Council was submitted and
approved

Rev^d Rolt A letter from the Rev^d C. H. Rolt
thanking the Council for their
Resolution in connection with
his resignation was read

Report of
G.P. Com^{tee} The Report of the General Purposes
Committee was submitted and
it was resolved to confirm the
appointments of (1) Miss Conolly
for junior work, resident, at £150
per annum, (2) Miss O'Brien as
Junior

Staff

Junior House-Mistress, in addition to Supervision, at £5 per month, plus railway fare to Cape Town on taking up appointment, to fill the vacancies caused by the resignations of Miss Sanderson & Miss Ainslie.

The Committee reported that the vacancy caused by the resignation of the Music Mistress had not been filled, and that Miss Dickenson was remaining at the School for another term. that more desks had been bought and extra fittings put up in the cloakroom. that it had considered the question of building a new Hall, and had obtained plans estimated to cost £2000: that the only funds available consisted of £750 on deposit and £5000 not taken up on the mortgage bond: and that the Committee considered that the Council was not justified in spending more than this sum.

The Council approved in principle of building the new Hall if possible, and that the Committee submit further details.

Sick
Leave

It was resolved to lay down the following rule for sick leave.

One month on full pay; two months on half pay.

The

Fees

The Head-Mistress stated that an application had been made by Major Young, a disabled returned soldier, for reduced fees. After discussion the matter was left to the General Purposes Committee with power to act.

Also that an application had been made that four girls in one household (two daughters two nieces) be treated as sisters in respect of fees. The application was granted.

*

Confirmed

20 March

1925

William M. Capetone
Chairman

March 1925.

*

Mr Baxter proposed and it was unanimously agreed that Lady Beattie be elected a member of the Council and the General Purposes Committee

20
March
1925

William M. Capetone

Your Grace, Ladies and Gentlemen,

We have now come to the end of our third year and can again look back gratefully and onward hopefully. The school seems to have begun to meet a real want, as there are now 46 children here, the largest number we have yet had. Two more are overseas but expected back next year. There will probably almost always be some away for this reason.

The Health of the children has mercifully still been excellent, though a member of the staff has been away for some weeks on the sick list.

Staff. I have again to record some changes, though happily some of my original colleagues may now be regarded as more or less permanent. The Senior English and History have been in the capable hands of Miss Dickinson who with her belongings already sent to Durban, and her passage booked via the East Coast, agreed to postpone her holiday for a year and come to us. Her teaching has been a privilege and an inspiration to all who have shared it.

Again a mistress is leaving to be married; this is now the 4th time we have lost a member of the staff for this reason, and I can only repeat that since homemaking is undoubtedly the natural and highest vocation for a woman, we cannot grudge her going. We can only thank her for all the good work and interest she has put into the school during her time here, and wish Miss Turner all happiness in the new life in British East Africa.

Miss Ainslie has been here during this year, taking the Botany and Nature Study chiefly. She has, unfortunately, had to leave suddenly on

account of the desperately seriously nature of her mother's illness. Miss Sanderson also came at the beginning of the year. Mrs Adams has been doing excellent work with the two girls who take Afrikaans, and Miss de Vere's fine work in laying the foundations of a good knowledge of French, and ability to use it as a living language still continues. How often have I heard it said "Oh, the French I learnt at school was no use to me; I've never been able to speak a word". I do not think anyone here will ever be able to say that. If the peace of the world is ever to become a fact in anything but name, understanding between the nations must be the foundation of it, and to know as a working medium the language of even one other great people, tends to make this much longed for end possible. Of all languages, French is perhaps with English, the most widely understood all over the civilized world, and therefore the most valuable for this purpose. The elder girls in the school have been much interested in all they have heard, in Contemporary classes here, and from Dame Violet Markham and from Miss Cohen about the work of the League of Nations, and are forming their own junior branch of the Union here. This represents their attempt to seize one of the stupendous opportunities for life's work opening before the present rising generation.

The ordinary work of the school, though somewhat interrupted by the illnesses already mentioned, has on the whole been going steadily forward. We have been most fortunate in securing good and efficient substitutes, Miss Collier, Miss Connolly and Miss Henderson, and we continue to receive satisfactory and encouraging reports on the work of girls who for various reasons have had to be moved far away to other schools. Dorothy Miller is doing well at Cheltenham, Joyce Abbott at Hove, Molly Thorne at Wimbledon, and Dorothy Clayton at Roedean.

not to mention others at local schools, showing that the foundations laid have been solid and good. Our first head girl is now reading for a degree at Edinburgh University, and the present head girl is entered for Lady Margaret Hall Oxford, though the competition is so great that she may not be successful at once in securing a vacancy.

The two candidates who took the University Junior Examination last year obtained second class certificates. This year again I am glad to say only two have written it; the English Syllabus is so cramping compared with what can be studied by those not so bound, and on similar grounds I was glad to have good reasons to arrange for the Senior Division to study the London Matriculation Syllabus this year, with the wide and valuable reading involved.

In Music 5 out of 6 candidates passed the qualifying examination in rudiments, and all four of those who took the Practical were successful.

The grounds are still being improved. The second tennis court came into use early in the year, and next year we hope the levelled grass field may be fit for play, so that we can get on with the larger main one below. Captain Douglas most generously offered a Silver Challenge Cup for an inter-form Gymnastic Competition. This year it was won by Division C. A jumping stand has been added to our equipment. We still urgently need a larger hall and the Council is giving the matter its earnest consideration. We have had some beautiful pictures given to us during this year, notably those of the Falls, Table Mountain, the Matterhorn and the Fighting Temeraire. Of outside activities, the school took part in the great Missionary Exhibition last winter by giving two performances of the Pageant Play "Sewing of the Wilderness"

In September a school journey was undertaken for the first time on any considerable scale, when 9 present girls and one old girl were taken to the Victoria Falls. The party met the most amazing kindness everywhere and thoroughly enjoyed the whole adventure.

We continue in our small way to work for the Child Life Protection Society and our cot at the Buxton Home, to respond to sudden appeals such as that for the victims of the terrible drought in Namaqualand and that for the widow and children of the Lighthouse keeper at Cape Point who met with a fatal shooting accident, besides subscribing a small sum monthly to the assistance of St. Paul's Mission at Molepolole in the Bechuanaland Protectorate.

I cannot close this report without again expressing my gratitude to the Council and especially the General Purposes Committee for its never failing help and interest and sound advice, and to the Staff for every bit of good work it has done, whether on or off the time table- and to those senior girls who laid the foundations of good traditions on which others are now building.

Annual General Meeting of Members
held at Church House Capetown on
Friday, 19th December, 1924

Present Mr Duncan Baxter, in the
Chair, Mrs Duncan Baxter, Mrs
Thorne, Miss Edwards, Revd E.
Hext, J Roberts Miss Ralph, C Kilpin

Notice The Secretary read the notice convening
the meeting

Accounts The Balance Sheet and Profit & Loss Ac.
Reports count to the 30th September 1923 was
submitted together with the Report of
the Council and that of the Auditors
The Chairman moved and Rev. E. Hext
seconded that the Reports & Accounts
be adopted. Carried unanimously

Council
Elections Nominations and acceptances for the
retiring members of the Council, Mr
E. R. Syffert and Revd E. White, nom-
inated by the Archbishop and Hon
J. W. Jagger, and Professor Snape, by
members, were submitted in terms
of Sections 17 and 18 of the Articles,
There being no other nominations
the above mentioned were re-elected
and the election of Lady Beattie by
the Council confirmed, and the Coun-
cil authorised to fill the remaining
three

three vacancies.

Auditors The retiring Auditors, Messrs
 E. R. Syfret & Co., were re-elected
 and the fees for the past year
 fixed at the same amount as
 previously.

Confirmed

Witness: Mr. Capelton
 Chairman

20 March, 1925.

Meeting held at Church House, Cape Town
on Friday 20th March 1925

Present His Grace the Archbishop (in
the Chair) Bishop Nash,
Mr & Mrs Baxter, Mrs White
Professor Swape.

The Headmistress was also present.
Mrs Thorne sent her apologies for
being unable to be present

Minutes The minutes of the previous meeting
were read and confirmed

Report of The General Purposes Committee reported
G.P. Committee that Miss Ralph had had several
applications for the vacancy caused
by Miss Dickenson's resignation in
April

Staff that Miss Ferguson, who was fully
qualified, had applied for the post of
Music Mistress, but was unable to
come till September, and that the
committee had appointed Miss
Williams for Piano and Miss Parker
for singing. Both appointments to
be temporary, and the position re-
considered at the end of the term.
That Miss Wilson had been appointed
as Botany Mistress and Miss van der
Beyl for Riding in the place of Mr Ripley
resigned.

That as a special case, it had
agreed

Capt Young's
daughters

agreed to accept the two daughters of Captain Young as boarders, at a reduction of 25% (instead of the 10%) for sisters

Playing
Field

That it had been decided to obtain estimates for levelling the large playing field

New Hall

That the Committee had met twice to consider the plans submitted by Mr Smith for a new Hall & Sleeping Balcony - the rough estimate of the cost being £1750, and sanction was asked to proceed with the work, which the Committee considered the progress of the School justified. The Report was adopted and the Committee authorised to proceed with the building of the New Hall at a cost not exceeding £2250. Professor Snape and Miss Edwards to cooperate with the Committee

Leave Mr
& Mrs Baxter

Six months leave of absence was granted to Mr & Mrs Baxter and Miss Edwards and Prof Snape appointed to act on the General Purposes Committee during their absence

& Mrs Report

The Head Mistress's Report attached was submitted and approved

Confirmed

J. Nash C. B. 1925

19 June 1925

Chairman

Report of the Headmistress of Herschel to the Council of the English Church Schools' Association, Incorporated, at the Quarterly Council Meeting - March 1925.

Your Grace, Ladies and Gentlemen,

The Numbers There are at present 54 children in the school, as against 46 at the end of last year. Of these 19 are in the house and 35 are day boarders. Two are leaving at the half term to go to England, and several more will probably do the same at the end of the term, whether temporarily or permanently, I cannot say. However, it is gratifying to note that parents of day girls going overseas are beginning to leave the children behind as boarders during their absence. One was with us that way all last year, and 3 more at least are likely to be so next term.

The Health of the school has, I am thankful to say, remained excellent.

Staff. Miss Sanderson and Miss Turner left at the end of last term, as arranged and reported previously, ^{and it was also} ~~but since the last Council Meeting it has been necessary~~ for Miss Ainslie to retire suddenly owing to her Mother's health. Miss Dickinson has remained with us to complete Betty Johnson-Hall's time, as she came rather specially for the needs of the latter, who sails in April.

Miss Conolly, Froebel trained, who came as stop-gap last term for a few days, first for Miss Benstead and then for Miss Ainslie, has come on the regular staff now, in charge of the lower school forms. Miss Benstead herself is well again and back at work.

Miss Winnie Wilson, M.A., who takes the Botany at Palmer's University classes, has come to teach that subject here, while

Miss de Vere, Mrs Adams and Miss Graham-Brown and Miss Parker are going on with their special subjects as usual. The last named has undertaken the singing classes for the time, while Miss Williams is doing the rest of Miss Turner's work. *Though her appointment is not yet permanent*

Mr. Ripley having resigned his post as riding master at very short notice, Miss Van der Byl has taken over his pupils.

Miss O'Brien is helping Miss Stafford as a junior or assistant house-mistress. She also supervises the practising of some of the younger children.

Equipment. A Microscope has been bought, second hand, ^{from the University,} for the Matricula-
tion work in Botany. The gramophone which has been on loan for some time has now been bought, and two new records have been presented to us. The school buys some from time to time.

From 90 to ~~95~~ 100 more books have been added to the Library since the beginning of the year, some the gift of Mrs Jagger, a good many bought with money given ^{by 2 old girls & one present one} for the purpose, from the fine collection of the late Mrs Stewart, and the rest out of subscriptions.

Games and Grounds. The field has been much improved by the removal of stray heaps of gravel, by burning and by weeding. Mr Syfret has ~~95~~ promised to come as soon as he can, and help with advice about further levelling.

Buildings. Plans for a new hall have been prepared by Mr Smith, and will be presented to the Council for discussion.

(signed) M.A. Ralph.

Meeting held at Church House, Cape Town
on Friday 19th June 1926

Present - The Coadjutor Bishop (in the
Chair) Lady Beattie, Mrs Thorne,
Miss Edwards, & Hon. H. L. Barry
The Head-mistress was also present

Minutes The Minutes of the previous meeting were
read and confirmed

The Secretary Reported -

Rates (1) That the Taxation Exemption Ordinance
was passed by the Provincial Council
and that this placed the school in the
same position as it was prior to the
judgment in Port Elizabeth municipi-
pality versus Marist Brothers.

Playing
field (2) That he had accepted a tender of G. J.
Palm for £135 to level the field with
a drop of 1 ft in 100. Mr Syfret had
arranged the matter with Palm and
had advised its acceptance

Financial
position (3) That the financial position was very
satisfactory and that there should
be a probable surplus of about £1100
to £1200 after paying for levelling the
field

Advertis-
ment (4) That the six months advertisement
in the Church Chronicle resolved on
by the Council had expired
It was resolved to confirm the acceptance
of Palm's Tender and to continue the
advertisement

advertisement in the Church Chronicle for a further six months, and also to advertise towards the end of the year in the Johannesburg papers

Report of
G. P. Council

The General Purposes Committee reported -

Hall Plan

That it had adopted a new plan for the Hall altering the ^{position} ~~plan~~ and allowing for eventual additions

Staff ap-
pointments

That the appointments of Miss Harding as successor to Miss Benstead from 1926, and of Miss Vigne as successor to Miss Dickinson were sanctioned

That the girl over 16 taken on trial was unsuitable, and that a girl under age, Eileen MacIntyre, had been accepted

That authority was given to replace the ^{Hall} ~~seats~~ in the Children's Sitting-Room by a more modern type

The Report was adopted and the plans of the New Hall submitted and approved

Report of
Hd. Mistress

The Head-Mistress reported

That there were 50 children in the school of whom 25 were boarders.

That the health of the school on the whole had been very good, only one girl being away, with chicken-pox

That

That Miss Vigne had taken Miss Dickenson's place, and that there was at present no one teaching Riding

That the Architect hoped to call for tenders for the New Hall during next week

The Report was adopted

Leave Mrs Thorne Mrs Thorne was granted three months leave of absence

Confirmed

J. Nash Cml. Sp

Chairman

18th September 1925

Meeting held at Church House, Cape Town
on Friday 18th September 1925.

Present. Bishop Nash, in the Chair
Miss Edwards, Hon. H. L. Currey
Professor Snape, Rev. R. B. White
The Head Mistress was also present

Minutes The Minutes of the previous meeting
were read and confirmed

Mrs Jagger. The death of Mrs Jagger was referred
to and a vote of the Council's sincere
condolence with Mr Jagger was passed

Annual Meeting Resolved that the Annual Meeting
be held on the 18th December

Report of G. P. Comtee The General Purposes Committee re-
ported that it had accepted the tender
New Hall of Mr Wood for £2163. 10. 0 for the New
Hall and had obtained an estimate
of £143. 10. 0 for an outside Boys Room
Its action was confirmed and the
tender for the Boys Room accepted
It was also reported that Kwik Grass
Cricket Pitch had been planted 15 yards round
the cricket pitch at a cost of £2

Report of H. Mistress The Head Mistress reported that there
were 53 children in the School of
whom 29 were boarders: that five
candidates

candidates out of eight had passed at the recent music examinations: that in order to effect considerable improvement in the grouping of children she wished to divide the middle school and create a new form requiring the services of another mistress, at least for part time. Authority was given to engage an additional mistress, Resident if possible. The Head Mistress also suggested that the new hall might be named after Mrs Jagger, and Bishop Nash agreed to write to Mr Jagger on the subject.

Confirmed.

H. Cursey.

Chairman

18th December 1925.

Meeting held at Church House, Cape Town,
on Friday 18th December, 1925.

Present - Hon H L Currey, in the Chair
Lady Beattie, Mrs W. Duncan Baxter,
Mrs Thorne, Mr W Duncan Baxter
Rev. E Heat, Professor Snape.
Rev. R L White

The Head Mistress was also present
The Moderator Bishop sent apologies
for absence

Minutes The minutes of the previous meeting were
read and confirmed

Report of
G. P. Commee The General Purposes Committee reported
that it had authorised the increase of Miss
Stafford's and Miss Conolly's salaries by
£10 annually; the purchase of ten dozen chairs
amounting approximately to £90; extras
in connection with the new Hall amount-
ing to £17.15.0; and the erection of a Jarrah
wood fence between the old building and
the new Hall

Report on
Prize-Giving It was resolved to attach the Head
Mistress' Report on the Prize-Giving to
the minutes

Appt. of
Miss Christmas The Head Mistress also reported that Miss
H.G. Christmas, B.A. (Cape) had joined the
Staff on trial, and was appointed from the
beginning of next year at £150 p.a. resident

Admission
of Pupils

That she had an application for admission for a daughter of Mr Horwood Watkins who was ^{only} of age. It was resolved ^{not} to accept her and that two other probable applications, one over and one under age be left in the hands of the Head-Mistress and General Purposes Committee to decide

Salary of
Miss de Vere

It was further resolved to increase Miss de Vere's salary from £105 to £120 p. a.

Confirmed

William M. Capelow
Chairman

19th March, 1926

Annual General Meeting of Members
held at Church House, Cape Town, on
Friday 18th December 1925

Present - Hon. H. L. Currey, in the Chair,
Lady Beattie, Mrs W. Duncan Baxter,
Mrs Thorne, Miss Ralph, Mr W.
Duncan Baxter, Rev. E. Hest, Prof.
Snape, Mr J. Roberts, Revd. R. L.
White and Cecil Kilpin.

Notice

The Secretary read the notice convening
the meeting

accounts

& Reports

The Balance Sheet and Profit and Loss
^{to 30th Sept. 1925,} ^{the Report}
Account together with ~~that~~ of the
^{that of the}
Council & auditors was submitted.

The Chairman moved, and Rev. E.
Hest seconded that the Reports and
accounts be adopted. Carried unani-
mously

Annual

Elections

Nominations and acceptances for the
retiring members of the Council, Mrs
Carter and Miss Edwards, nominated
by the Archbishop, and Mr and Mrs
Duncan Baxter by members, were
submitted in terms of Sections 17 and
18 of the Articles. There being no other
nominations the above mentioned were
re-elected and the Council authorised
to fill the remaining three vacancies.

Report of the Headmistress of Herschel School Claremont
for the year 1925.

~~SECRET~~**

Circumstances make it necessary to alter the usual order of my report this year; to speak of the Council first and work last. Also in the course of it I want to show you some of the ways outside the classroom in which we try to bring the children into touch with their surroundings).

My Lord, Ladies and Gentlemen,

Building.

It is a great pleasure to welcome so many of you at this first gathering in our new hall. We have long wanted it, and the Council was anxious for us to have it this year, so you may imagine how eagerly we have been watching it grow. Had it not been for the delay of some 3 or 4 weeks in getting the tiles by rail from Durham (owing, I believed, to the congestion of the mail traffic) it would certainly have been finished by to-day. As it is, it is a real achievement on the part of the Architect and builders to have made it so far ready to use. It is, however, destined to be associated in our minds with a great loss, for Mr Jagger has consented to its being named in memory of Mrs Jagger, one of our first and best friends and a member of the Association. She had taken a great interest in the school, even before it existed, and came to see it and us, not only at our big parties, but on days when we were quite by ourselves. She gave a great many books to the Library, and we like to think how she enjoyed being with us this time last year. Other friends and members of the Council who were with us then and whom we miss to-day are our chairman, His Grace the Archbishop, and Mrs Carter. We were all very sorry to hear of his accident, and hope they will both be back safe and well early in the New Year. Several of the members of the Council have been away a good deal this year, but thanks to those still here the work has gone on, and, with regard to the building especially, Miss Edwards and Professor Snape have given invaluable expert advice. Mr. Syfret, has again been most helpful and encouraging in the matter of the grounds, and the lower part of the field has been levelled and planted this winter. The upper lawn, planted last year, I will ask you to come and see after tea. With such fields to play on, I hope our games henceforward will improve rapidly. These additions, with the sleeping balcony for about 20 beds, which forms part of this building and communicates directly with the old block by a bridge, are our visible extensions and improvements this year, but we have grown in other ways. Not the least of these, perhaps, is that we seem to have arrived at the stage of development where prefects could and should be appointed. We have two in the house and two day.

Council.

4

come to the best that our capabilities admit of, and when we are ready to share our good things with those less fortunate than ourselves, and in this, as in many other ways we know of, we have still to stretch upwards and onwards.

In examination work I may say that the two candidates who took the Junior Certificate last year, passed in the 2nd and 3rd classes respectively. Vera Herud obtained honours in the Lower Harmony examination, this year, while Joan Payne and Mary Baxter passed the Preliminary test admitting to the practical music examinations of the University, Joy Stuttaford passed in the Advanced Division and Mary Baxter and Joan Payne in the Lower, in Piano.

Numbers.

All this year there have been over 50 children in the school in spite of the inevitable annual exodus overseas. Some of those who went are back at work and two more are expected next year. This winter, too, it has been a definite advance to have so many girls left as boarders while their parents were travelling, for although that is part of a liberal education, still at certain stages it is merely an unnecessary interruption for children at school, and that 10 were thus left behind is a much appreciated mark of confidence. The health of the

Health.

~~the~~ school has again, I am most thankful to record, been very good. One case of Chicken-pox occurred in the house, and other children had it at home, before and after. There has been no other infectious illness.

There have been various interesting expeditions during the year. Of course on the arrival of H.R.H. the Prince of Wales, we went in a body to welcome him. Later on we had the wonderful opportunity of spending an afternoon on board H.M.S. "Repulse". This gave us some glimmering idea of the life led by our naval defenders and the machinery they use, and will long remain a memorable experience.

Miss Lewis's historical expeditions into Capetown in April, following most interesting lectures on the sites and buildings to be visited, were most valuable.

To me there was a peculiar satisfaction in 2 expeditions which I mention because the girls suggested them themselves. A walk round Chapman's Peak to Noord Hoek, and an afternoon visit to the Castle. We have spent days on the mountain before, and visited many spots, but it is the initiative, the desire to go and see, that so pleases me.

There have been more Concerts, Lectures and good plays available this year than usual, I think, and I feel that the number who appreciate these is on the increase, and that those who do go profit by them increasingly. Two lectures arranged by the English Association, and attended by senior girls, on Elève Schreiner and John Masefield respectively, and 2 or 3 Bernard Shaw's plays, were notable instances. It is a definite gain to us that the College of Music is now housed at Strubenholm, and we are grateful to the Director for keeping the school on his list for invitations to these students' concerts. A party attended Mr G. Tobias's lantern lecture on Ovamboland and gained some idea what it means to pioneer in parts of this country so unlike our peninsula.

There is so much of interest and beauty, both in nature and in art, within the reach of children here, that one feels it cannot possibly fail to make its own appeal and impression if only we can provide the opportunities. Miss Graham-Brown took a party in to 3 picture exhibitions, and Mrs Duncan-Baxter has brought us some beautiful reproductions of pictures from the galleries of England and Europe which we hope to study in detail next term.

Work. After I have said all that, and knowing as you do, that we are a Church School, pledged to regard all education as necessarily based on a foundation of religion, it will not surprise those of you who have been interested in the lectures delivered just recently by the Honble. Mrs Franklin, or any of you who belong to the P.N.E.U., already or know its aims, to hear that we have decided to try next year, in a very humble way, to follow its programme in our junior school. This is not the time nor the place to enlarge on this, but I shall be glad to try to answer as far as I can any questions on the subject later on. Among the bigger ones, it became necessary during the year to create a new form, with consequent increase of staff, and so Miss Christmas came to help us, especially with Mathematics. The Staff

Staff. must necessarily be large, in proportion to the number of girls, when we have so many subjects taught, and have candidates preparing for both London and Cape Matriculation with their widely differing syllabuses. Miss Dickinson, who postponed her holiday 2 years ago to come to us, left at Easter and is now in England. Miss Vigne came in May to take her work. Miss Conolly, who came to the rescue last year when Miss Beestead was ill, has been with us, resident, this year, most capably in charge of the junior school. Miss Williams has succeeded Miss Turner who went to B.E.A. in January to be married. Miss Wilson and Miss Niaz-Darroll have joined the staff as visiting mistresses for Botany and Violin, while Miss Dodds and Miss Jeffreys have been teaching Afrikaans. Miss Parker and Miss de Vere are still with us, doing the same excellent work as before. Miss Beestead, who has completed the 3 years for which she came out, is leaving, and we wish her "Bon Voyage" and a happy return home. She has brought the gymnastic work here up from very small beginnings to a considerable degree of enthusiasm and excellence, and thrown herself whole-heartedly into dancing, some of which will be shown you presently. The interform sports cup which she presented was won this year by the middle school. To all the staff I wish to offer my very hearty thanks for their good work and devotion to the interests of the school and the children.

Our school League of Nations ^{Union} school branch had a very interesting meeting here when Mr C.A.W., Manning found time in his crowded visit to come and tell us about his own personal experiences at Geneva, and it is to my mind a correlated fact that the secretary of our school branch, S; V. De Horst, gained ^{Union} prize the other day in the Matriculation Division for her Essay in the Competition organized in connection with Health Week, the subject being "suggestions for the improvement of Public Health in Capetown". It is part of the scheme of our work here to foster these outside interests.

On the other hand, I do not yet feel that we are doing all we ought to do in connection with Missions - either that which lies close, the Society for the Protection of Child Life, or that farther off, S. Paul's Mission Molepolo. But I suppose that with all of us the growth of a sense of the obligation and responsibility that go with great gifts and great blessings is naturally a slow growth. Still, I am convinced we shall only

ENGLISH CHURCH SCHOOLS ASSOCIATION (Incorporated).

NOTICE TO MEMBERS.

Notice is hereby given that the ANNUAL GENERAL MEETING of Members will be held at the Church House, Cape Town, on Friday, 18th December 1925, at 4-30 p.m., for the following purposes:-

- (1) Transacting the business of the Association.
- (2) Receiving the accounts, with the Auditors' Report thereon, and the Report of the Council on the past year's transactions, and return of the Members elected to fill vacancies on the Council in place of Members who retire by rotation.
- (3) Filling vacancies on the Council.
- (4) Electing an Auditor or Auditors and fixing the remuneration.
- (5) Discussing questions incidental to the Association and its Members.

Cecil Kilpin.

SECRETARY.

Graaff's Trust Buildings,
CAPE TOWN.
3rd December, 1925.

Auditors The Retiring Auditors, Messrs E R Syfret
& Co were re-elected, and the fees for the
past year fixed at the same amount as
previously

Confirmed

William M. Capelton
Chairman

9th March 1926

Meeting held at Church House, Cape Town
on Friday 19th March 1926.

Present His Grace the Archbishop
(in the Chair) Bishop Nash, Rev.
E. Hext. Mrs Baxter, Miss Edwards,
Mr Duncan Baxter.
Mrs Carter sent apologies for absence
The Head-Mistress was also present

Minutes The Minutes of the previous meeting
~~were read and confirmed~~ held on
18th December, 1925, and of the Annual
General Meeting held on the same
date were read and confirmed.

Interest
on Bond The Secretary reported that the S. A.
Mutual Assurance Society had reduced
the rate of Interest on the Bond as
from 1st April next from $6\frac{1}{2}$ to 6%.
Further that he had insured the new
buildings for £2,500. The question of
installing Maximax Fire Extinguishers
was referred to the General Purposes
Committee

Leave to
Principal The General Purposes Committee reported
1. That it had granted Miss Ralph
leave of absence from May to Sep-
tember, and that, having regard
to the strenuous work of organizing
the school so successfully, Miss Ralph
be granted full pay for the tuition
term

term in spite of not having quite completed five years service. Arrangements were not completed for filling Miss Ralph's place during her absence, but if possible it was decided that Miss Lewis be appointed non-resident if suitable arrangements could be made for one of the staff to take charge at night and over the week ends.

Staff

2. That Miss Graham Brown would not return from England till April, and Miss Ralph was authorised to replace her, either permanently or temporarily.

3. That Miss Armitage had been appointed Assistant Junior Mistress at a salary of £10 per month; Miss Lazarus as part-time for voice production and elocution at £5 per month; and Miss Way as Riding Mistress at £5. 5. 0 for 12 lessons.

4. That it had been agreed that in all cases of illness lasting over half a term, the fees for the period of absence should be remitted; all other cases to be decided on their merits.

5. That one of the Young children had died and the other had become a day-boarder, and that it had been decided that the special fee charged (in view of Major Young's war service) should be withdrawn unless a fresh

fresh application for a reduction was received; in which case the position could be again considered.

b. That it recommended that Miss Ralph be asked to secure whilst in England - the services of a resident Music Mistress who would be qualified to take singing

The Report was adopted & the Committee authorised to act in regard to appointing an acting Head-Mistress during Miss Ralph's absence.

Report of
H. Mistress

The Head-Mistress reported that the numbers of children in the School had reached 60, the normal complement, though there were not so many boarders as originally contemplated, and that satisfactory staff arrangements had been made.

That the new buildings were complete and in use

That there had been an addition of about 100 books to the library - mostly gifts

Chaplaincy

The Archbishop raised the question of appointing a Chaplain to the School, and a salary of £25 was suggested.

The

The matter was referred to the General Purposes Committee for consideration

Leave

Mr Curry was granted six months leave of absence

Mr Hext

Resignation

Mr Hext tendered his resignation from the Council owing to his departure from Cape Town. The Archbishop expressed the Council's thanks to Mr Hext, who had been a member of the Council since its inception and had acted as Chaplain for a considerable time

Council

Vacancies

The question of filling the vacancies in the Council, was left over for consideration

Confirmed

Witness M. Capelosi

June 1926.

Chairman

17: Decem 1926

Meeting held at Church House Capetown
on Friday 17th December 1926

Present. His Grace the Archbishop
(in the Chair) Mrs Baxter Mrs
Carter, Miss Edwards, Hon. H. L.
Currey W Duncan Baxter, Rev. P.
L. White.

The Headmistress was also present.

Minutes

The Minutes of the previous meeting
held on 19th March were read and con-
firmed.

No meet- ings held

It was reported that owing to Miss
Ralph's absence and a number of
members of the Council being away
meetings had not been called in June
and September.

Leave

Professor Snape was granted six
months leave of absence

Annual Accounts

The Annual Accounts & Report to
30/9/26, together with the Auditor's
Report, were submitted and approved
and the Remission of fees in the case
of Miss^A D Hall amounting to £21.11.7
confirmed

The Archbishop expressed his satisfac-
tion at the financial position disclosed
and raised the question as to whether
funds

funds should not be set aside annually for the purpose of establishing other schools as originally contemplated.

Mr Baxter, while agreeing with this policy as soon as practicable, stated that a considerable amount of expenditure was contemplated at Herschel in regard to additional accommodation, and that the Council was not in a position at present to set aside any funds.

Bank Owing to the amalgamation of the National Bank and Barclays Bank the necessary resolution requested by the Bank was passed, authorising cheques to be signed by the Treasurer and one member of the Council (the following being at present those authorised to sign—Messrs E. R. Syfret, W. Duncan Baxter and Hon. H. L. Currey.)

Report of G. P. Committee The General Purposes Committee's Report was submitted and adopted.

The Committee Reported, inter alia, That it had met seven times since the last Council meeting:

That the Committee were most grateful to Miss Lewis for the entirely satisfactory manner in which she carried on the school during Miss Ralph's absence on leave.

That Miss Harding and Miss Christmas had

had resigned and the Committee had approved of appointments to fill these posts, as also an additional Mistress owing to sub-division of classes, viz:-

James 15
 Bath College of Education
 Josephine Johnson
 Middle School

Miss Tilcher at £150 p.a. and Miss Harding
 " Cochran at £180 " " " Christmas
 " Cooper at £180 "

That Miss Conolly and Miss Armitage were both leaving in May

That it had fixed the Salary of the Chaplain at £30 p.a.

That it had approved of leave on full pay to Miss Stafford plus a bonus of £20 in view of her exceptional services to the school and not in any way to make a precedent.

That Ribstalls had been installed in the new Hall, and five extinguishers, and that tenders had been accepted for painting and the erection of a jarrah fence round the back door, and that the dining-room tables had been replaced.

That it had under consideration alterations and cloak-room accommodation and a covered way to the Hall, additional class-room and Staff accommodation

The future educational policy of the school had also been discussed and agreed that a more definite preparation for the public examinations must

must be given if the school is to grow and fulfil its purpose to the full; and it is recommended to the Council that the work of the upper forms should be so reorganised that, if desired by parents, girls might be prepared for the Junior Certificate and Matriculation Examinations, always bearing in mind that specialisation should not be begun earlier than was absolutely necessary.

The Report was approved and the engaging of a room in an adjoining cottage at £2-10-0 per month for the additional teachers approved.

Secretary's
Salary

On the motion of Mr Baxter the Secretary's salary was ~~appt~~ increased from £75 to £100 per annum as from 1st May last.

Miss Edwards raised the question of "extras" of which she had heard complaints by parents. It was reported that the Committee was considering this matter in regard to Books & Stationery.

✓ m.c. A sum of £^{3.3.}~~5.5.~~0 per term was voted for the Reference Library.

Confirmed

B. Mank
1927

William M. Capelow
Chairman

Annual General Meeting of Members
held at Church House, Cape Town.
on Friday 17th December, 1926.

Present. His Grace the Archbishop, in
the Chair, Mrs Baxter, Mrs Carter,
Miss Edwards, Mrs Metcalf
Miss Ralph, W. Duncan Baxter
Hon. H. L. Currey, Rev. R. L. White
J. Roberts & C. Kilpin.

Notice

The Notice calling the meeting was
read.

Accounts
& Reports

The Balance Sheet and Profit & Loss
Accounts to 30th September, 1926, with
the Report of the Council and that
of the Auditors were submitted.

Mr Baxter moved and Mr Currey
seconded - That the Reports & Accounts
be adopted - Carried unanimously.

Annual
Elections

Nominations and acceptances for the
retiring Members of the Council, Bishop
Nash and Rev. E. White, nominated
by the Archbishop and Mrs Thorne,
and Hon. H. L. Currey, nominated
by a member were submitted in
terms of Sections 17 and 18 of the
Articles. There being no other nomina-
tions, the above mentioned were re-
elected and the Council was authorised
to fill the remaining four vacancies

Report by the Headmistress of Herschel to the Council of the English Church Schools Association Incorporated. December 1926.

Lady Beattie, Ladies and Gentlemen,

His Grace the Archbishop and Mrs Carter and the Coadjutor Bishop have all written regretting that they are not able to be with us to-day. Bishop Gaul also wrote a very kind letter of regret and good wishes.

Losses Just as last year when it seemed fitting to begin my annual report by alluding to our loss in the death of a firm friend of the school, so now again I feel it right to touch first on this side. Within a few weeks of our meeting last December, and for the first time in our short life as a community, we lost a then actual member of the school by the death of Joanne Young after a very few days illness at Rondebosch Cottage Hospital during the Christmas holidays. Later in the year two former members of the Council, whose advice had always been most valuable and whose interest in the school was of the keenest right up to the very end, passed away.. Sir Malcolm Searle in that appalling railway disaster at Salt River, and Dean Relt in England after a trying illness. To both we owed much, and although the Dean (for so it was difficult not to think of him still) was too weak to write himself, he signed the letter, full of good wishes for our work here, which he dictated and sent to meet me at Waterloo the day I left London to come back here at the beginning of September.

Mr. John X Merriman was not a member of the Council but we remember with gratitude his coming to open the school in 1922.

2. I think, be able to accommodate a few more next term than we complete

We regretfully said good-bye at the end of the Easter term to Mr Hext who had been acting as chaplain for us and teaching here once a week. Staff. Then secondly, let me thank Miss Lewis for coming to us for last term to take charge of the school and enable me to go overseas, and the members of the staff who so ably supported her.

We have welcomed new on the staff this year two resident mistresses, Miss Harding who has had charge of the Gymnastics and other physical work and has roused real enthusiasm for cricket in the school, and Miss Armitage who came to help with the juniors, besides the following visiting instructors- Miss Eckhard (rhythmic), Miss Lazarus (Speech work) Miss Nunn (Sketching), Mr Van Ryn (coaching Lawn Tennis), Miss Way (riding), Dr Murray also very kindly came throughout the winter term to give a course of First Aid Lectures. These represent a most valuable addition to the teaching in the school, and to them as to the Mistresses who have been longer on the Staff I offer most grateful thanks for every bit of good work they have done. It is a real boon to have had some member of the staff here right through from the beginning.

We are losing this term Miss Harding and Miss Christmas whose people want them at home. They take our thanks and good wishes with them, and Miss Christmas at any rate we hope will sometimes come and see us. The health of the school has again, I am most thankful to say, been quite excellent. Apart from colds there has not been one single case of infectious illness here.

The numbers have been higher than in any previous year and have reached the limit for which the building was originally designed. We shall, however,

I think, be able to accommodate a few more next term when we complete our set of new refectory tables in the dining room, which seems quite full at dinner time at present. The Council is also considering the provision of a covered way to connect the old building with this, an extension of the present cloak room accommodation, and the addition of a new classroom, larger than any that we have now.

The Library is in two sections, of which the reference part is still in rather an elementary stage, but the lending library has been growing splendidly. Constance Back has carried on in the most wholehearted way the public spirited work of Joy Stuttaford and there are now over 500 volumes and more subscribers than ever before. Joy also gave us this beautiful reading desk as her parting present to the school of which she was one of the original members.

Work. As you know, we have not made any great point of outside examinations here, but there are several successes to report. Last year's only J.C. candidate, passed. Sheila van-der-Horst was placed in the first division in the London Matriculation this June. In order to take a degree course at the University here before (as I hope) going on to Oxford, she is adding Botany and Africana. In April she won in open competition the prize offered by the Cape branch of the League of Nations for the best Essay on "League of Nations and why we need it".

There have been expeditions also to the Museum, Kirstenbosch etc., and our old girl, always some criterion of how far a school is reaching towards the attainment of its aim, are a constant joy. Several have

In-Music all the candidates presented for Theory Examination reached Honours Standard. In Harmony Vera Herud passed in the Higher Division, still, and here are living and working hard: of almost all we hear in Piano Kathleen Buchanan passed in the Intermediate Division, Joan Payne and Mary White in the Higher and Eleanor Vaughan Jones in the Lower.

The "First aid" at the examination held in July all 12 candidates passed.

In French quite a number of competitors from the school entered for Recitation and Reading at the Capetown Eisteddfod, and the following awards were won: Senior (over 16) Riva Cooper Silver Medal for two scenes from Moliere's "Bourgeois Gentilhomme" and unseen reading. Junior (under 16) Jean Smither Gold Medal, Mary White Silver Medal, and Joan Payne the Bronze shared with others. These last three were all for unseen reading and for saying the fable of La Fontaine which the whole class learnt and which a child who was not a prize winner will presently recite. The adjudicators said all were so good that it was difficult to decide, a high tribute to the excellent work of Miss de Vere.

As usual girls have been able to attend various art exhibitions, concerts and lectures in Capetown during the year, and Miss Edwards very kindly came and gave a series of art classes during last term which were much appreciated. There have been expeditions also to the Museum, Kirstenbosch etc.,.

Our old girl, always some criterion of how far a school is reaching towards the attainment of its aim, are a constant joy. Several have

*A true record of the proceedings
of the
Chairman*

5.

been overseas and have come back to visit us, some are over there still, and some are living and working here: of almost all we hear excellent accounts, and most of them keep in touch with us.

By no means the least satisfactory thing about them is that almost every one is still studying, either at the University, or nursing, Domestic Science, Piano, Violin, Singing, Art, Literature or French. Matriculation, however essential as an Open Sesame to many occupations, is not the be-all and end-all of education.

I will now ask Lady Beattie to distribute the Certificates and Prizes.

Auditors

The retiring Auditors Messrs E R Siffert
 & Co. were re-elected, and the fees for the
 past year fixed at the same amount as
 previously, vizt. £9.9.0

A true record of the proceedings
 Wilfrid M. Capetox
 Chairman

18 March, 1927.

Meeting held at Church House,
Cape Town, on Friday, 18th March, 1926.

Present. His Grace the Archbishop
in the Chair, ^{Bishop Nash} Lady Deattie, Mrs
Praxter, Revd R. L. White, Hon
H. L. Currey, W. Duncan Baxter.
The Headmistress was also present
Miss Edwards sent apologies for
absence

Minutes

The Minutes of the previous meet-
ing held on 17th December, 1926, were
read and confirmed

Report of
G. P. Committee

The General Purposes Committee re-
ported -

That Miss Vigne had resigned.

That sanction was asked for the
following appointments:-

Miss Canitz as Riding Mistress at 7/6
per lesson.

Miss Salisbury (Junior School) at
£150 p.a. resident

Miss Merrifield (History English and
Latin) at £180 p.a. resident

Mrs Langford (Drawing) at £25 per
term (4½ hours per week) who will
also take the special sketching
classes

That the question of lowering the
charges for Music was under con-
sideration and authority was asked
for

for power to act

That the outside painting had been satisfactorily carried out and the Jarrah Fencing erected, and that authority was asked to engage Messrs Walgate and Elsworth in place of Mr Smith to draw plans for the Cloak Room extensions, and also to advise in regard to the leaks in the verandah of the New Hall

The report was adopted with the exception of the appointment of Miss Merrifield who had since wired her inability to accept the post, and this appointment was left in the hands of the Committee.

Report of
Ad. Mist.

The Head Mistress reported

That there were fifty seven girls in the school of whom twenty three were boarders, which included seven new girls.

That Miss Cochran, Miss Cooper and Miss Pilcher had joined the staff and that Miss Armitage and Miss Vigne were leaving this term

That Miss Stafford's substitute had been unable to carry on the work and that Miss Friend had been appointed.

That Jean Searle passed the Matriculation, and S. v. d. Horst added Afrikaans and Botany to her London Matriculation Certificate and that

the

the two who entered as "private study" have written supplementary papers of the four Junior Certificate candidates two passed

Leave

Bishop Nash was granted six months leave as from 1st May

Appt. of
Councillor

Mrs J. G van der Horst, nominated by Lady Beattie and seconded by Mr Duncan Baxter was appointed to fill one of the vacancies on the Council

Confirmed

Wileman M. Capetown

Chairman

17 June 1927.

Meeting held at Church House, Cape Town,
on Friday 17th June, 1927

Present His Grace the Archbishop

Mrs van der Horst, Mr Duncan Baxter

The Head-mistress was also present

Minutes

The minutes of the previous meeting were read and confirmed

Report of

G.P. Committee

The General Purposes Committee reported that Miss Voortman had been appointed on the staff in the place of Miss Merrifield, and that Miss Tattersson had temporarily filled the position.

That it had been decided to reduce the Music Fees to £4-4-0 per term, in view of the surplus on this account.

That malthoid had been laid on the flat roof of the Balcony to prevent the continual leakage, at a cost of £32-10-0.

That the plans for the extension of the Cloakrooms were still under consideration and an additional door had been put in giving more direct access to the Hall.

That Mrs Baxter wished to be relieved of the Secretaryship of the Committee.

The Report was adopted. The Secretary and Head-mistress undertook to take the minutes of the Committee.

N M's

Report

The Head-Mistress reported:

That there were 54 girls on the roll, of which

which 23 were boarders.

That Miss Eckhard was probably leaving the staff shortly.

That a second room upstairs was in use as a class-room, and eventually at least one larger room or a mistresses' Cottage would be necessary.

That Lady Smith had presented the School with a set of framed Shakespeare pictures.

Confirmed

Wm. C. Barker
Chairman

16th September, 1927.

Meeting held at Church House, Cape Town
on Friday 16th September 1927

Present Mr W Duncan Baxter (in the chair)
Lady Beattie, Mrs Baxter, Mrs
van der Horst, Miss Edwards and
Professor Snape.

The Headmistress was also present.
Mr Currey sent an apology for
absence

Minutes

The minutes of the previous meeting
were read and confirmed

Report of

G.P. Committee

The General Purposes Committee
reported that it had had an appli-
cation for admission for two girls
of Roman Catholic parentage, and
the Committee had decided to ac-
cept them subject to their attend-
ing prayers at the School.

The Committee's action was approved

Report of

Headmistress

The Headmistress reported that
there were 48 scholars on the
roll of whom 21 were boarders -
the lowest number since the end
of 1924.

That Miss Stafford had returned
and Miss Vigne, Miss Connelly and
Miss Eckhard had left - the latter
being replaced by Miss Hutchins

That Miss E Harsant had taken
her

her Degree at Edinburgh and that all the candidates entered for music had passed, - 1 in Theory 2 Harmony and 5 Piano.

That the Tennis Courts had been done up and the sapling fence repaired

The Report was adopted. A discussion ensued on the numbers, as also the question of the four or three term principle and an inspection of the School.

It was resolved to invite parents to meet the Council to discuss matters in general, and also, if possible, to arrange for an inspection of the School - the arrangements being left in the hands of the General Purposes Committee

Confirmed

Walter M. Capelow.
Chairman

15th December, 1927.

Meeting held at Church House
on Thursday 12th December 1927

REPORT OF GENERAL PURPOSES COMMITTEE.

Present - Mrs Grace Hurlingham (in
the Chair) Lady Beattie, Mrs Carter,
Miss Brown, Miss G. Brown, Miss White.

The Committee have met three times since the last
meeting of the Council.

Permission was given for the following :-

1. Miss de Vere to take two private pupils at the School.
2. To appoint an invigilator for the Departmental Junior Certificate Examination at the School.
3. To arrange for the break-up ceremony on 14th December.
4. To make allowances in fees to E. Cooper and A. Brown who had returned in the current term for absence in the Easter term after having given due notice before leaving.
5. To include in the School Magazine a photograph of the new Hall and to print 500 copies instead of the 150 contemplated, the additional cost to be paid for by the Council.

The Annual Accounts and Report for
30th September 1927 were submitted.
It was further resolved to recommend to the Council:
That the fees be reduced as follows :-

Boarders	Seniors	130	guineas	to	120	guineas
"	Juniors	130	"	"	115	"
Day Girls	Seniors	60	"	"	50	"
"	Juniors	60	"	"	42	"

The Report of the General Purposes
Committee was submitted and
and that of Juniors to be reckoned up to 12 years of age.

Further that in place of the proposed meeting
between the Council and parents, a meeting between the Staff
and parents be arranged early next term and that parents
be consulted as to the advisability of reverting to four
terms in place of three terms.

16 March 1928

Meeting held at Church House, Cape Town
on Thursday 15th December, 1927.

Present - His Grace the Archbishop (in
the Chair) Lady Beattie, Mrs. Carter,
Mrs. Baxter, Miss Edwards,
Bishop Nash, Hon. H. L. Currey,
W. Duncan Baxter, Rev. R. L. White.
The Head-mistress was also present
Mrs van der Horst and Prof. Snape
sent apologies for absence

Minutes

The Minutes of the previous meeting
were read and confirmed

Annual
Report and
Accounts

The annual accounts and Report to
30th September 1927 were submitted
together with the Auditors' Report
were submitted and approved

Report of
G. P. Committee

The Report of the General Purposes
Committee was submitted and
adopted.

Confirmed

J. Nash
Chairman

16 March, 1928.

Annual General Meeting of Members
held at Church House, Cape Town, on
Thursday, 15th December, 1927.

Present His Grace the Archbishop,
in the Chair, Lady Beattie, Mrs Carter,
Mrs Baxter, Miss Edwards, Miss
Ralph, Bishop Nash, Hon. H. L. Currey,
W. Duncan Baxter, Rev. R. L. White,
J. Roberts and Cecil Kilpin

Notice

The Secretary read the notice con-
vening the meeting

Accounts & Reports

The Balance Sheet and Profit and Loss
Accounts to 30th September, 1927, with
the Report of the Council and that of
the Auditors were submitted.

Mr Currey moved, and Mr Baxter
seconded, That the Reports & Accounts
be adopted - Carried unanimously.

Annual Elections

Nominations and acceptances
from the retiring members of the
Council, Mrs Carter and Mr E. R.
Syfret, nominated by the Archbishop,
and Lady Beattie, and Professor
Snape, nominated by a member,
were submitted in terms of Sec-
tions 17 and 18 of the Articles.
There being no other nominations,
the above mentioned were re-elected
and the election of Mrs v. d. Horst
by

Report of the Headmistress of Herschel to the Council of the
English Church Schools Association. December 1927.

Your Grace, Ladies and Gentlemen,

Health. In presenting this, my sixth annual report, I am most thankful to say that the health of the school has again been excellent, though there was a crop of bad coughs in the first half of the winter term.

Numbers There are at present 50 children in the school, and the numbers during the year have ranged from 50 to 48 and averaged 51. There has been the usual inevitable exodus to England, which while I see that it offers compensating advantages, still is apt somewhat to break up our form work. *(to the middle school)*

Work And here I should like, for once, to comment on the work of the separate sections of the school. In the Lower School, perhaps not unnaturally, joie de vivre far outweighs any desire to work, though some are quite getting the idea of how interesting learning and reading and doing things for themselves can be, and are laying good foundations. There is ability there, and I hope another year there will be more to show for it, especially in the second form.

The Middle School seems to have settled down during the year ~~last~~ into a fairly satisfactory though sometimes rather boisterous form, capable of good work, and in several cases doing it. Next year they should go ahead very steadily.

The Junior Certificate Form was somewhat ragged at first, but has pulled together more satisfactorily during the latter part of the year. Some of them are young for the responsibility of examination work, and though I may perhaps not be able to point to any particular case and state that the pressure has done any definite harm, still I do deplore the tendency. We have had, this year and last, candidates entering for the Junior Certificate as much as 2 years below the normal age, and that by no wish of mine or of the teaching staff. Sometimes it is the child's own wish to try, sometimes due to the exigencies of the family's projected movements, and while I do not in the least mind girls taking any examination which they can attempt satisfactorily in their stride, still when children enter much below the average age it should be clearly understood that they are doing so largely for practice, and with the strong advisability of taking the same again the following year. This need not be a stale or monotonous thing to do as some fresh subjects can be offered, and thus a wide range covered in successive years. I remember in England it was thought in no way odd for a child to take the Junior or Senior Oxford two or even three times in succession - not because of failure, but either in order to offer different subjects or to obtain a better pass.

- (2) Though some far-sighted parents welcome it, it is on the whole extraordinarily difficult to get any one to consider such a suggestion here, even though the present system, more particularly of the University Junior Certificate, tends to crowd out - practically forces one to drop - such highly educative subjects as Geography, at about the age of 14. We have this year changed over to the Departmental Junior Certificate, which, even if it does hurt the feeling of Science and Mathematics Mistresses by calling their pet subjects minors or halves does at least afford a little more scope than the other plan, and allows enough subjects to be offered to prevent the child from clamouring to drop all except the bare minimum on which it was previously possible to gain a Junior Certificate. And I strongly deprecate the prevalent impression of once this is achieved, with however narrow a margin, Matriculation must follow in two years. In the case of many girls it would be far better to allow three, now need this in any way produce boredom or slackness. There is so much to learn for which this is an excellent, if not the best stage.

Examination Results. Of last year's four $\frac{1}{2}$ J.C. candidates two passed and the other two gained second class aggregates but failed in Arithmetic. In Matriculation one qualified under the New Regulations, two gained the aggregate for a pass but failed in one subject, while the fourth added Botany and Afrikaans to complete the partial exemption granted on a London Matriculation Certificate.

All the candidates presented for Music Examinations this year have passed, one in Rudiments, two in Harmony, five in Piano, one in Violin First Steps.

Staff The mistresses responsible for these branches of work are all to be congratulated, and I thank them and all the staff for their loyal support, and for every bit of good work done and the interest they take in it and in the girls. We have had several changes on the staff this year, almost all owing to home calls or approaching marriage. At the beginning of the year we welcomed Miss Cochran B.Sc. of Stellenbosch, who came to us from Grahamstown to take Mathematics and Botany; Miss Cooper who took both her degree and training in London, and Miss Pilcher from Dartford Physical Training College. Miss Vigne Miss Conolly and Miss Armitage all left at Easter, and fortunately Miss Salisbury was free to come to us with qualifications in French and Music, beside lower school work. Miss Patterson most ably filled the gap between Miss Vigne's resignation and Miss Voortman being able to come to us in July. When Miss Bokhard went home on a visit before coming back to be married, Miss Hutchins came and is ably carrying on the work in Eurythmics. Miss Edwards most kindly gave drawing lessons for some weeks in the Easter term & till Mrs Langford came, and I feel sure the Art work of the school will make splendid progress under her.

This sounds as though almost the whole staff were new, but I am thankful to say some have not yet been to tell me they are engaged to be married, though I live in terror of hearing it, and so we still have Miss de Vere of our original contingent and several others who have been here sometime, and Miss Stafford got back safe and well from her leave in England.

And I want too, to thank those who have spared time to come and

- [3] talk to us this year, especially Mrs Wiener on Empire Day, Miss Lewis on Union Day, Mr Lawrence about the Blind School at Athlone, Mrs Butler about the LEAGUE of NATIONS and Mrs Benjamin about "Our Childrens' Day" and to link us up with the doings of the outside world. There have, as usual, been good concerts for the children to attend, and I think *A* "Treasure Island" with Arthur Bouchier as Long John Silver was for many an unforgettable experience.

Buildings and Equipment. No further addition has been made to the buildings this year, but the sleeping balcony roof has been made thoroughly weather proof. *A* New forms for gymnastic work have been provided and greatly appreciated, and a rearrangement of the cloak room has been made to allow of passage through it to shorten the way to the hall. The cloakroom itself is still inadequate, however. Outside. Thanks to the generous advice and gifts of parents and members of the council our Games Grounds this year are far better than they have ever been before. We have Netball grounds full size and junior, quite independent of the tennis courts, which are in what Mr. van Ryn, the Coach, calls splendid condition, and our cricket ground is one on which we are proud to invite visiting teams to play.

We have been more successful in our matches too, and there has been considerable enthusiasm over them, and the standard of play is steadily improving. *Under Miss Sooper's guidance many of the younger girls have been gardening keenly.*

The Library has grown splendidly during the year. It now has a room of its own, graced by a set of engravings of scenes from Shakespeare, presented by Lady Smith. Constance Back as Librarian has nobly carried on Joy Stuttaford's work. It is largely too, to Constance that we owe our first printed school magazine. The Committee will, I am sure, be glad to ~~send~~ *give* copies of this to anyone interested. ~~The original editor of a manuscript magazine which ran to 9 numbers, was Jean Searle. I cannot be sufficiently thankful for the way in which our head girls, one after another uphold & carry on the good tradition handed down to them.~~ O.G.'s. And the mention ~~of~~ *of* these old head girls leads naturally to another of whom we are very proud, our first, Enid Harsant, who took her degree at Edinburgh this year, and is now doing a further course of study in London, where Jean Searle, Dulcie Howes, Betty Johnson-Hall and others are also working. Some of those who have been overseas are back, and we are delighted to welcome them, and to think that most of them (like some of those here) have been working very hard.

I want to take this opportunity to beg them, one and all, to find, even in the first few weeks at home, some real piece of work, useful work, work for others, to do, before all the time gets filled up with things that will never satisfy those who have learned, as I believe they have, to work "for the joy of the working".

And *then* ~~lastly~~ - that work for others - in my report last year I had to regret that we had done so little, but this year there is a better account to give. We were given a share in the preparation of the Pete held about Easter at the Lady Buxton Home, and the school threw itself most heartily into the task with excellent results! Towards the end of the second term Mr Lawrence made an appeal to the girls to help the

School at Athlone for coloured children, and the response was a real joy — and not only did ^{almost} every child bring some contribution in September, but almost all had earned what they brought, which meant giving up holiday time and taking real thought & trouble for the sake of those unfortunate children, cut off from most of what we enjoy.

Again, when we were asked to take part in "Our Children's Day" there was a very good response, and between selling tea at the Sports and other efforts, about £25 in all was raised. In addition, we put on a group at Rosebank, representing The League of Nations, but I do not feel that I can promise that we will ever do such a thing again at this time of year. It is too costly in time & energy which can ill be spared for outside things during a busy term.

Altogether over £100 has been raised by the children during the year for charitable purposes.

by the Council confirmed. The Dean of Cape Town was elected to fill one of the vacancies and the Council authorised to fill the remaining two vacancies.

The retiring Auditors, Messrs E R Syffert & Co. were re-elected and the fee for the past year fixed at the same amount as previously, viz £9.9.0

A true record of the Proceedings

J. N. van der Merwe
Chairman

16 March, 1928.

HERSCHEL SCHOOL FOR GIRLS.

PRIZES PRESENTED BY MRS. JOHN MARTIN.

Mrs. John Martin presented the prizes at the annual prize-giving at Herschel, Claremont, yesterday, when Miss Ralph, the head-mistress, was "At Home" to friends and those interested.

Among the members of the Council present were the Archbishop of Cape Town (in the chair), Mrs. Carter, Mrs. Duncan-Baxter, Mrs. W. J. Thorne, Mrs. van der Horst, Bishop Nash and the Rev. R. L. White.

The principal, in giving her report, said that of last year's four J.C. candidates two passed; in matriculation one qualified under the new regulations, two gained the second-class aggregate, but failed in one subject, and the fourth added botany and Afri-

HOUSEHOLD GUIDE.

Retail prices at noon at the dairy produce stalls, Municipal Market:

Butter, 1s. 10d. to 2s. 4d. per lb.; cheese, 1s. 3d. to 1s. 10d.; eggs, 1s. 3d. to 1s. 6d. per dozen.

At the greengrocers: Green peas, 5d. to 6d. per lb.; green beans, 4d. to 5d.; Transvaal and Cape tomatoes, 8d. to 9d.; potatoes, 1d. to 2d.; dry onions, 4 to 6d. each; vegetable marrow, 3d. to 6d.; cucumbers, 2d. to 3d.

knans to complete the partial exemption granted on a London matriculation certificate. All the eight music candidates this year had passed.

She congratulated and thanked the staff for their loyal support. She thanked, too, Mrs. Wiener, Miss Lewis, Mr. Lawrence, Mrs. Butler and Mrs. Benjamin, who had at different times given addresses at the school.

No further addition to the building had been made this year, but new forms for gymnastic work had been provided, and a rearrangement of the cloakroom had been made. Thanks to the generous gifts of parents and members of the Council, the games grounds this year are far better than they ever were before.

The library, continued the principal, has grown splendidly during the year. It now has a room of its own, with a set of engravings from Shakespeare, presented by Lady Smith.

"In my report last year," said Miss Ralph, "I had to regret that we had done so little, but this year there is a better account to give. We were given a share in the preparation of the fete at the Lady Huxton Home, and the school threw itself heartily into the task with excellent results. Towards the end of the second term Mr. Lawrence made an appeal to the girls to help the school at Athlone for blind coloured children, and the response was a real joy.

"Again, when we were asked to take part in 'Our Children's Day,' there was a very good response, and between selling tea at the sports and other efforts, about £25 in all was raised. Altogether over £100 has been raised for charitable purposes by the children during the year."

Meeting held at Church House, Cape Town, on Friday 16th March, 1928.

Present. Bishop Nash (in the chair)

Mrs Backer Miss Edwards, Mrs Thorn, Mrs van der Horst, Mr W. Duncan Baxter.

The Head Mistress was also present

The Archbishop and Mrs Carter sent apologies for absence

Minutes

The Minutes of the previous meeting were read and confirmed.

Report of
Head Mistress.

The matters dealt with by the General Purposes Committee which had met twice since the last meeting of the Council having been dealt with in the Head Mistress' Report the latter submitted, and Resolved -

That Miss Bridger be appointed to act in Miss Parker's place during her absence.

That the resident staff be paid half-termly, subject to the staff being notified that the required term's notice was not affected.

That the proposed expenditure of £45 on the flat roof be authorised

Mrs van der Horst was granted six months' leave of absence

Confirmed

William M. Capetown

Chairman

15th June 1928.

Report of the Headmistress of Herschel. June 1928.

(Last Council Meeting Friday 16th March. G.P.C. Thursday 3rd May - 7th June)

Numbers.

There are 57 children on the roll this term. Of the 7 who left last term, 5 were for England and 2 for Port Elizabeth, one on account of her health, one because her parents have gone to live there. Of the 6 new, 4 are boarders and 2 day girls, 2 are senior and 4 junior. There are 24 girls in the house at present.

Health.

There has been no illness in the school this year.

Accommodation. Though all that I said on this point in my March report still holds good, we are managing at present by using the sitting room several times a week for Form 2. The G.P.C. which met on the 3rd May held that it would be better not to allow any of the present resident staff to become non-resident (i.e. incur the expense of maintenance allowance) until we had a definite number of more or less permanent boarders (26 or 28?)

Staff.

The social gathering for Parents to meet the members of the Staff took place on the evening of Friday, 13th April, and seemed to give a good deal of pleasure. I could not gather that very much in the way of suggestion resulted directly, however.

The system of paying staff salaries half-termly, sanctioned at the last Council Meeting, is now in use.

2.

The substitute arranged for, to carry on the Afrikaans tuition here during Miss Jeffrey's absence in England, fell ill during our holidays, and I have engaged Mrs. Weakley, who has spoken Dutch all her life and seems to be a good teacher, to come twice a week. Her fee is 2 guineas a month, as she has a long way to come.

Miss de Vere, while not yet decided as to whether she will ask leave to go up the coast, asks whether in the event of her needing to do so, a very bright energetic and cultured young Jewish lady would be accepted as her substitute. Miss de Vere vouches for the excellence of her teaching, of course, but does not wish to give her name, as she has not spoken to her yet. The G.P.C. held that it was inadvisable to give any further ground for a report that non-Christian teachers were employed here.

Miss Salisbury has handed in her resignation, to take effect at the end of this term, for purely family and personal reasons: she does not wish this made public yet.

I have had an application from a Mrs Jeffrey in Grahams-town, who while qualified for more senior work, has had Primary experience, and has signified her willingness to do junior work, if her application were considered. Of Miss Salisbury's subjects she has not, apparently, French or Music, and I have much appreciated Miss Salisbury's help with both. There is a little time in which to send to England, which may be the most satisfactory thing to do, but it does not give much margin for correspondence before September.

I have already written to Miss Sparks of Cheltenham Ladies' College and to London to ask help in finding someone, and Miss Kemp of Rustenburg who is sailing for England next week, has very kindly said that if the need happens to coincide with her days in London she would gladly interview any suitable candidate for us. It might be better to try for a new Junior mistress for next year, and meantime retain Mrs Jeffreys if suitable, in case of our needing senior work later in English or any of her other subjects.

~~17/11/1922~~

~~17/11/1922~~

Lady Beattie kindly offered to interview Mrs Jeffreys at Grahamstown on her way to the Kowie if she goes there next week.

The G.P.C. on ^{June 7th} ~~May 20th~~ discussed the idea of instituting a Staff selection board in England. Various names were suggested of people who might be asked to act on it:- Mrs Rolt, Lady Buxton, ^{Miss Gray,} Lady Knox, Miss Saunders of the S.O.S.B.W. and a member of the staff of St Paul's Girls School, who knows this country, Mrs Hobson, who was Miss Bosch, and who hopes to come out here again on a visit in August. It was agreed, however, that this would take some while to organize, and could not, in any case, be convened in time to deal with the present meditated appointment. The Committee meantime recommends that if necessary Mrs Rolt be asked to interview any likely candidate if it is impossible for Miss Kemp to do so, and that she be offered travelling expenses and a fee of 2 guineas.

~~Outside~~ The lance which was erected in 1922 has become very frail in many places. One section blew down in the recent high wind, and other pieces had given way previously. We patch it up, but I hardly think

4; it can last much longer.

There are two full sized Hethall pitches now in use in the grounds.

A sub-committee of the G.P.C, consisting of Mrs Duncan Baxter, Lady Beattie, and Mr Kilpin has undertaken to see to the laying out of the garden.

M. A. Ralph.

Report to the Council of the English Church Schools Association Incorp'd.,
from Miss Ralph, Headmistress of Herschel, March 1928.

Numbers.

There are at present 58 children on the roll, of whom 28 are house-girls, 30 day. The two Rhodesians who will probably not be back till September would have made up our normal complement of 60. Beside these two, five girls left last term and we have 12 new children, mostly in the lower school. One application was considered by the General Purposes Committee unsuitable.

The sleeping balcony with 30 beds on it seems fairly full, but the

Accommodation. chief difficulty is still felt with regard to classroom and cloak-room accommodation. There is no form room capable of seating all who should be supervised at preparation, nor have we enough classrooms for the number of divisions required in the school when the weather forbids us to use the various verandahs, though just now a considerable amount of work is done out of doors. We may, therefore, be obliged to take a room outside again this winter, and give up a mistress's bedroom for work, but the intermixture of house and school upstairs is inconvenient and thoroughly undesirable in every way.

Staff.

The personnel of the Staff is at present as it was during the latter part of last year, but two visiting mistresses, Miss Parker, (music) and Miss Jeffreys, (Afrikaners) hope to sail for England next month. I have found no satisfactory substitute for Miss Jeffreys unless I send her pupil over to Rustenburg two or three times a week.

- 2) Good coaches for Matriculation Afrikaans are exceedingly hard to find and all, apparently, very busy. We still have no Riding Mistress, but I understand that our present Head Girl, Betty van der Byl, is hoping to go to England in May to train, and be back ready to teach next February.

Of several applicants for Miss Parker's post, the G.P.C., felt Miss Hope Mason and Miss Bridger to be the most suitable, and preferred the former on account of Overseas training and longer and more continuous teaching experience. She is resident at Milburn House, and has been to see me several times, once saying she would not be free in the mornings after Easter and had already two afternoons' work at M.H; later she had arranged to get off the morning appointment but says M.H. wants all her afternoons. She would like to do our work and I think I could fit it in. Miss Bridger, on the other hand, would come at our convenience. Her wedding has been postponed and she would undertake to substitute for as long or as short a period as suits Miss Parker.

The resident full time staff has filed a ~~request~~ request to be paid half-ternly instead of ternly.

Work. The two Matriculation Candidates last December failed in two subjects each. One wrote again in February. Of the 8 Dep. J.C. candidates two obtained first grade, five second grade passes. The remaining failure was not a bad one. In our senior form of 12 girls every single one has a separate time table, different from every body else's.

Fabric. After all this long dry weather it is extremely important that the old flat roof should be waterproofed before the wet season sets in.

Seattle, Wm. Edwards. Bishop
Nap. & Rev. R. White

The G.P.C. discussed on March 8th, various proposals and estimates
by Messrs Thesen for dealing with this matter, and decided to recommend
the complete top dressing at £45 as being probably the most satisfactory
in the end.

The meeting between parents and staff was fixed for the evening of
Friday April 13th.

and adopted and the Temporal
Committee authorized to ap-
point a substitute in the place of
Wm. Edwards

The question of raising funds for an
extension of the building was dis-
cussed.

Confirmed

Roger White
Chairman

September 1922

Meeting held at Church House, Cape Town, on
Friday 15th June, 1928

Present His Grace to Archbishop (in the Chair)
Mr & Mrs Duncan Baxter, Lady
Beattie, Miss Edwards. Bishop
Nash & Rev. R White

The Head Mistress was also present

minutes The Minutes of the previous meeting were
read and confirmed

report of The Head-Mistresses Report was sub-
Mistress mitted and adopted and the General
Purposes Committee authorised to ap-
point a substitute in the place of
Miss Salisbury

The question of raising funds for an
extension of the buildings was dis-
cussed

Confirmed

Ralph L. White,
Chairman

September, 1928

Meeting held at Church House Cape Town
on Friday 21st September. 1928

Present Revd R L White
Lady Beattie
Mrs Edwards

The Head-Mistress was also present
Bishop Nash, and Mr and Mrs
Baxter sent apologies for absence

Minutes

The Minutes of the previous meeting
were read and confirmed

Reports

The Reports of the General Purposes
Committee and of the Head-Mistress
were submitted

Confirmed

Witnessed by M. Capelton
14 Dec. 1928 Chairman

HERSCHEL SCHOOL.

Meeting of General Purposes Committee

held on 9th.AUGUST, 1928.

PRESENT: Mr & Mrs. Duncan Baxter: Lady Beattie: Bishop
Nash: C. Kilpin and Miss Ralph.

A tender for £105. 4. 6. for alteration to the drive and laying out of lawns for A. Isaacs was submitted. Resolved that the matter be left to a Committee consisting of Lady Beattie, Mrs. Baxter and the Secretary with power to act.

The question of the Hot Water System was discussed and it was resolved to obtain alternative estimates from a Plumber and an Electrician for a satisfactory scheme, and to ask Mr. Moxham's ~~advice~~ ^{about making a bicycle shed out of a motor packing case.}

It was resolved to appoint Miss Godly, on the Staff, as from September and that she should ^{have} refund ^{to her} £25. per term (after the first term) towards the cost of her passage and that, should she resign her post before the passage money is refunded in full, the balance shall ^{be paid} ~~become due.~~

It was also reported that Miss Cooper was to be married but was prepared to carry on her work. Resolved that Miss Cooper's services be retained but that an endeavour be made to replace her.

Mr. Baxter and the Secretary were appointed to look into the question of the possibility of inaugurating a Pension Scheme.

CONFIRMED:

CHAIRMAN:

*Meeting held at Church House Cafe Town
on 2nd December, 1928, at 2.30 pm*

Report of the Headmistress of Herschel to the Council of the English
Church Schools Association. Incorp'd. 24 Sept. 1928.

Numbers. There are at present 59 children on the Roll. The new term has just begun and some have not yet come back, owing to illness during the holidays, tonsils particularly. There will, I think, be 22 or 23 in the house when all have assembled. Three girls have gone to England since I made my last report in June; there are two new children in the lower school.

Health. Except for some trouble with tonsils at the end of last term, the health in the house has been excellent.

Staff. Miss Salisbury has gone to England. Miss Godby has arrived from England in her place, and seems attractive and promising. Miss Cooper is to be married in December and she and Miss Pilcher have sent in their resignations. I am in correspondence with England about possible successors.

Examinations. The only outside examinations on which I have to report are those in Music and First Aid.

46 Music Preliminary, Theory, 3 passed, (B. McLachlan honours standard) and one failed.

In Harmony Higher Division, the one candidate Mary Baxter passed (117).

In Piano Higher Division all 3 passed, B. McLachlan (115)
A. Burmeister (111) C. Reid (100).

In Violin Advanced Division P. Cottrell (109).
Intermediate A. Burmeister (103).

Thus the only failure was in Theory.

First Aid Lecturer Dr. Murray for the St John's Ambulance Association.
Examiner Dr Margaret Douglas-Drummond.
Passed 14 candidates. Failed 2.

Accommodation. We are still cramped for room in two directions, classroom and cloakroom. Also owing to the amount of illness during the holidays in this neighbourhood it seemed important to have a room vacant in the house into which 'suspects' could be put, so Miss Cooper is sleeping across the road at Mrs Whitmore's in a room which I have taken on an indefinite tenancy at £3 per mensem, furnished. I consulted several members of the G.P.C. by telephone before doing this and they agreed it was advisable.

(2). Outside The drive and garden in front of the house are being got into order, but the work has been felayed by the weather. The trench round inside the fence in preparation for the pittosporum hedge has begun.

Out of a motor packing case Mr Moxham has nearly finished a bicycle shed, which I hope will hold at least 10 machines; he has also made a cupboard for Form 1 out of Petrol cases. This form has no form room so must have at least a definite place for its belongings.

Breaking up

This term ends on Friday 14th December. It seemed a good plan last year to have the breaking up in the morning and I hope this will be convenient for all members of Council. I think of asking Sir George Cory to distribute the certificates if there is no objection.

Meeting held at Church House Cape Town
on 14th December, 1928, at 3.30 pm

Present: His Grace the Archbishop, in the Chair
Lady Beattie, Mrs Duncan Baxter
Mrs Thorne, Mrs van der Horst.
Rev. R. L. White
The Head Mistress was also present

Minutes The Minutes of the previous meeting
were read and confirmed

General
Purposes
Committee

The report of the General Purposes
Committee was submitted and
adopted. Arising out of the
Report it was resolved:

To circulate all parents of children
at the School in regard to the
Junior School

That the reduction in fees of 25%
for a boarder and 10% for a day
girl offered to Archdeacon Hogarth's
daughter apply to all daughters
of clergy

That the question of additional ac-
commodation be referred to the
General Purposes Committee with
power to act.

Miss Ralph having reported that
Miss Williams had now sent
in her resignation as from
the end of the first term of
1929, it was resolved that Miss

Williams

Williams be informed that the Council, in view of the state of her health, would prefer if she left now, but, if she is not agreeable to this, that her resignation be accepted as from the end of the next term, and that she is to be non-resident and paid at the rate of £60 p.a. in lieu of residence.

Miss Ralph also reported that Miss Turkes had accepted the post offered her.

Report of
Rev. Mission

The Headmistress' Report submitted at the Break-up function in the morning was laid on the table.

Annual
Report

The Annual Report and Accounts were approved.

Confirmed

William D. Cyclopedia
Chairman

15th March, 1929

REPORT OF GENERAL PURPOSES COMMITTEE TO BE SUBMITTED
TO COUNCIL ON FRIDAY 14TH. D E C E M B E R, 1928.

The General Purposes Committee report that it has met twice since the last Council Meeting.

That it had resolved:-

1. That Miss Budge who was taken ill should be paid a pro-rate salary and that Miss Pickett who was acting pro-tem remain on to the end of the term.
2. That Miss ^{Edwards} ~~Edwards~~ be appointed Games Mistress at a salary of £180 with Yearly increments of £10 up to £200 plus passage money £36 in the usual three year basis and that Miss Edwards had accepted the post.
3. That Miss Williams' resignation be accepted as from the end of the term.
4. That Miss Cochran be offered £60 p.a. in lieu of residence provided she takes certain school duties.
5. That Miss E. Trunks be offered a post on the Staff as from February next with a view to her becoming a "Second mistress".
6. That permission be given to allow the German Pastor to attend at the School *for instruction for our own children*.
7. That all resident teachers on the Staff must be in by 11 p.m. unless special permission to remain later is given by the Head mistress and in no case later than 12 p.m.
8. That a Junior class be started in 1929 of girls and boys from ^{about} 6 to 8 years of age and that the fee of £6. 6. 0. per term and permission was granted to purchase the necessary equipment.
9. That Archdeacon Hogarth be offered a reduction of £25% for his daughter if a Boarder or 10% if a day girl.
10. That, thirty boarders having been entered for next year and increased accommodation being required, the Head mistress consult with Capt. Elsworth in regard thereto and report to the Committee.

Report of the Headmistress of Herschel School,
Claremont. December 1928.

Your Grace, Mrs. Carter,

Before I begin my report I
cannot refrain from mentioning the
Subject so near the hearts of all of us the

Ladies and Gentlemen, grave illness of our beloved King.

We always open our proceedings with the National Anthem, but with singing it today
with very special feeling - and 2 verses instead of one. In presenting this, my
seventh report, my first word must be of gratitude. I should like to try,

though it certainly is not easy, to express what I owe to the Council
and especially to the General Purposes Committee for its vision and its
ungrudging expenditure of time for the school and its help and support
to me.

Secondly I may, and must, record my deep thankfulness that the
health of the school continues to be excellent.

Numbers. There are at present 60 children on the roll as compared with
50 last December. To replace the 4 who are leaving, 4 are expected back
from England and about a dozen new are entered so that I anticipate
opening next term with not less than 70, and the Council is considering
plans for ~~the~~ further additions to the buildings.

Staff. In a school which draws a considerable proportion of its
mistresses from England there will always be a certain amount of going
and coming, as for women the calls of Home are often so imperative. This
was the reason for our losing Miss Salisbury, whose loyalty and devotion
to duty I valued very highly. She came to us when Miss Conolly left to be
married and has been succeeded by Miss Godby who is specially trained
and qualified to take junior form work.

To Miss Cooper who hopes to be married before the end of the year we give our hearty good wishes for her happiness. Her teaching here has kindled in many children a real love for her special subjects, to whom the study of the world around them will, now, I feel sure, be always a keen and abiding interest.

Miss Parker and Miss Jeffries went to England on holiday at Easter and we have been fortunate in the helpers we have found during their absence. Miss Pilcher is also going home presently.

Work. Judged by the standard of outside examinations the work has been on the whole satisfactory. Of last year's Matriculation Candidates (who both failed in December) one obtained a second class in February, and the other is Overseas working for the Cambridge Previous Examination instead of trying again.

Of the 8 Junior Certificate Candidates, 2 were placed in the First Class, and 6 in the Second. Some of these, as I said in my report last year, were entered younger than I should have wished, had circumstances left me a free choice. (This matter of the exigencies of the circumstances of individuals and their effect on the arrangement of work, I must refer to again later.)

In Music - Preliminary - 3 of the 4 candidates passed, one reaching Honours standard. Harmony, Higher Division, the one candidate was successful. In Piano, the 3 candidates, all Higher Division, all passed. In Violin both Candidates were successful, one in the Intermediate and one in the Advanced Division (Univ of S.A.)

and the one who was sent in for the Preparatory Examination of Trinity College of Music London.

In French last year at Capetown Eisteddfod members of the school gained the Senior's Silver Medal, the Junior, Gold, Silver and Bronze Medals. This year the competition was very close but Joan Smithers was awarded the Senior Silver Medal, only losing the Gold Medal by one mark. Gerda Weinlig won the Bronze Medal for those under 16. In the First Aid Examination held in June, 14 out of 16 candidates gained the Preliminary Certificate.

In the examination conducted by the Royal Drawing Society in September, out of 82 entries in various divisions, there were 66 passes, 25 with honours. This is the first time we have taken this examination, and we hope that the experience and constructive criticism gained will result in a marked improvement next year. That the Art work as taught by Mrs. Langford rouses and holds the interest of the children, will, I hope, be clearly shown by the work on view in the VI form room, though it is only fair to say that some of the best is not available, as the English Mail took some beautiful work away as Christmas presents, and 6 pieces of original work had to be handed in for inspection from the candidate who took Art as a subject in the School Leaving Examination this week. In Needlework 2 outside prizes have been gained in the Competition organized by the Cape Argus in aid of the Lady Buxton Home - Jean Robertson, 1st prize for a cot cover; Hope Wood 3rd for Tray Cloth.

In a school of this size and type where the children's parents for various reasons move or are moved about a good deal, we must inevitably be continually making special arrangements for individuals, and this is one of the reasons why although last year we took the Departmental J.C., and only Interim Regulations Matriculation, this year we have a candidate for University J.C. only, and all those who are aiming at Matriculation are doing it under the New Regulations—mostly attempting it in two sections. I hope this innovation will be as satisfactory in its results as the change in the Junior Certificate last year proved. No 2 of our senior form have been working to exactly the same curriculum, and much of the work has been practically private coaching, for out of 8 candidates there have been 2 offering Geography, 2 History, 2 Mathematics, 3 Botany, 5 Biology, 6 French, 1 Latin, 1 Art, 1 Afrikaans, and almost every one is studying one or more subjects beyond those required for Matriculation. Some indeed wanted to take so many that it would have been imperative to spend 3 years over the course. If this plan of taking Matriculation in sections does succeed it will certainly allow of more subjects being studied during the two years, but even to offer 3 subjects at the end of the first year without too much rush and without unduly neglecting the rest requires either very solid ground work to build on or very highly concentrated effort.

Next year we propose to take one more fresh step, and have a beginners' class where children younger than those we have hitherto wished to take will be received for the mornings only at a reduced fee.

On the Athletic side the year has been marked by our joining the Peninsula Girls' School Games' Union and entering for the CAVANAGH CUP Sports. Although we did not score a single point, it was a valuable experience and perhaps another year, if we begin practising soon enough, we make a better showing. Our games' grounds here are ample for even larger numbers than we have, and every girl is encouraged to play everything. The tennis of the school is distinctly stronger than it was, and the Present have never been beaten by the Past in this. The G.P.C. undertook during the winter to open up and improve the grounds at the front of the house and much appreciation of the result has been expressed.

Magazine A second number of the school magazine has been published, and the retiring treasurer is to be congratulated on the fact that it has a credit balance.

Social Service Our efforts to help others this year have been directed towards Lady Buxton Home; St Paul's Mission, Molepolole; School for Blind Children at Athlone; and the Cape Times Fresh Air Fund. One of Old Girls is helping to take charge of the camp financed by this last at Muizenberg. It is always delightful when girls leave school still eager to go on learning. Almost all our old girls are doing so; several are studying music, several are in Paris working at French, one is at Wellington taking the Horticultural course, another is just going to Boschetto Farm, ^{another at the Slade School of Art in London -} and one is training as a nurse. Almost all are genuinely busy, and seem to realize that their school time did not and could not finish their education, but merely laid the foundations of a preparation for life, which to justify itself must be of service to one's age & generation.

ENGLISH CHURCH SCHOOLS ASSOCIATION (Incorporated)

NOTICE TO MEMBERS:

Notice is hereby given that the ANNUAL GENERAL MEETING of Members will be held at the Church House, Cape Town, on Friday, 14th December 1928, at 4.30 p.m. for the following purposes:-

- (1) Transacting the business of the Association.
- (2) Receiving the accounts, with the Auditors' Report thereon, and the Report of the Council on the past year's transactions, and return of the Members elected to fill vacancies on the Council in place of Members who retire by rotation.
- (3) Filling vacancies on the Council.
- (4) Electing an Auditor or Auditors and fixing the remuneration.
- (5) Discussing questions incidental to the Association and its Members.

Cecil Kilpin,

SECRETARY.

Graaff's Trust Buildings,
CAPE TOWN.
30th November, 1928.

Annual General Meeting of members held
at Church House Cape Town on Friday
14th December, 1928.

Present His Grace the Archbishop, in the Chair
Lady Beattie, Mrs Duncan Baxter,
Mrs Thorne, Mrs van der Horst,
Mrs Ralph
& Revd R. L. White, J. Roberts
and C. Kilpin

Notice The Secretary read the Notice convening
the Meeting.

Accounts
Reports The Balance Sheet and Profit and Loss
Accounts to 30th September 1928, with the
Report of the Council and that of the
Auditors were submitted and adopted

Council
elections Mr & Mrs Baxter, Hon J W Jagger and Miss
Edwards having been nominated for re-election
the first three named were declared duly
elected. Miss Edwards who retired did not
seek re-election owing to her departure from
Cape Town, and Mrs Birt was elected in her
place

Auditors The retiring Auditors, Messrs E R Syffert & Co,
were re-elected and the fee for the past year
fixed at the same amount as previously viz £4.9.0

A true record of the proceedings

W. de M. Capeton
Chairman

15th March, 1929.

Meeting of Council held at Church House,
Cape Town, Friday, March 15th, 1929

Present His Grace the Archbishop, in
the Chair, Mrs Birt, Mrs Carter,
Mrs van der Horst, Canon White,
Mr Duncan Baxter.

The Head-Mistress was also present

The Minutes of the previous
meeting and Annual Meeting held
on 14th December, 1928, were read and
confirmed

The Report of the General Pur-
poses Committee was submitted and
adopted and the Committee given
power to act in regard to the addi-
tional class-room accommodation

The Head-Mistresses Report,
which showed that there were 80
girls on the roll, of whom 35 were
boarders, was submitted and adopted

Confirmed

Witness M. Capelton
Chairman

21st June, 1928.

Report by the Headmistress of Herschel to the Council of the English
Church Schools Association Inc. 15th. March 1929.

Your Grace, Ladies and Gentlemen,

My report last December anticipated that this term would open with 70 children on the roll. There were 73 present on the first day, and others have been arriving since then in ones and twos. We are now over 80, and two more new house girls are expected on Sunday. These are coming X (from the Collegiate, Port Elizabeth) specially to take London Matriculation. Two others who have not yet returned owing to illness are due before the end of the month. In the house there has been a certain amount of coming and going since the beginning of term. At the present moment we number 35. An upstairs room has been allotted to the new Beginners' class which has made a promising start under Mrs. Aldous (Miss Conolly that was) whom it is a great pleasure to have back on the staff. Miss Parker has also returned, but I have retained Miss Pickett, who was substituting for her before Christmas, as well, partly because Miss Parker was ill when she first reached home and partly because of the increase in Music pupils - partly so that she may take over some of Miss Williams' work next term. The latter is now a non resident, as well as Miss Cochran: Miss Voortman and Miss Tunks (new history and English) have rooms across the road; Miss Godby and Miss Edmonds (new games etc.) are in the house which seems very full.

Work.

A new form (iv) has come into being filling one of the gaps in our grading; and class-room accommodation, inadequate but manageable before, is now an acute problem. Two forms (Metric. and J.C. have their desks in the Hall, but can seldom conveniently be there together and not infrequently both have to ^{be} ~~tran~~ out.

Dining room and Cloakroom needs will, I hope, soon be met by Capt. Elsworth's plans for which the G.P.C. has accepted (on Mr. Currey's motion) Messrs. Allen's tender. At present we are having dinner in 2 sittings - juniors at 12.30. This has both advantages and drawbacks.

Work.

The results of public Examinations taken in December are on the whole satisfactory. Interim Regulations, School Leaving Certificate: the one candidate obtained Class 11.

New Regulations Matriculation, the one candidate (who had missed a great deal in 1927) passed except in Mathematics in which she wrote a supplementary examination in February. Of these the former goes to King's College, London, next September, to do Domestic Science, the latter has entered the University here.

New Regulations - partial Matriculation - in 19 subjects - entries there were 18 passes, two with distinction, so that 5 candidates have now to their credit the minimum 3 subjects towards a full matriculation, and hope to complete their Certificates next December. We have again candidates for both London and Cape Matriculation in our VI. The one Junior Certificate Candidate (whom we had only had for 2 terms and knew to be extremely shaky) failed in Arithmetic. Thus in all there were 3 single subject failures.

Science teaching is not adequately provided for beyond the next term or so. Miss Cochran is taking Botany for the time being, but will want more time presently for Matriculation Candidates in it alone and cannot take the Zoology part of the Dep. | C. Syllabus. As we are short handed in the matter of supervision of preparation as well, and Forms 11. and 1. which are sharing a class-room will soon have to be

separated, I suggest getting either a Science Mistress who can take junior Mathematics & English as well, or a trained Junior Mistress who can take Mathematics & English and replace one of the present mistresses by a Science person, preferably the latter, and this should be in September at latest.

The Committee has met five times since the last Council Meeting.

Plans have been approved for additional Class Room accommodation, and a new Dining Room and Messing Room and a library attached for 1913 and 1914 respectively. The latter involves provision for water supply and drainage. It is estimated that the total cost of the Dining and Messing, for which tenders will be invited from Messrs. J. H. Dwyer & Co. of Newcastle, will be about £1,000.

The Committee has authorized the architect to proceed with the building without delay, and to obtain a tender from the Contractors for a library adjoining the new Dining Room.

The Committee further:

1. Authorized the expenditure of £1,000 for the building of the Dining Room and Messing at a cost of £1,000.
2. Adopted Miss Williams' resignation as from the end of the year 1912, and authorized the payment of her salary for the year 1912 at the rate of £1,000.
3. Dealt with the resignation of Miss Williams.

At a meeting of the Council held on the 11th of June 1912, the following resolutions were passed:

REPORT OF GENERAL PURPOSES COMMITTEE
FOR MEETING OF COUNCIL 15th. MARCH. 1929.

The Committee has met five times since the last Council Meeting.

Plans have been approved for additional Cloak Room accommodation, and a new Dining Room and Sleeping Porch and a tender accepted for £217 and £1417 respectively. The latter includes provision for an ~~outside incinerator~~, but is exclusive of the Boiler and Plumbing, for which tenders will be obtained from Plumbers. The Committee are considering certain variations in regard to the plans for the dining room.

The Committee has authorized the Architects to proceed with the buildings without delay, and to obtain a tender from the Contractors for a lavatory adjoining the Boy's Room, and also to submit plans for additional class room accommodation.

The Committee further:

1. Authorized the installation of 2 extra baths at a cost of £35. 11. 9.
2. Accepted Miss Williams resignation as from the end of the 1st. term, and authorized the payment to her, of £20. in lieu of Board and Residence.
3. Dealt with the testimonial given to Miss Pilcher.

* with a bonus of £10 for money well saved in the completion period to 20 June 1929.

Meeting of Council held at Church
House, Cape Town, Friday ^{21st} ~~25th~~ June, 1929

Present His Grace the Archbishop (in the
Chair) Mrs Birt, Lady Beattie
Mrs Carter, Mrs Thorne
Mrs van der Horst and Canon White
sent apologies for absence

The minutes of the previous meeting
were read and confirmed

The General Purposes Committee re-
ported that Miss Ralph had been granted
one term Sick Leave on full pay and
Mrs Anderson appointed to act with
a salary of £100 for the term; and
that the Committee were considering
plans for additional Class-Rooms &c
at an approximate cost of £2550.

Since the Committee met the doctors
were emphatic that Miss Ralph
should not return to duty before the
end of the Term

Resolved

That Miss Ralph's leave be ex-
tended to the end of the year,
the question of salary to be con-
sidered later - and that Miss
Anderson be asked to continue
to act on the same basis

That the Councils regret be
conveyed to Miss Ralph at her
illness

illness, and a vote of thanks was passed to Miss Stafford for having voluntarily undertaken the additional work which has fallen upon her. That the General Purposes Committee be given power to act in regard to the proposed new Class-room accommodation

Miss Ralph's report, which showed that there were 86 girls on the Roll, of which 37 were boarders, was submitted

Mrs Thorne was granted four months' leave of absence

Confirmed

J. N. Clark
Chairman

20 September, 1929.

Report of the Headmistress of Herschel to the
Council of the English Church Schools Assocn
June 1929.

Your Grace, Ladies & Gentlemen

On the point of leaving for England in the "Haustraphan Castle", I would like to leave a brief report to date -

Numbers

There are 86 children in the school, two of whom are leaving for England during the term, but 2 new ones are expected at half term and one or two temporarily away ill with, I hope, return them, too.

There are 37 in the house; both new ones will be boarders. The new sleeping balcony will greatly ease the matter of accommodation.

Health - Except for the unavoidable (non-infectious) illness of the two above-mentioned, & one or two coughs, the health of the school is excellent.

Buildings The cloakroom extension, completing the small Quadrangle, is well advanced though not ready for use. The dining room with sleeping balcony over will hardly be finished this month - The refectory tables, ordered for the former are ready for delivery.

On Wed. 8th May a General Purposes Committee discussed with the architect plans for beginning to build class rooms. I was unfortunately unable to attend this meeting, which decided to ask Miss Anderson to carry on during my convalescence - at least for this term -

I should like to take this opportunity of thanking the Council for their kindness & consideration through this difficult time.

M.A. Ralph.

Meeting of Council held at Cape Town
on Friday 20th September 1929

Present: Bishop Nash, in the Chair,
Lady Beattie, Mr & Mrs Duncan
Baxter, Mrs van der
Horst & Canon White
The Acting Head Mistress
was also present
The Archbishop & Mrs Carter
sent apologies for absence

Minutes The minutes of the previous
meeting were read & con-
firmed

Report of
G. P. Cornwall The Report of the General Pur-
poses Committee, attached,
was submitted and adopted
It was resolved to have
Teak Sliding Screens in
place of Deal

Report of
Actg H. M. The Report of the Acting Head
Mistress was submitted,
which showed that there
were 80 girls on the Roll
and that of 10 girls who
left during the term, one
would return in November
and two others probably at
half term

Exam. Music Theory 9 sat 5 passed
Results " Harmony 3 none "
 " Practical 6 " 6 "

It was resolved that Miss Anderson be given authority to engage Miss Cooper for revision in Zoology, or, failing her, Mrs Rimer

Staff Mrs Baxter submitted a letter from Miss Ralph in regard to the staff

Resolved to appoint Miss Kemp as a Music Mistress - the question of the appointment of a Junior Form Mistress and the filling of Miss Voortman's place being left to the General Purposes Committee

Resignation Canon White tendered his resignation owing to his departure for Durban. The resignation was accepted with regret, Bishop Nash thanking Canon White for his past services.

Leave Mr Currey was granted three months leave of absence

REPORT OF THE GENERAL PURPOSES COMMITTEE

COUNCIL MEETING 20th. SEPTEMBER:

The Committee have held three meetings since the last Council Meeting and has to report:-

1. That the tender for additional Class rooms amounted to £3608 and, after eliminating the two Music rooms and other items, it finally accepted a tender for £2789. It is still considering whether some of the items eliminated should be included, such as Cupboards £45, Sliding Screens of deal in place of teak £27.
2. That it had authorised the painting of the flat roof and parapets with bitumen and the insulating of a small portion as an experiment to prevent leaks; also putting in a window in the Girls' Sitting Room; the purchase of 12 single desks at £2. 5. 0. each, and the doing up of the Tennis Courts.
3. It was resolved to make a charge of 1½ guineas for Dancing for the juniors and 15/- a term for lunch once a week or alternatively 1/6 a meal.
4. It was further resolved that, in view of the special circumstances, Miss Ralph be paid one term's full pay and no pay for the additional leave granted and that, in the case of all sick leave, teachers be paid one month's full pay and two months on half-pay.

Miss Voortmains resignation from the Staff as from the end of the year was reported.

The Committee also dealt with withdrawals and new applications.

A subscription of seven shillings per month for hire of Gramophone Records was approved

Confirmed

William M. Capelow
20 Dec: 1929 Chairman

December 1929

Meeting of Council held at Church House on Friday 20th December 1929 at 11 p.m.

Present - His Grace the Archbishop, in the Chair, Mrs Carter, Bishop Nash, Mr & Mrs Baxter

Minutes The Minutes of the previous meeting were read and confirmed

Leave Mrs Birt and Lady Beattie were granted six months' leave of absence

G.P. Committee Report The Report of the General Purposes Committee was read and approved

It was resolved to convey to Miss Anderson the Council's appreciation of her services as Acting Headmistress during Miss Ralph's absence

Annual Report & Accounts The Annual Report and Accounts were submitted and adopted

Confirmed

J. H. Nash C.M.S.
Chairman

21st March, 1930.

December, 1929.

REPORT OF GENERAL PURPOSES COMMITTEE

for Council Meeting

20th.DEC: 1929.

Before reading my report I hope that all at Marschal would wish me to refer with deep sympathy to the profound sorrow that has fallen upon Mr. Burmeister and his daughters. The three girls have attended this school, and early this year they suffered the loss of their mother.

The Committee have held three Meetings since the last Council Meeting and have dealt with temporary appointments on the Staff, remission of fees for illness and applications for entries in 1930. The Committee have to report:-

1. THAT it has authorised the installation of a fire place in the Mistresses Common Room at a cost of £87. An outside staircase £15 and the completion of the Bathroom etc. in the new Building, about £51.14. 6.
2. THAT Miss Faure was leaving the Staff at the end of the year in addition to Miss Voortman. Miss Ralph had cabled that she had appointed three mistresses to fill the vacancies and the additional mistress authorised by the Committee for the Junior or Middle School.
3. THAT Miss Cochran had asked to be allowed without the usual terms notice to complete her training and had been informed that this was not regular and could only be agreed to if it was possible to fill her place. Although Advertisements had been inserted here and Miss Ralph authorised to engage a Mistress in England if she found anyone suitable.
4. THAT it had authorised the necessary expenditure on prizes and painting and whitewashing the Kitchen etc..

REPORT OF THE ACTING HEADMISTRESS OF HERSCHEL.

us at ~~Herchel~~ temporary Music Mistress. Mrs. Macintosh and
December, 1929.
Mrs. Spillars have helped with special coaching.

Before reading my report I know that all at Herschel would wish me to refer with deep sympathy to the profound sorrow that has fallen upon Mr. Burmeister and his daughters. The three girls have attended this school, and early this year they suffered the loss of their mother. Annette returned to school in May and after about three weeks left for further education overseas. After a brief happy time in England, she was suddenly taken ill and passed away. Her companions will always remember with affection the gentle sincere character of their school fellow, who was beloved by all who knew her. To her father and her sisters Herschel would express its deepest sympathy in their severe trial. The School welcomes most heartily Your Grace and Mrs. Carter and thanks you for sparing the time to be with us. We realize your keen interest in the progress of this School and we appreciate very greatly your presence with us today.

Miss
a. Ralph For two terms ^{during} this year the School has been without its Headmistress, whose serious illness compelled her to take a long period of rest. We now congratulate her on her good recovery and we trust that she will return greatly strengthened and able to take up the work to which she devotes herself with such keen energy.

Roll
11 The roll of the School in the first term reached 87 pupils. Although during the first half of the year several girls left for further education overseas, and a few were obliged to make a change owing to family circumstances, yet at later dates several new comers have been admitted and the roll stands today at 89.

In February last Herschel opened a Kindergarten class, and this group of 6 or 7 little girls have made good progress under the skilful care of Mrs. Aldous. Miss Tunks and Miss Edmonds were welcomed as new members of the staff.

Miss Pickett joined the Permanent Staff. Miss Paure joined

L. Struben and U. Hankey, gained the full certificate in the us at East as temporary Music Mistress. Mrs. MacIntosh and 6 divisions all with Honours, while L. Struben gained a Mrs. Spilhaus have helped with special coaching and Miss prize as gaining the first place among overseas candidates Meyer has acted as substitute during Miss Edmond's illness.

In Division III. In May the Council asked me to act as Principal during Miss J. Smithers gained the Gold Medal in French speech work Ralph's absence, supervising more especially the Academic side of the School, while Miss Stafford would control house At the Cavenagh Cup Sports we gained a place this year with affairs. I would express my indebtedness to members of the 4 points. In the Hall we did not win any match but play Council for their constant help and advice, to Miss Stafford has greatly improved owing to Miss Edmond's careful for her good guidance, to Miss Tunks, the Senior Mistress coaching. Tennis both the first term of the year and this and to all the Staff for their loyal support and devotion last term we have been quite successful. In the Gymnasium to the interests of the School. During Miss Ralph's absence Composition Form VI won the highest place. The parents we have endeavoured to carry out her wishes, and I hope we were gratified with the good standard and swiftness of the have achieved some measure of success.

work. Sports Day was a great success, R. Rowson winning The Matriculation and J.C. classes have made a strenuous and championship and Form IV won the Cup. The Tennis effort to cover a great stretch of ground and I would champion for 1929 is Yvonne de Villiers. congratulate the girls in those classes on their thorough The girls have several objects to which they give service. and sincere work. In December 1928 6 girls entered for the They helped at the Boston House Sale. By their own first part of Matriculation (New Regulation) i.e. 3 subjects. holiday weeks they raised over £7 for the Athlete Blind Five passed all three subjects, 2 with credit. This year School. From a little Play and Puppet show they have raised these 5 girls have entered for the remaining 3 subjects money for Christmas Gifts at the House of Bethany. of the Matriculation examination. This second part has The Head Girl this year (M. Baxter) has given faithful and proved the more difficult, including Latin, Maths, and a loyal help and I am grateful to her for her unswerving long History syllabus, but we hope their efforts will prove in the duties and responsibilities that fall to her result in success. Two girls are entering for London work. The other Prefects have been helpful in many ways Matriculation in January. Two other girls are preparing and have accustomed themselves to take the lead in for London Matriculation next June. Three girls have maintaining order. entered this year for Departmental J.C.

We are told that often times we must suffer in order to gain The University Practical Music Examination, 6 candidates our highest desires. The suffering during this year has out of 8 passed, one (J. Baxter) with Honourable Mention. been the almost incessant noise of the heavy hammer but the In Trinity College Examinations two Violin candidates desire achieved has been an enlarged cloak room, a beautiful passed, one (U. List) with Honours. In the written theory Dining room, a most modern and healthy sleeping balcony, examination 5 passed out of 9. Unfortunately the 3 while two new classrooms with a staff wing are now being candidates in Harmony failed.

completed. The new room space was badly needed and given For the Royal Drawing Society Examinations 66 papers were great relief. Harnoch bears the name of an online sent up, 23 gained Honours, 23 passed. Two girls,

scientist and the School lies in ideal surroundings for the study of nature. To live a full life in this age of scientific thought and invention one must have understanding of the laws of nature and I believe the Council hope before long to erect a useful laboratory where the girls can carry out their scientific study with proper equipment and under fitting conditions.

We say good-bye this term to Miss Voortman and Miss Faure and thank them both for their services to the School, giving them our best wishes for the future. To Miss Cochran who hopes to be released shortly in order to continue educational studies the School will say farewell with regret, for her Mathematical teaching in the Upper and Middle Forms has been most valuable, and she will be very much missed. Several girls are also leaving, among them some who have been here for ^{some} years and who have been Prefects. You will all be missed, for each girl has had her own place in the School life, but we give you affectionate wishes for much happiness and usefulness in the years to come. To Herschel I shall also myself say good-bye with regret, for I have received much kindness during these few months, and have found much to give me interest and pleasure. I have had in past years the privilege of working in two of the most famous girls' Schools in S. Africa, and have known the advantages and also the difficulties of the great Government schools. Some people say that the Government system is too rigid. Those objectors should remember that the Government justly offers the same chance and the same opportunity to every child, and it has been fascinating to watch the wonderful advance of State Education in S. Africa under the splendid leadership of two great educationists, Sir Thomas Muir, and the late Dr. Viljoen, whose loss we mourn today. But it is certain that in this country there is room for different types of schools and for educational experiment and I believe the Government actually welcomes

the...

Annual General Meeting
the chances of such development. The problems of Education are however the same although the approach to their solution may be slightly different. The Educationist has the most difficult problems in the world - the training of the mind and the sifting of character. In these 20th Century days of speed we deal with a child who is accustomed to find space and time almost annihilated by the wireless, ~~the~~ ^{television}

~~and~~ and the aeroplane. Yet this child must learn that the intellect and the spirit can only advance by the same laborious paths as of old. The vision splendid is not obtained by flashing speed or by lightning achievement. It only comes after long toil and struggle of mind and after faithful test and endurance. Indeed we do well to reflect that a firm basis of mental training must be laid in the years of childhood. Why do many girls wish to give up too soon subjects that require concentration and effort?

Can they build well without a solid foundation? Again only by learning self-control can the character be strengthened. It has been well said that "selfishness often conceals itself under the names of self-expression, haste and nerves," and today there is urgent need for self-restraint and discipline. To the Headmistress and Staff of Herschel I give my best wishes in their great task, and to the girls I would say - "Give to this new School loyal affection. Remember that a school does not depend on the bricks and mortar of its walls but on the hard work, the good sport, the keen interest, the service offered by each of its girls. By your everyday work and conduct you are now laying the foundations of its life and its traditions. As Dr. Horwood of Harrow says in his book "The English tradition of Education" "Give something of your own to the common stock for the enrichment of your school, whether it be proficiency in work or excellence in games or simply doing your job". In so doing you will begin to realize in your school life the beauty of service.

Annual General Meeting of Members
held at Church House Cape Town on
Friday 20th December 1929

Present - His Grace the Archbishop, in
the Chair, Mrs Carter, Bishop
Nash, Mr & Mrs Baxter + C Kilpin.

Notice The Secretary read the Notice convening
the Meeting

Accounts
& Reports The Balance Sheet and Profit and Loss
Accounts to 30th September, 1929, with
the Report of the Council and that of
the Auditors, were ^{submitted} ~~read~~ and adopted

Auditors The retiring Auditors, Messrs E. R. Syffert
& Co were re-elected, and the fee for
the past year fixed as the same amount
as previously, viz £9. 9. 0

Council
Members Mrs Thorne, Bishop Nash, Mr E. R. Syffert
& Hon. A. L. Currey having been nominated
for re-election were declared re-elected
in terms of Section 17 & 18 of the Articles
The Archbishop nominated Mrs Headley,
Rev T. G. le Mesurier, Mr C. Garlick & Mr
H. A. Hankey to fill the four vacancies on
the Council

A true record of the proceedings

J. O. Nash Cond. Sec
Chairman

21 March, 1930.

Meeting of Council Held at Church House,
Burg Street, Cape Town, on Friday 21st
March, 1930.

Present Bishop Nash in the Chair
Mr & Mrs Duncan Baster
Mrs v. d. Horst, Rev. T. G. le
Meunier, A. A. Hankoy

The Head-Mistress was also present

Minutes The Minutes of the previous Council
Meeting and Annual Meeting held on
20th December, 1929, were read and con-
firmed

Vacancies The Secretary reported that Mr Garlick
had expressed his regret at being un-
able to accept a seat on the Council;
and that Mrs Headley had accepted
but subsequently withdrawn owing to
her departure for England

Report of The Head-Mistress' Report was sub-
Head-Mistress mitted and adopted, and it was re-
solved that permission be granted
to import hats and shoes for the
girls as required, but not to keep
any stocks

Confirmed
H. A. Hankoy
Chairman

1930.

Report of the Headmistress of Herschel to the Council of the
English Church Schools Association. 21st. March 1930.

Your Grace, Ladies and Gentlemen.

As it is just a year since I last sent in a report to the Council, and I have spent six months of that time on leave, I should like to take this opportunity of thanking the council for granting it, and for arranging that Miss Anderson should carry on in my absence, and to say how glad I was to be able to come back and take up the work again myself in January.

The General Purposes Committee were kind enough to meet as soon as possible after my return, on Thursday January 23rd. I laid before them (1) the papers of the three mistresses who were on their way out from England, Miss Brace, Miss Clegg, and Miss Plaistowe. Also

(2) the applications for the mathematical post vacated by Miss Cochran, particularly those of Miss Watermeyer whom I chose and they approved.

(3) the resignation of Mrs. Aldous to take effect at the end of term as she wished to go home in June. Also

(4) a letter from Miss Edmonds resigning her post as from Easter as she had become engaged, and hoped to be married in June.

(5) A wire and letters from Miss de Vere asking for a term's leave on the ground of the urgent necessity for her to go to Europe owing to the sudden illness of a great friend. The French I thought could partly be covered by Miss Clegg, and where Aeral work was most needed, I preferred to wait to appoint a substitute until I had seen Miss de Vere. Eventually we settled on Mlle Homa, who is doing quite satisfactorily. Neither then nor since, though I have made many attempts, have I been able to find any one to take the senior German.

With regard to Miss Edmonds, The G.P.C. deputed me to wire offering to release her at once so that as few changes as possible might be made during the year. Miss Edmondsⁱⁿ reply thanked me and said

(2) she would like to do the term at Herschel. She appeared, however, from the coast, the day before the girls came back, and asked if the offer were still open. There was nothing to do but to let her go—naturally, as she hoped to sail for England on a visit on the 25th.

Miss Stanton came to me from Stellenbosch at a few hours notice and took hold of things at once. I do not yet know whether she is staying on, as she wanted to go up-country and had already applied for a post in the Eastern Province.

Miss Lazarus was still away when term began, and on being notified on her arrival that her services would not be required after this term (when Miss Tunks would be able to take Speech work), she withdrew summarily.

In addition to the above resident whole-time mistresses, the following are visiting for special purposes:— Miss Merrifield whom Miss Hutchins obtained leave from the Council to put into her place for Eurhythmics. Mrs Edwards, Speech work—temporary. Mrs Robertson Embroidery, and Mrs Nicholson is doing some special Latin coaching.

The following will be leaving at Easter:— Mrs Aldous, and Miss Parker (Mrs Goyan Hart).

At the G.P.C. meeting on the 23rd January Miss Tunks was appointed second Mistress at an additional salary of £20 per annum. Special Leave for the winter term was granted to Miss Stafford as she is badly in need of a complete change.

Health. Miss Edmonds was away, I understand, on sick leave at the end of last term, and there were two or three cases of measles among day girls, otherwise the health of the school has been very good.

Numbers. There are 82 children on the roll at present, of whom 33 are in the house. There are more entered for next term than are leaving at Easter.

b Buildings. The new block which completes our second and larger quadrangle is a great asset. I was disappointed to find it set so far forward— the plan when I left being that its roof should be just clear of the oak trees at the back.

(3) However, I have no doubt the reason for the change was strong and good, and the building itself is an enormous addition to our accommodation. The mistresses' room is delightful and meets a long-felt want. The sick bay replaces what had practically become a workroom, and had ceased, through its proximity to the new big sleeping-balcony, to be sufficiently isolated for dealing with any infection, while the two classrooms greatly enhance the working facilities of the school.

On March 3rd the opening ceremony was performed by H.R.H. Princess Alice, Countess of Athlone, in the presence of the Council and a number of parents and friends. It was a peculiar pleasure to have with us on that occasion Mr. Jagger, our founder and first benefactor, and it seemed specially appropriate that all this should take place during the last term of his eldest granddaughter, our present Head Girl, Mary Baxter, who has spent her entire school days here and been with us from the beginning.

Work. She entered for London Matriculation in January last as also did Margaret Tylden. We have not yet heard the results. Of the December Public Examination Candidates, 4 completed their Cape Matriculation and the one who offered three subjects passed in them all. The 3 Junior Certificate Candidates all passed. The only failure - if it can be so called - was in Mathematics by a child who was overseas all last winter and whom I had expressly wished not to write. She made a valiant attempt, but justified my prohibition, and will try again in due course. As last year, the diversity of Matriculation courses in the sixth makes staff work there heavy for this term, but next term should see this somewhat eased.

I should like to take this opportunity of thanking Your Grace most heartily and sincerely for all the interest you have always taken in the school and the encouragement we have always had in our work from you and Mrs Carter. May I also be allowed very specially to thank Bishop Nash for much invaluable help and advice on the G.P.C., and to say how very serious ~~our~~ loss I feel the school will sustain in ~~when your~~ ~~and Mrs Carter~~ withdrawal from the Council.

W. A. Ralph.

Minutes of Meeting of Council
held at Cape Town on Friday 20th
June, 1930.

Present Mr Hankey, in the Chair,
Lady Beattie, Mrs van der
Horst, and Prof. Snape.
The Head-Mistress was also present.

There being no quorum the meet-
ing proceeded, subject to confirma-
tion at the next meeting.

The Minutes of the previous
meeting were read and confirmed

The Head-Mistress reported —
That there were 80 pupils of
whom 32 were boarders:
That the following changes
in Staff had taken place
Miss Taylor in place of ^{Mr Adams} ~~Miss Pickett~~
Miss Shenck (temporarily) vice
~~Miss Edmond~~ Mrs Edwards
Mr Yates (temporarily) vice Mr
Le Mesurier
Mrs Caldecott (for 3 term) vice
Mrs Langford
Mrs Langerman (temporarily)
vice Miss Stafford
Miss Hart left at Easter, her
work being undertaken by Miss
Pickett, and Miss Plawow, and
Miss de Vere returned in May

That Miss Stafford had undergone a very serious operation in London.

That of the two Matriculation Candidates who wrote in January, one passed, and two others sat for the London Matriculation this month.

The Report was adopted and regret expressed at Miss Stafford's illness.

Equipment

Authority was given to have 20 Desks made at a cost of 6/- each, also to purchase Drawing-Boards, and a Carpet (£24) for the front passage.

Confirmed

Elizabeth C. Beattie.

Chairman

19th September, 1930

MINUTES OF MEETING OF COUNCIL OF ENGLISH CHURCH SCHOOLSASSOCIATION HELD AT CAPE TOWNon Friday 19th SEPTEMBER, 1930.

Present Lady Beattie, Mrs Birt, Revd. T. G. le Mesurier,
and the Headmistresses.

There being no quorum the meeting proceeded
subject to confirmation at the next meeting.

The minutes of the previous meeting were confirmed and signed.

Mr. Hankey was granted leave of absence till the end of the year.

A letter from Messrs. E. R. Syfret & Co. stating that owing to the large amount of estate duty to be found there was no prospect of the legacy of £10,000 from the late Mr. J. W. Jagger being paid in the near future. The Headmistress' Report recorded the deep sense of the schools indebtedness to him both during his lifetime and for his beneficent will.

The Headmistress reported:

That there were 85 girls on the roll of which 30 were boarders.
That Miss Schenk was laid up and unable to teach at present.
That of the 2 candidates who sat the London Matriculation in June one failed and one passed in the first division: 22 Honours Certificates and 29 passes were gained in the Royal Drawing Society's examination. In the Music Practical Examinations in August both candidates passed in Violin and there were 5 passes in piano (2 elementary 2 elementary lower and one intermediate) and two failures. In the C.T. Risteddford one was bracketed winner of the gold medal (French Junior Section) and one won the Silver Medal.

- 2 -

That the roof had been repaired and the water system attended to and the tennis courts done up.

That the following matters required a decision.

1. Letter from Mrs. Booth re reduction of fees for Civil Servants.
2. Mrs. Langerman's son - provision for fees.
3. Mrs Moffet - application for reduced fees.
4. Salaries - application for monthly payments.
5. Withdrawal of 3 children as resident to non-resident without notice.
6. The condition of the Sapling fence.

The above were referred to the General Purposes Committee Mr. le Mesurier and Mrs. Birt being asked to act in Mr. and Mrs. Baxters' absence.

Confirmed

19th December, 1930.

CHAIRMAN.

Elizabeth C. Beattie

MINUTES OF MEETING OF COUNCIL OF ENGLISH CHURCHSCHOOLS ASSOCIATION HELD AT CAPE TOWN ONFRIDAY 19TH DECEMBER, 1930.PRESENT.

Lady Beattie in the Chair.
 Mrs. Baxter and Revd. le Mesurier.
 The Headmistress was also present.

Mrs. Birt sent an ap^gply for absence.

There being no quorum the meeting proceeded
 subject to confirmation at the next meeting.

MINUTES.

The Minutes of the previous meeting were confirmed
 and signed.

GENERAL PURPOSES
COMMITTEE REPORT

The Report of the General Purposes Committee
 (attached) was submitted and adopted. Arising out of the
 Report the correspondence with Capt. Traill Smith was
 read in regard to his daughter and a draft reply was
 approved.

HEADMISTRESS'
REPORT.

The Headmistress in addition to her Report at the
 prizegiving reported -

That Miss Stafford has returned.
 That Miss Clegg was to undergo an operation on 23rd
 instant.
 That Miss Tanks, Miss Godley and Miss Pickett had
 gone on the Xmas. overseas excursion.
 That Miss Lunt wishes to postpone her taking over of
 Miss Pickett's classes till the 2nd term of the year.
 That she had arranged for Miss Currey for a trial
 term for speech work in the lower forms.
 That 13 girls left this term and 8 or 10 more or less
 definitely had entered for next term.

ANNUAL ACCOUNTS.

The Annual Report and Accounts for the year ended
 30th September, 1930 were submitted and adopted.

CONFIRMED.

W D M Currey

MARCH 1931.

25/3/31

CHAIRMAN.

REPORT OF GENERAL PURPOSES COMMITTEE FOR COUNCIL MEETING.

19TH DECEMBER, 1930.

The Committee have held three meetings since the last Council Meeting and report as follows:-

1. Mrs. Booth - Application for reduction of fees for Civil Servants. The Committee felt that the question of an allowance to Civil Servants generally as such was not advisable, but that it might be stated in the Prospectus that applications for reductions would be considered on their merits. The Committee however felt that this was a matter to be dealt with by the full Council. In this instance it was resolved to make a special allowance for this term only of 20% on the accounts of both children, owing to the fact that the children were already in the school, on the understanding that this decision was not to be regarded as a precedent.
2. Mrs. Moffat - Application for reduction of fees clergy daughter. The Committee were not prepared to authorize a reduction beyond the allowance to daughters of clergy viz. 25% for boarders and 10% for day girls.
3. New Store Room Boys lavatory and alterations to Hot water system. The Committee accepted a tender for this work amounting to £349.10. 0. ~~has been accepted~~ and an addition at £10 authorized for repairing and colour washing the stable.
4. Painting A tender of £155 was considered and consideration deferred.
5. Miss Stafford. The Committee authorized sick pay to Miss Stafford of one month on full pay and two months on half pay.
6. Secretary. An increase in the salary of the Secretary to £150 per annum was authorized.
7. General. The Committee also dealt with a report from the Head-mistress in regard to the circumstances regarding the withdrawal of one of the pupils: authorized the Head-mistress to attend the Conference of Principals of Church Schools in Bloemfontein at her discretion: fixed the date of the prize distribution: authorized the payment of salaries monthly, the purchase of a Roller and Safe, an Expenditure of £15 on Reference Books and the appointment of Miss Lant for additional music lessons.

ENGLISH CHURCH SCHOOLS ASSOCIATION (INCORPORATED).

REPORT OF THE HEADMISTRESS OF HERSCHEL TO THE COUNCIL
DECEMBER, 1930.

Mr. Chairman, Your Worship, Ladies and Gentlemen,

Although I came back from England in January, there are many here whom for one reason or another I have not been able to see since my return until to-day - I welcome you all very heartily, and should like, if I may, to express once again my heartfelt gratitude for all the extraordinary kindness I received during my illness and convalescence last year, and to Miss Anderson and others who carried on in my stead while I was away.

COUNCIL. At the very outset of my Report I have to record the greivous losses that the School has sustained this year from its Council, in the passing of Mr. Jagger and the resignations of the Archbishop, Mrs. Carter, and the Coadjutor Bishop Nash, and at the same time to record our gratitude for all we owe to them, and to the whole of the Council, always.

Until he was most specially pleaded with to give permission in order that correct information about the school might be sent to the Princess Alice when Her Royal Highness asked for details on consenting to open our new buildings, Mr. Jagger would never allow his great part in the founding of this school to be publicly mentioned.

That it owes very much to the initiative and goodwill and

hard/

hard work of the late Dean Holt and the then and subsequent members of the Council, we do most gratefully acknowledge, but it was Mr. Jagger's generous loan, later converted into a gift to the English Church Schools Association, which made it possible for the School to come into being; and it is therefore, in that sense, his particular creation.

He was present at the opening in February, 1922, but would not perform it, preferring to delegate that office to his friend the late Right Hon. John X. Merriman - and so it has been all all along. His interest was real and deep; he made enquiries about the School and its welfare and progress from time to time, but he would keep in the background. Thus it was with peculiar pleasure that we received his promise to be present on the platform and to speak, when Her Royal Highness should come to open our new buildings on the 3rd March. Little did we dream that this would be his, as well as perhaps the Archbishop's¹, last visit to us, for His Grace was soon to leave for the Lambeth Conference. I think we may hope it gave Mr. Jagger pleasure that this stage in the School's development should have been reached just when it was - and incidentally while his own eldest grandchild, the last of the original scholars of 1922 entry, was Head Girl. It is very sad that no photograph of him with the Princess and the Archbishop was taken that day.

In proposing a vote of thanks to the Princess, Mr. Jagger explained/

explained that the original idea had been to establish a school where girls could be sent to get a good English Education without sending them overseas, where they sometimes became alienated from their parents and country.

Abler voices than ours have appraised his worth as a South African citizen and statesman, but while we can add little to what has already been said or written, it is impossible not to speak with gratitude of the faith and vision which inspired his munificent gifts to education - both to the University and those in his Will which so greatly strengthen and encourage both the study of English and the Church Schools in this country, more noticeably (since it so rarely happens) those for girls.

Herschel, founded by him, is to be again a recipient of his bounty. We shall do well to remember that while there is much to be grateful for, there is also much to live up to, and much will be required of us, because of our Founder. R.I.P.

The names of these three men so closely associated with the foundation of the School, who have since passed into the great unknown, have been commemorated in the three Houses into which the School has been divided this term for certain purposes of Administration, Sport etc. each with its own specially interested mistresses and House prefects. They are called Jagger, Merriman and Rolt.

The confirmation took place in April this year as all the

Bishops/

Bishops were going overseas. The Archbishop took it himself at St. Saviour's.

He and Mrs. Carter were good friends to the School, and we were sorry to have to say good-bye to them, as also to Bishop Nash, one of the wisest and most helpful of Counsellors, who came specially to say Good-bye to us at the end of May, just before he sailed.

Since I last read a report, 2 years ago, we have been glad and grateful that Mrs. Birt, Mr. Alers-Hankey and Canon Le Mesurier have become Members of the Council.

STAFF. I must take this opportunity of expressing my warm appreciation of the sincerity and thoroughness of all that the Mistresses have done for the School during the year, both individually and as team work, not only in School hours, but also in the inauguration of the House system, over the production of "The Tempest" and in other ways. It is remarkable, perhaps, that for the first time in our history we are not - so far as I know (though even that has not always guaranteed us security) to lose at this time one single member of our valuable teaching staff, although, owing partly to weddings, partly to urgent family affairs or illnesses, promotion etc. there were a good many places to be filled since this time last year, though some only temporarily. We were very glad in February to welcome Miss Brace, who came to take Geography and Science; Miss Clegg, Languages/

languages; Miss Flaistowe, Music; Miss Stanton, Gymnastics & Games; Miss Watermeyer, Latin, Mathematics, Afrikaans etc.

Mrs. Robertson began then some perfectly delightful Embroidery lessons, and has since added leather work classes. Both have most enthusiastic learners and have produced truly beautiful work. I wish the exhibition which we had last week of these and other forms of handwork besides nature study and other collections, could have been on view for you to-day, but many of the things were to be sent away by the Christmas mail.

Mlle. Homa came to take French here for the first term, during the absence in Europe of Miss de Vere, whom we were very glad to welcome back very fit and full of energy in May. Miss Merrifield took over Miss Hutchins' Eurhythmic Classes; and when Mr. Langford was appointed Principal of Templeton High School at Bedford, and we had to say a reluctant farewell to Mrs. Langford, we were very fortunate in being able to secure Mrs. Caldecott to carry on our Art work.

At Easter we had to say good-bye to Mrs. Aldous and Mrs. Goyen-Hart, our old friends Miss Conolly and Miss Parker. Miss Taylor came to take charge of our beginners, and Miss Pickett (who was able then to give us a little more time) and Miss Flaistowe between them divided the Music.

Also during the Easter holidays Miss Stafford sailed for England on sick leave, and we heard soon afterwards to our great
sorrow/

sorrow that she was to undergo a severe operation in King's College Hospital, London. Mrs. Langerman fortunately could ~~come~~^{be} ~~with~~^{help} us as Deputy House-Mistress, and now that Miss Stafford is convalescent and coming out again, Mrs. Langerman is going back to her old School, Wynberg, where we wish her success and happiness in her new work. *It is no easy task for anyone to try to fill Miss Stafford's place & so I have tried to* Three ex-members of the staff have been married *quite a steady* during this year, making a total of 18 in 9 years - I think surely a record!

HEALTH. The health of the school has again mercifully been very good, the single case of Scarlet Fever having been most promptly isolated in the sufferer's own home. I should like again to express my appreciation of the way parents co-operate in all our efforts to maintain a high standard of health, keeping a vigilant watch even for the neither harmless nor necessary, but pestilent and avoidable misery that goes by the name of "Cold".

NUMBERS. There are 88 girls in the school just now as against 85 at the end of last year. Some of our children come from a long way off; one is from India, and two American children, whose parents were visiting the country, spent 6 weeks here before Easter, giving us some insight into their different ways of looking at things. To commemorate their stay, their father, Col. Fleming, very kindly offered a prize of 2 gns. for an essay competition this year and again next year. This year's subject was

"What/

"What can the British Empire and The United States contribute to World Peace?" The prize winner was Yvonne de Villiers.

WORK. While we are always looking for ways in which we can improve the standard of work, not only in individual cases but also in forms as a whole, and we are more acutely conscious, probably, than anyone else can be of where it falls short of our own ideals, yet I think we can fairly say that good foundations are being laid, and girls have gone out from the School not bored with learning, but ready and eager for further work. To instance the dozen or so who have left us within the last 12 months: one has begun her Medical Course at the School of Medicine for Women at London University - another is attending Lectures at King's College, London, and preparing for Oxford; another, after an intensely interesting tour on the Continent, is studying French and Music in Paris; two others are working hard at Modern Languages in Germany and Switzerland; one has gone overseas to train as a florist and another is growing flowers as a serious occupation at home, doing artistic handwork as well; one who went overseas for a few months and improved her French, is taking a course at the Technical College till she goes to the University here next year; another is taking Domestic Science Courses in London - all without exception are working - going further. Two old girls come back to the Embroidery classes here; and of those who left more than a year ago two have

just/

just obtained their B.A. Degrees at the University of Cape Town;
one with distinction in History and Economics.

another was the first volunteer for regular work at the new Day Nursery in District Six for small children whose mothers - white women - have to go out to work, and had nowhere to leave them in safe keeping. Another is working at Factory Girls' Clubs and running a Brownie Pack in Port Elizabeth.

Another has just won her Licentiate at the S.A. College of Music; another spends several days a week over Guide and Child Welfare work, and cannot be here to-day because it is a regular clinic afternoon. Three are studying at Schools of Art - 2 here and one overseas.

Examination Successes 1929-30, since the last Prize Giving.

Cape Matriculation, completed under new regulations.	J. Beattie E. Cooper R. Levy J. Smithers.
" " begun " "	E. Job.
{ London Matriculation, Jan. 1930.	D. Tylden
{ June, 1930. 1st Class	J. Martin
Junior Certificate (Cape Departmental) Grade II. Dec. 1929	M. Porzig V. van der Byl G. Weinlig.

Eisteddfod Awards, 1930.

French - Junior Section - Gold Medal (shared) Silver Medal	B. Williams L. Long.
Theory of Music Examination, May 1930.	P. Craig-Martini M. Garlick U. List P. Stuttard F. Thorne.

August, 1930.

Intermediate Division, Pianoforte Practical				T.Young
Lower	"	"	"	P.Craig-Martin
"	"	"	"	P.Stuttaford.
Elementary	"	"	"	B.Menzies
"	"	"	"	F.Thorne
"	"	Violin	"	U.List
"	"	"	"	L.Long

Royal Drawing Society - 45 passes including 19 Honours Certificates.

SOCIAL SERVICE. It has become part of our regular work now to help every year at the Lady Buxton Home Fete in March.

We have been privileged also, in answer to special appeals, to contribute to the foundation of the Princess Alice Home of Recovery, for which we collected 7 gns; the Day Nursery £6.17.3. The Athlone Blind School has had contributions both in money and clothes, and some of those who have raised money several times for it were taken out to see the work, and carry bundles of clothing for the children.

Of other doings I will only just mention an active Junior Branch of the League of Nations Union, and the performance of "The Tempest", both owing very much to the zeal and energy of Miss Tunks, who is only not with us to-day because she is on her way to spend Christmas in England. I cannot speak too highly of the help she is to me and the strength she has been to the school in these 2 years since she came out.

At the various performances of "The Tempest" a sum of
about/

about £70 was raised, with which the curtains for future performances have been bought and their equipment.

In closing, I should like for a moment to refer to one other speech made on the day of the Princess's visit, in which Lady de Villiers spoke of the increased importance of girls' education on a broad basis. They need specially to learn to think for themselves, in view of the fact that they will in the near future have direct responsibility in the political life of the country, owing to the extension of the franchise to women. And it is as future citizens that we try to think of our children, and try to train them to be upright, honourable, courteous, Christians, for in such is the great hope for South Africa.

ENGLISH CHURCH SCHOOLS ASSOCIATION (Incorporated).NOTICE TO MEMBERS.

Notice is hereby given that the ANNUAL GENERAL MEETING of Members will be held at the Church House, Cape Town on Friday, 19th December, 1930, at 4.30. p.m. for the following purposes:-

- (1) Transacting the business of the Association.
- (2) Receiving the Accounts, with the Auditors' Report thereon and the Report of the Council on the past year's transactions and return of the Members elected to fill vacancies on the Council in place of Members who retire by rotation.
- (3) Filling vacancies on the Council.
- (4) Electing an Auditor or Auditors and fixing the remuneration.
- (5) Discussing questions incidental to the Association and its Members.

Cecil Kilpin

SECRETARY:

Sun Building,
CAPE TOWN.

30th November, 1930.

190

MINUTES OF ANNUAL GENERAL MEETING OF MEMBERS

HELD AT CAPE TOWN ON FRIDAY

19th December, 1930.

PRESENT. Lady Beattie, in the Chair.
Mrs. Baxter, Miss Ralph, Revd. le Mesurier,
and C. Kilpin.

The Secretary read the Notice convening the
meeting.

The Balance Sheet and Profit and Loss Account to
30th September, 1930 with the Report of the Auditors,
were submitted and adopted.

The retiring Auditors, Messrs. E. R. Syfret & Co. &
were re-elected and the fee for the past year left to
the Council to fix.

Mrs. Birt, Mr. le Mesurier - nominees of the Archbishop -
Lady Beattie and Professor Snape - nominated by members - were
declared re-elected in terms of Section 17 and 18 of the
Articles. The five vacancies were left to the Council to fill.

A true record of the proceedings.

MARCH 1931.

Wm. C. Baxter
CHAIRMAN.

20/3/31

The National Bank of South Africa, Limited.

(WITH WHICH ARE INCORPORATED THE BANK OF AFRICA LIMITED, AND THE NATAL BANK LIMITED.)

ALL LETTERS TO BE
ADDRESSED
TO THE MANAGER.

ST. GEORGE'S STREET BRANCH,

Cape Town 23rd. April 1938.

CABLE ADDRESS:
"NATION"

No _____

The Hon. Secretary,

The English Church Schools Association (Incorporated)

"Nongoma"

Boshof Avenue,

Claremont.

Madam,

With reference to your notices dated 29/3/21 regarding the current account of the above Association, we shall be glad if you will forward to us a copy of the Minutes of the Meeting at which the resolutions were passed. The copy is to be signed by the Chairman of the meeting and by the Secretary.

We regret giving you this trouble, but we require ^{the same} ~~these~~ to complete our records.

Yours faithfully.

W. B. Smith

Manager.

Bell.	£ 11. 218.	16 : 9	6
Pendron	10. 360.	v . v	9
Bahken	10. 689.	v . v	8
Drake	11. 290.	5 . 6	5
Hampson	11. 617.	v . v	3
Shain & Wilson	10. 936.	v . v	7
Cameron	14. 968.	12 . 6.	1
Eddy	11. 495.	v . v	4
Bonnan	9. 975.	v . v	10
Weir & Co	11. 648.	v . v	2

